

26 October 2023 LCCAA BOARD Meeting

Attendance: Chad Weisend, Stephen Plank, Mark Hammons, Molly Long, Mark Hildenbrandt, Attorney & Engineering,

CALL TO ORDER:

APPROVAL OF AGENDA AND MINUTES (Regular)

Motion to amend the Agenda to include the Appropriation ordinance & Bond Ordinance to be placed directly after public comments. Motion to Approve the Agenda, Minutes & amendment by – Mark Hildenbrandt, 2nd Molly Long, Roll Call - Unanimous Vote

PUBLIC COMMENTS: None

Appropriation Ordinance & Bond Ordinance:

Attorney Mr. William Nelson and Attorney Mrs. Lisa Lee from IceMiller, explain the process for the Bond Ordinance and Appropriation Ordinance.

Motion to adopt and approve the Bond Ordinance 2023-01 in the amount not to exceed 1.2 million dollars and a tax-exempt interest rate not to exceed 6% with a term not to exceed 10 years by Mark Hildenbrandt, 2nd by Mark Hammons, Roll Call – Unanimous Vote.

Motion to approve the Additional Appropriation Ordinance 2023-02 by Mark Hildenbrandt, 2nd by Molly Long, Roll Call – Unanimous Vote.

Attorney Mrs. Lisa Le from Icemiller will deliver the Notice of Determination as required by Statute to the newspaper that will get published two times. We have provided a resolution to the Logansport Common Counsel that they will consider on 6 November 2023. We will also provide to the Cass County Counsel & Mr. Nelson the Ordinance of the Cass County Counsel also approving the Bonds. We are looking at a closing date on the Bonds on or about 7 December 2023, which means that is when the Bond proceeds are available to the board to begin expending funds for the project.

Attorney: Nothing

OLD BUSINESS

1. **Committee Reports:** Molly attended the County Budget hearing and they had know issues with the airports budget.
2. **Finance –** BNY Mellon service fee for the 2018 Bond has increased from \$350.00 to \$750.00

3. Facility – Manager Report
4. Personnel – None

NEW BUSINESS

1. **Financial Reports** – Motion to approve Financial Reports by Molly Long, Mark Hildenbrandt 2nd the motion, Roll Call – Unanimous Vote.
2. **Payables for Approval – \$110,523.41** – Motion to approve Accounts Payables in the amount of \$70,707.40 by Molly Long, Mark Hildenbrandt 2nd, Roll Call – Unanimous Vote.
3. **Authorization to Pay - \$11,496.51** – Motion to approve Authorization to Pay in the amount of \$11,324.00 by Molly Long, Mark Hildebrandt 2nd, Roll Call – Unanimous Vote.
4. **Airport Manager re-*imbursement for fuel for the Airport Truck and Courtesy Car.*** Motion to re-imburse Chad Weisend (Airport Manager) in the Amount of \$172.51 by Mark Hildenbrandt, 2nd Mark Hammons, Roll Call – Unanimous Vote.

ENGINEERS REPORT

**BF&S Agenda Items
6/27/2023
Board Meeting
Logansport Cass County Airport Authority**

Engineering related action items to be included on the agenda:

1. Motion to approve AIP 31 Partial Pay Request 2 for the Parallel Taxiway Re-alignment, Environmental Total \$17,205.97, Federal \$15,485.00, State \$860.30, Local \$860.67 by Mark Hildenbrandt, Mark Lowry 2nd the motion, Roll Call – Unanimous Vote
2. Motion to submit the 2023 year end Federal Financial Report SF 425 form to the FAA. By Mark Hildenbrandt, Molly Long 2nd the motion, Roll Call – Unanimous Vote.
3. Motion to submit for Bids for the Airport Fence re-alignment by Molly Long, 2nd Mark Hammons, Roll Call – Unanimous Vote.

Information on items not requiring Board action:

Open Grants:

Grant	Description	Anticipated Close Out	Total Grant All Shares	Financially Complete	Balance
3-18-0051-031-2023	Conduct Environmental Assessment for Taxiway A Re-alignment, Airfield Drainage Improvements, and Taxiway A Rehabilitation.	10/10/2026	\$185,600.00	0%	\$185,600.00

1.0 Bipartisan Infrastructure Law (BIL)

- The Fence is ready to go out for bids when we get an indication from FAA the FY 23 funds will be available.
- The FAA has confirmed the project’s eligibility and agreed to proceed with utilizing FY

22 & 23 Bill funds with a total of \$244,444 (Fed \$220,000, State \$12,222, Local \$12,222).

- A new CATEX has been submitted.

2.0 Parallel Taxiway Re-Alignment Project

- The environmental document is complete and ready for submission.
- Field survey work is schedule to be completed once the crops are out of the fields.

3.0 Hangar project

- The environmental document is has been submitted.
- Work on the site plan is underway.
- We expect 30% plans for the November meeting.

4.0 Capital Improvement Plan (CIP)

- The 2025-2029 CIP is due to INDOT this year by 12/1/23
- A draft summary sheet is included with the agenda for your review. We will finalize in the November meeting. It is basically the same as last year.
- We may want to consider use the remaining portion of your BIL funds for an apron expansion since we are loosing some parking positions as part of the taxiway re-alignment project.

AIRPORT MANAGER'S REPORT

1. Tim Dalton Debt – Last check was on 6/01/2023
2. Corporate Hangar –
3. Equipment and Facility Issues:
 - AAA Striping finished the painting on 20 September 23, the final invoice was less than the original estimate. Estimate was for \$11,632.50 - Final Invoice \$10,959.50
 - 100 LL Fuel Tank Repaired – Gasoline Equipment out of Ft. Wayne located a new pump. It was back up and running by the end of day on 29 September. The total repair invoice was \$5,923.60, the pump by itself cost was \$4,338.10.
4. JCC Transport is selling the Jet that is in the hangar. They notified me last week that if the sale goes through it will depart the end of December.

BOARD MEMBER COMMENTS – None

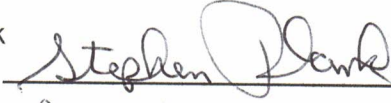
AIRPORT STAFF COMMENTS – None

ADJOURNMENT – Motion to Adjourn – Molly Long, Mark Hammons 2nd the motion, Roll Call Unanimous Vote.

NEXT MEETING – Thursday, 28 November 2023 at 11:30 a.m. at the LCCAA Terminal Operation Center.

This meeting is a meeting of the LCCAA BOARD in public for the purpose of conducting Logansport/ Cass County Airport Authority business and is not considered a public community meeting. There will be time allotted for public comments by invitation as indicated on the agenda.

Stephen Plank
President



Attest