



19 December 2023 LCCAA BOARD Meeting

Attendance: Chad Weisend, Stephen Plank, Molly Long, Mark Hammons (Absent) Mark Hildenbrandt, Mark Lowry, Attorney & Engineering,

CALL TO ORDER:

APPROVAL OF AGENDA AND MINUTES (Regular)

Motion to Modify and Approve the Agenda to put Engineering First on the day's agenda by Mark Hildenbrandt, 2nd by John Wicker, Roll Call - Unanimous Vote

PUBLIC COMMENTS: None

Attorney: Nothing

OLD BUSINESS

1. **Committee Reports:**
2. **Finance – Bond Approved and Funds disbursed. Resolution 2023-03 to Transfer appropriations within the General Operating Fund 101.** Motion to transfer funds within the operating fund 101 by Mark Hildenbrandt, Molly Long 2nd the motion, Roll Call – Unanimous vote.
3. **Facility – Manager Report**
4. **Personnel –** Motion to increase the Base Line Operations Hourly wage to \$17.50 per hour starting next Pay Period by Mark Hildenbrandt, Molly Long 2nd the motion, Roll Call – Unanimous vote. Motion to approve a bonus to hourly employees not to exceed \$4,000.00 on a merit base by Mark Hildenbrandt, Mark Lowry 2nd the motion.

NEW BUSINESS

1. **Financial Reports –** Motion to approve Financial Reports by Molly Long, Mark Lowry 2nd the motion, Roll Call – Unanimous Vote.
2. **Payables for Approval – \$87,101.44 –** Motion to approve Accounts Payables in the amount of \$87,101.44 by Molly Long, Mark Hildenbrandt 2nd, Roll Call – Unanimous Vote.
3. **Authorization to Pay - \$95,681.50 –** Motion to approve Authorization to Pay in the amount of \$95,681.50 by Molly Long, Mark Hildenbrandt 2nd, Roll Call – Unanimous Vote.

ENGINEERS REPORT

BF&S Agenda Items
12/19/2023
Board Meeting
Logansport Cass County Airport Authority

Engineering related action items to be included on the agenda:

1. None

Information on items not requiring Board action:

Open Grants:

Grant	Description	Anticipated Close Out	Total Grant All Shares	Financially Complete	Balance
3-18-0051-031-2023	Conduct Environmental Assessment for Taxiway A Re-alignment, Airfield Drainage Improvements, and Taxiway A Rehabilitation.	10/10/2026	\$185,600.00	0%	\$185,600.00

1.0 Bipartisan Infrastructure Law (BIL)

- The FAA has confirmed the project's eligibility and agreed to proceed with utilizing FY 22 & 23 Bill funds with a total of \$244,444 (Fed \$220,000, State \$12,222, Local \$12,222).
- We plan to advertise for bids in January.
- FAA Part 163 is now approved.

2.0 Parallel Taxiway Re-Alignment Project

- The environmental document is complete and ready for submission.
- Survey is being processed.
- Coordinating a meeting with BHJ via Nick Hanish Commercial Manager regarding the airport stormwater outfall in the industrial park

3.0 Hangar project

- The environmental document has been submitted.
- Work on the site plan is underway.
- Review revised pavement geometry with future BIL Apron.

4.0 Capital Improvement Plan (CIP)

- The 2025-2029 CIP has been submitted to FAA/INDOT

5.0 Zoning Ordinance

- Per the direction of the board last meeting, we have investigated the county zoning ordinance.
- An airport overlay district was adopted in 2009.

- The language includes all the height restrictions per the ALP, Indiana Tall Structure Safety Act (IC 8-21-10) and FAA CFR Part 77 “Safe, Efficient Use and Preservation of the Navigable Airspace”
- The overlay does not include wildlife attractants.
- See 404 Logansport/ Cass County Airport Overlay District on page 4-35

AIRPORT MANAGER’S REPORT

1. Tim Dalton Debt – Last check was on 6/01/2023
2. Corporate Hangar – Engineering Report
3. Equipment and Facility Issues:
 - a. PAPPY Lights are out on Runway 27, the error code says it has a problem with elevation. Michiana came out and repaired the Papi lights.
 - b. Board Room Window Coverings – [Get estimates from Harris Glass and Anderson Glass.](#)
 - c. Board Room Conference Chairs – [Motion to purchase 10 new conference room chairs not to exceed \\$5,000.00 by Molly Long, John Wicker 2nd the motion, Roll Call - Unanimous Vote](#)
 - d. Next Year Aviation Board Meeting Dates: [Motion to approve 2024 Aviation Board Meeting dates by Steve Plank, John Wicker 2nd the motion, Roll Call – Unanimous Vote.](#)

Logansport Cass County Airport Authority Board Meetings 2024

23-Jan-2024

27-Feb-2024

26-Mar-2024

23-Apr-2024

27-May-2024

25-Jun-2024

30-Jul-2024 Week later due to Oshkosh

27-Aug-2024

24-Sep-2024

22-Oct-2024

26-Nov-2024 Week later due to Thanksgiving
17-Dec-2024 Week earlier due to Christmas

BOARD MEMBER COMMENTS – None

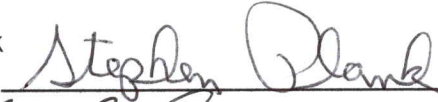
AIRPORT STAFF COMMENTS – None

ADJOURNMENT – Motion to Adjourn – Molly Long, John Wicker 2nd the motion, Roll Call Unanimous Vote.

NEXT MEETING – Tuesday 23 January 2024 at 11:30 a.m. at the LCCAA Terminal Operation Center.

This meeting is a meeting of the LCCAA BOARD in public for the purpose of conducting Logansport/ Cass County Airport Authority business and is not considered a public community meeting. There will be time allotted for public comments by invitation as indicated on the agenda.

Stephen Plank
President



Attest

