



18 July 2023 LCCAA BOARD Meeting

Attendance: Chad Weisend, Stephen Plank, Mark Hildebrandt, John Wicker, Mark Lowry, Mark Hammons, Molly Long, Attorney & Engineering, Desiree Lauidsen

CALL TO ORDER:

APPROVAL OF AGENDA AND MINUTES (Regular)

Motion to Approve Agenda & Minutes by – Molly Long, 2nd Mark Hildebrandt, Roll Call - Unanimous Vote

PUBLIC COMMENTS: None

Attorney: Debt Policy and Asset Policy – Molly Long made a motion to ratify both the Debt Policy and Asset Policy with the typo corrections, Mark Hammon 2nd the motion, Roll Call – Unanimous Vote.

Engineering Contract reviewed and did not see any issues with the contract.

OLD BUSINESS

1. **Committee Reports**
2. **Finance** – Meeting with Horizon Bank next week to discuss a new Bond for Hangar construction.
3. **Facility** – Manager Report
4. **Personnel** – None

NEW BUSINESS

1. **Financial Reports** – Motion to approve Financial Reports by Molly Long, John Wicker 2nd the motion, Roll Call – Unanimous Vote.
2. **Payables for Approval** – **\$18,404.76** – Motion to approve Accounts Payables in the amount of \$18,404.76 by Molly Long, John Wicker 2nd, Roll Call – Unanimous Vote.
3. **Authorization to Pay** - **\$70,194.00** – Motion to approve Authorization to Pay in the amount of \$70,194.00 by Molly Long, Mark Hildebrandt 2nd, Roll Call – Unanimous Vote.

Logansport Cass County Airport Board Authority Officer Elections: **Mark Hildebrandt** made a motion to retain the current board members in there positions, **Molly Long 2nd** the motion, Roll Call – Unanimous Vote.

President – Stephen Plank
 Vice President – Mark Lowry
 Secretary – Mark Hildebrandt
 Treasurer – Molly Long

Board Committees:

Finance Committee: Molly Long
 Personal Committee: ~~Mark Hildebrandt~~ *Lowry*
 Facility Committee: John Wicker

ENGINEERS REPORT

BF&S Agenda Items
6/27/2023
Board Meeting
Logansport Cass County Airport Authority

Engineering related action items to be included on the agenda:

1. Consideration of the “Draft” professional services agreement for the corporate hangar development agreement. **Motion to accept the Professional Services Agreement for construction of a new Corporate Hangar, by Mark Hildebrandt, Mark Lowry 2nd, Roll Call Vote – Unanimous Vote.**

Information on items not requiring Board action:

Open Grants:

Grant	Description	Anticipated Close Out	Total Grant All Shares	Financially Complete	Balance
Pending	Parallel Taxiway Re-alignment, Environmental - (20%) Design - Part A	10/10/2026	\$185,600.00	0%	\$185,600.00

1.0 Bipartisan Infrastructure Law (BIL)

- The Fence is ready to go out for bids when we get an indication from FAA the FY 23 funds will be available.
- The FAA has confirmed the project’s eligibility and agreed to proceed with utilizing FY 22 & 23 Bill funds with a total of \$244,444 (Fed \$220,000, State \$12,222, Local \$12,222).
- We are currently working on a list of requirements that the FAA has asked for.
 - Is project on ALP, Yes, it is on the approved ALP
 - Section 163, - Submitted.

- NEPA – Yes, this was included in the original fence project for this alignment.
- Funding plan – 2 Years of BIL with the Balance funded locally.
- Provide anticipated design schedule and construction schedule. – Design Complete. Waiting for green light to bid it. Could have bids in 30 days.
- Available BIL-AIG is \$255,000. What is the sponsors funding plan if design+bid exceed available BIL-AIG? 2 Year of BIL with the balance funded locally. The sponsor has sufficient funds to cover a shortfall.

3.0 Parking Lot Project

- Coomler has been called regarding the warrantee claim on asphalt patch.

4.0 Parallel Taxiway Re-Alignment Project

- The FY 2023 NPE Grant application was submitted to the FAA.
- We have received the Part 163 determination from the FAA which is the first step in issuing a grant.
- We received the FAA grant AIP-31 on 7-7-23.

5.0 Taxiway and Crack Repair and Painting Quotes

- Metro Construction notified us they intend to do the crack sealing the week of July 17th. They will contact Chad 48 hours prior to start which will be weather dependent.
- AAA Striping was notified that the crack sealing is planned to be completed in July.

6.0 Hangar Project

- Consideration of the "Draft" professional services agreement for the corporate hangar development agreement.

7.0 Stormwater

- The No Exposure Exclusion Industrial Permit Renewal to satisfy the facility's requirement of its Industrial Stormwater Permit (327 IAC 15-6) was submitted to IDEM on 6/14/23.
- Once accepted by IDEM, IDEM will issue the facility a yearly \$100 fee.

AIRPORT MANAGER'S REPORT

1. Tim Dalton Debt – Last check was on 6/01/2023
2. Corporate Hangar – Engineering
3. Equipment and Facility Issues:
 - New Holland tractor got another flat, same one as last time. Logansport Tire patched the tire last time. Waiting on them to come and repair it.
 - Warranty work on the parking lot asphalt was completed.
4. Logansport Career Center, requested our support for their intern program this year.
5. INDOT – Inspected the airport twice in one day, not sure why but neither one had any issues with the airport.

6. Desiree & I will be going to visit Grissom Airfield Management office for a tour on August 3rd.

July Board meeting is scheduled for 18 July due to Oshkosh Airshow.

BOARD MEMBER COMMENTS – None

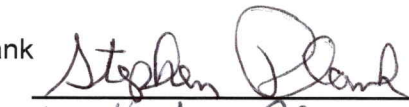
AIRPORT STAFF COMMENTS – None

ADJOURNMENT – Motion to Adjourn – Mark Hildebrandt, Mark Hammons 2nd the motion, Roll Call Unanimous Vote.

NEXT MEETING – Tuesday, 22 August 2023 at 11:30 a.m. at the LCCAA Terminal Operation Center.

This meeting is a meeting of the LCCAA BOARD in public for the purpose of conducting Logansport/ Cass County Airport Authority business and is not considered a public community meeting. There will be time allotted for public comments by invitation as indicated on the agenda.

Stephen Plank
President



Attest