



24 September 2023 LCAA BOARD Meeting

Attendance: Chad Weisend, Stephen Plank, Mark Lowry, Mark Hammons, Molly Long, Mark Hildenbrandt, Attorney & Engineering,

CALL TO ORDER:

APPROVAL OF AGENDA AND MINUTES (Regular)

Motion to Approve Agenda & Minutes by – Molly Long, 2nd Mark Hammons, Roll Call - Unanimous Vote

PUBLIC COMMENTS: None

Attorney: Nothing

OLD BUSINESS

1. **Committee Reports**
2. **Finance** – Discussed the future hangar bond, talked about the engagement letter. Motion for Molly Long to approve ICE Miller Bond Counsel Engagement Letter by Stephen Plank, 2nd by Mark Hildenbrandt, Roll Call Vote – Unanimous Vote. All Fee's from ICE Miller will be paid out of the Bond.
3. **Facility** – Manager Report
4. **Personnel** – None

NEW BUSINESS

1. **Financial Reports** – Motion to approve Financial Reports by Molly Long, Mark Hammons 2nd the motion, Roll Call – Unanimous Vote.
2. **Payables for Approval** – **\$70,707.40** – Motion to approve Accounts Payables in the amount of \$70,707.40 by Molly Long, Mark Lowry 2nd, Roll Call – Unanimous Vote.
3. **Authorization to Pay** - **\$11,324.00** – Motion to approve Authorization to Pay in the amount of \$11,324.00 by Molly Long, Mark Hildebrandt 2nd, Roll Call – Unanimous Vote.
4. **October Meeting Date Change** – Aviation Board Meeting scheduled for 24 October has been moved to 26 October @ 1130. Notification will be made to the newspaper.

ENGINEERS REPORT

**BF&S Agenda Items
6/27/2023
Board Meeting
Logansport Cass County Airport Authority**

Engineering related action items to be included on the agenda:

- 5. AIP 31 Partial Payment Pay Request 1 – Motion to approve Pay Request #1 by Mark Hildenbrandt, 2nd by Mark Lowry Roll Call – Unanimous Vote.

Information on items not requiring Board action:

Open Grants:

| Grant | Description | Anticipated Close Out | Total Grant All Shares | Financially Complete | Balance |
|--------------------|--|-----------------------|------------------------|----------------------|--------------|
| 3-18-0051-031-2023 | Conduct Environmental Assessment for Taxiway A Re-alignment, Airfield Drainage Improvements, and Taxiway A Rehabilitation. | 10/10/2026 | \$185,600.00 | 0% | \$185,600.00 |

1.0 Bipartisan Infrastructure Law (BIL)

- The Fence is ready to go out for bids when we get an indication from FAA the FY 23 funds will be available.
- The FAA has confirmed the project’s eligibility and agreed to proceed with utilizing FY 22 & 23 Bill funds with a total of \$244,444 (Fed \$220,000, State \$12,222, Local \$12,222).
- A new CATEX has been submitted.

2.0 Parallel Taxiway Re-Alignment Project

- The environmental document is complete and ready for submission.
- Field survey work is schedule to be completed in the next 4-6 weeks depending on the third-party utility locates.

3.0 Taxiway and Crack Repair and Painting Quotes

- Metro Construction completed their additional work on the crack sealing.
- AAA Striping is complete.

4.0 Hangar project

- The environmental document is has been submitted.
- Work on the site plan is underway.

AIRPORT MANAGER'S REPORT

1. Tim Dalton Debt – Last check was on 6/01/2023
2. Corporate Hangar –
3. Equipment and Facility Issues:
 - Metro Construction finished crack sealing on 10 September with the additional crack sealing. The original linear feet estimate was 15,437 LF, the added linear feet was 10,380 LF that increased the cost from \$17,472.19 to \$27,203.44. Last month you approved additional \$7,000 but that will not be enough. [Motion to approve the final invoice in the amount of \\$27,203.44 by Mark Hildenbrandt, 2nd the motion by Mark Lowry – Roll Call, Unanimous Vote.](#)
 - AAA Striping finished the painting on 20 September 23, the cost will be a little higher due to there was not any previous taxi lines going up to the new T-Hangars. I have not received the invoice yet. [Motion to approve the final invoice from AAA stripping not to exceed a total amount of \\$20,000 by Molly Long, 2nd the motion by Mark Hildebrandt – Roll Call, Unanimous Vote.](#)
 - 100 LL Fuel Tank went down Friday September 22, right before the open house. Per the email conversation I went to Family Farm and purchased a fuel tank and pump that fits in the back of the airport truck. The cost was less than \$1000.00. I will need to purchase fuel from Peru or one of the other airports to keep the Archer flying. [Need to get the cost for a new pump to have a spare one on hand.](#)
4. We hosted the VA Veterans Event on Wednesday September 13th @ 1:00 p.m. in the main hangar. The event was a big success, everyone loved the venue.
5. Open House – Is scheduled for this weekend 23 September, no issues so far.
6. Trash Service: Bill said we are obligated until the end of the service contract which runs to 24 February 2024. We will terminate the service contract on that date.
7. Archer – The Engine on the Archer, going to wait until the new year before I order the engine.
8. October Board meeting – INDOT requested one of us to attend a meeting in Indianapolis on 24 October 2023. I can go but we will need to reschedule our October meeting, which will actually work out better for me. I will be just returning from Vacation on the 24th. I would like to move it to the 26th if possible.
9. Bob Barr Plaque – [Motion to approve up to \\$6000.00 for Robert Barr Plaque by Mark Hammons, 2nd by Mark Hildenbrandt – Roll Call, Unanimous Vote.](#)
10. AWOS – BF&S Surveyor installed a true north marker for the AWOS system.
11. October 7 will be our first Annual Aircraft Pumpkin drop.
12. Special Event Recorder Request – Future events to have someone to record the event.

BOARD MEMBER COMMENTS – None

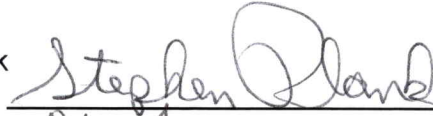
AIRPORT STAFF COMMENTS – None

ADJOURNMENT – Motion to Adjourn – Molly Long, Mark Lowry 2nd the motion, Roll Call Unanimous Vote.

NEXT MEETING – Thursday, 26 October 2023 at 11:30 a.m. at the LCCAA Terminal Operation Center.

This meeting is a meeting of the LCCAA BOARD in public for the purpose of conducting Logansport/ Cass County Airport Authority business and is not considered a public community meeting. There will be time allotted for public comments by invitation as indicated on the agenda.

Stephen Plank
President



Attest

