



28 March 2023 LCCAA BOARD Meeting

Attendance: Chad Weisend, Stephen Plank, Molly Long, John Wicker, Mark Hammons Bill Nelson (Attorney) & Paul Shaffer

CALL TO ORDER:

APPROVAL OF AGENDA AND MINUTES (Regular)

Motion to Approve Agenda & Minutes by - Molly Long, 2nd Mark Hammons, Roll Call - Unanimous Vote

PUBLIC COMMENTS: None

Attorney: Airport is not eligible for a Tax Levey increase

OLD BUSINESS

1. **Committee Reports**
2. **Finance** – Resolution 2023-01 to transfer funds – This resolution to transfer funds corrects the posting error in 2022 and moves funds to the correct Fund account. We talked about the funds being transferred at the last meeting, but I neglected to present the Resolution for your consideration and approval. Mark Hammons made a motion to approve resolution 2023-01 to transfer funds, Mark Lowry 2nd the motion, Roll Call – Unanimous vote.
3. **Facility** – Aviation board presented contacted the county commissioner about purchasing one of their surplus Plow Truck. The commissioner agreed to sale one in the amount of \$10,000 and it will come with a plow. Mark Hammons made a motion that the airport purchases the county surplus Plow Truck a 2004 International 7400 in the amount of \$10,000, Molly Long 2nd the motion, Roll Call – Unanimous Vote.
4. **Personnel** – None

NEW BUSINESS

1. **Financial Reports** –
2. **Payables for Approval** – **\$27,408.64** – Motion to approve Accounts Payables in the amount of \$435,276.71 by Molly Long, Mark Lowry 2nd, Roll Call – Unanimous Vote.
3. **Authorization to Pay** - **\$9,302.00** – Motion to approve Authorization to Pay in the amount of \$9,302.00 by Molly Long, Mark Hammons 2nd, Roll Call – Unanimous Vote.

ENGINEERS REPORT

**BF&S Agenda Items
3/28/2023
Board Meeting
Logansport Cass County Airport Authority**

Engineering related action items to be included on the agenda:

1. Motion to award the taxiway crack sealing and painting based on quotes received. Molly Long made a motion to accept Crack Sealing bid from Metro Construction in the amount of \$18,000.00, Mark Lowry 2nd the motion, Roll Call – Unanimous Vote. Molly Long made a motion to accept the Painting bid from AAA Striping Company in the amount of \$11,632.50, Mark Hammons 2nd the motion, Roll Call – Unanimous Vote.
2. Motion to approve the FY 2023 Final Grant Application for the Parallel Taxiway Re-Alignment and associated professional services agreement for the Environmental and 20% Design. Motion to Approve the FY 2023 Final Grant Application for the Parallel Taxiway Re-Alignment and associated professional services agreement for the Environmental and 20% design by Mark Lowry, Molly Long 2nd the motion, Roll Call – Unanimous Vote.

Information on items not requiring Board action:

Open Grants:

Grant	Description	Anticipated Close Out	Total Grant All	Financially	Balance

1.0 Bipartisan Infrastructure Law (BIL)

- The FAA has agreed to accept the application for the fence relocation.
- Draft work order is available for review. We will ask for approval in January.
- The FAA has confirmed the project’s eligibility and agreed to proceed with utilizing FY 22 & 23 Bill funds with a total of \$244,444 (Fed \$220,000, State \$12,222, Local \$12,222).

2.0 AIP 24 – Runway 9-27 LED Lighting - Construction

- Project is now closed out.

3.0 Parking Lot Project

- The warrantee claim on a spot where some solvent was spilled on the asphalt mat during paving has not been patched yet. Will need to wait until spring at this point.

4.0 Parallel Taxiway Re-Alignment Project

- We will be presenting a draft agreement for the Environmental and 20% Design (Part A) next month with action item to pass in March. This will utilize the FY 2023 NPE funds. NPE deadline this year is expect to be the end of April.

5.0 Taxiway and Crack Repair and Painting Quotes

- Quotes are due by the end of the day March 27.
- As of 3/25 we have 2 quotes for crack sealing and 2 quotes for painting.

AIRPORT MANAGER'S REPORT

1. Tim Dalton Debt – Received a payment on 3/22/2023
2. Curtsey Car – Used cars are inflated right now do to the tax season, I would like to wait 60 more days to give the market a chance to go back down.
3. Airport Security – Contractor ran the Cat 5 Cable will be back to install the cameras and new system equipment.
4. T-Hangar Lighting – All lights installed; contractor is completed.
5. Main Hangar Heat – Heat installed works great; contractor is completed
6. NIPSCO Gas – Sent NIPSCO the required information they requested for them to generate a quote.
7. Cement Slab for the propane tank to set on for the main hangar. Cement Slap Installed.
8. Extend the cement out from the equipment building, so the tractor does not have to go into the dirt / gravel to fill up with fuel. Waiting for the Estimate.
9. Farm Lease renewal option for additional three years, effective date 1 April 2023 to 31 March 2026. Will need a motion for the additional three year lease. [No motion needed just an email or letter stating that the Lessee is requesting the option for the there year extension.](#)
10. Veterans Affairs and AMVET's are requesting the use of the Hangar on 13 September 2023 to hold a veterans symposium. [Motion to allow Veterans Affairs and AMVET's to use the hangar for a Veterans Symposium on 13 September 2023 by Mark Lowry, 2nd by Molly Long, Roll Call – Unanimous Vote.](#)
11. Main Hangar Heating system wiring additional expense. [Motion to approve the additional expense for Hangar Heat system wiring in the amount of \\$1,000.00 by Mark Lowry, 2nd by Mark Hammons, Roll Call – Unanimous Vote.](#)
12. New T-Hangar open and close switch circuit. [Motion to approve the bid from Hoosier Pro in the amount of 2,495.00 to replace the open and close switch on the new T-Hangar by Molly Long, 2nd by Mark Lowry, Roll Call – Unanimous Vote.](#)

BOARD MEMBER COMMENTS – None

AIRPORT STAFF COMMENTS – None

ADJOURNMENT – Motion to Adjourn – [Molly Long, Mark Hammons 2nd the motion, Roll Call Unanimous Vote.](#)

NEXT MEETING – Tuesday, 25 April 2023 at 11:30 a.m. at the LCCAA Terminal Operation Center.

This meeting is a meeting of the LCCAA BOARD in public for the purpose of conducting Logansport/ Cass County Airport Authority business and is not considered a public community meeting. There will be time allotted for public comments by invitation as indicated on the agenda.

Stephen Plank
President

Stephen Plank

Attest

Wally By