



22 November 2022 LCCAA BOARD Meeting

Attendance: Mark Hildebrandt, Chad Weisend, Mark Lowry, Stephen Plank, Molly Long, Mark Hammons, John Wicker, Bill Nelson (Attorney) & Paul Shaffer

CALL TO ORDER:

APPROVAL OF AGENDA AND MINUTES (Regular)

Motion to Approve Agenda & Minutes- Mark Hammons, Mark Hildebrandt 2nd, Roll Call - Unanimous Vote

PUBLIC COMMENTS: Mark Hammons suggested to having a plaque made for Robert Barr.

Attorney: Lyons Farm Lease extension for 1 year beginning 1 January 2023 to 31 December 2023. Mark Hildebrandt made a motion to extend Lyons Lease and Molly Long 2nd motion, Roll Call vote, Unanimous Vote.

OLD BUSINESS

1. Committee Reports

- a. Finance –
- b. Facility – Covered under Manager Report
- c. Personnel – Covered under Manager Report

NEW BUSINESS

1. Financial Reports –
2. Payables for Approval – \$91,827.50 - Molly Long made a motion to pay the payables, John Wicker 2nd the motion, Roll Call, Unanimous Vote.
3. Authorization to Pay - \$8,736.00 – Mark Hildenbrant made a motion to pay the Authorization to pay, Molly Long 2nd the motion, Roll Call, Unanimous Vote.

ENGINEERS REPORT

BF&S Agenda Items

11/22/2022

Board Meeting

Logansport Cass County Airport Authority

Engineering related action items to be included on the agenda:

1. Motion to approve FAA Pay Request #10 Final for AIP-24 in the amount \$27,714.00, Fed \$24,942.00, State \$1,385.70, Local \$1,386.30 – Mark Hildebrandt made a motion to approve FAA Pay request #10, Mark Lowry 2nd the motion, Roll Call Vote, Unanimous Vote.
2. Motion to approve Michiana Contracting Application for Payment in the amount of \$27,714.00 – Mark Hildebrandt made a motion to Pay Michiana in the amount of \$27,714.00 after the airport receives AIP-24 in the amount of \$24,942.00, John Wicker 2nd the motion, Roll Call, Unanimous Vote.
3. Motion to approve the required Federal Fiscal Year End SF425 Annual Report – Mark Hildebrandt made a motion to approve, Molly Long 2nd the motion, Roll Call, Unanimous vote.
4. Motion to approve the Fiscal Year 2023 AIP grant pre-application – Molly Long made a motion to approve, John Wicker 2nd the motion, Roll Call, Unanimous vote.

Information on items not requiring Board action:

Open Grants:

Grant	Description	Anticipated Close Out	Total Grant All	Financially	Balance
3-18-0051-023	Runway 9-27 LED Lighting - Design		\$166,666.66	92.59%	\$11,741.99
3-18-0051-024	Runway 9-27 LED Lighting - Construction		\$615,602.63	96.76%	\$19,936.87

1.0 Bipartisan Infrastructure Law (BIL)

- The FAA has agreed to accept the application for the fence relocation.
- We will present a work order for those professional services next month.

2.0 AIP 24 – Runway 9-27 LED Lighting - Construction

- Michiana Motion to approve FAA Pay Request #10 Final for AIP-24 in the amount \$27,714.00, Fed \$24,942.00, State \$1,385.70, Local \$1,386.30
- Motion to approve Michiana Contracting Application for Payment in the amount of \$27,714.00

3.0 Parking Lot Project

- The warrantee claims on a spot where some solvent was spilled on the asphalt mat during paving has not been patched yet. Will need to wait until spring at this point.

AIRPORT MANAGER'S REPORT

1. Equipment Building – Everything is completed except the HVAC system, the contractor is supposed to be here Wednesday November 16th to get started on it.
2. Farm Lease – Mr. Lyons farm lease, I contacted Mr. Lyons he agreed to the extension. His letter is in your packets under other. Attorney drew up the extension lease paper work, a copy of it is also in your packets. [See Attorney section.](#)
3. Tim Dalton Debt – Made another payment \$350.00, running totals is listed in the Dashboard.
4. Curtsey Car – On hold until new year
5. Electric Gates – Contractor installed new gate motor on the North gate, works great.
6. Maintenance Issues –Rotating Beacon is still not working Michiana waiting on parts to arrive.
7. Part Time Help / Intern – John and I went over to Purdue, John meant with a couple of the Professor/Administrator they were very receptive sending out our vacancies to their student body. We sent them job openings for both part time help and for an internship. I had two Airport Management students send me resume and they came over for interview. One was from China, and he was just looking for a job for extra spending money. The Second one was from Griffith Merrillville, Indiana. She is a license pilot, Majoring in Airport Management. Her goal is to manage an airport when she graduates. I hired her as an intern at the same pay \$15.00 per hour, and we will teach here how to manage a midsize county airport.
8. Plaque for Robert Barr – [Mark Hildebrandt made a motion for the airport manager to purchase a plaque in the amount not to exceed \\$2,500.00, Molly Long 2nd the motion, Roll Call, Unanimous Vote.](#)

BOARD MEMBER COMMENTS – None

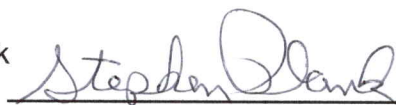
AIRPORT STAFF COMMENTS – None

ADJOURNMENT – Motion to Adjourn – [Mark Hammons, Mark Hildebrandt 2nd, Roll Call Unanimous Vote.](#)

NEXT MEETING – Tuesday, 22 November 2022 at 11:30 a.m. at the LCCAA Terminal Operation Center.

This meeting is a meeting of the LCCAA BOARD in public for the purpose of conducting Logansport/ Cass County Airport Authority business and is not considered a public community meeting. There will be time allotted for public comments by invitation as indicated on the agenda.

Stephen Plank
President



Attest _____