

**MINUTES OF THE REGULAR MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY ("LCCAA")
BOARD OF DIRECTORS ("Board")
HELD Tuesday, April 26, 2016 at the LOGANSPORT CASS COUNTY AIRPORT ("Airport")**

Attendance:

Board Members: Mark Hildebrandt
 Tad Wilkinson
 Bob Barr
 Pat McNarny
 Steve Plank
 Dave Brumett

Guests: Tim Dalton, Airport Manager
 Brian Elsenbroek, Butler, Fairman and Seufert ("BF&S")

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

On a motion duly made by Tad Wilkinson and seconded by Steve Plank, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Tad Wilkinson and seconded by Steve Plank, the Board voted unanimously to approve the minutes as presented.

New Business

Brian Elsenbroek reported that two quotes were received for demo of the vacant house. Deichman Excavating quoted \$46,476 and Albach Construction quoted \$35,500. Although Albach was a lower quote, BF&S recommended that their quote be set aside due to a lack of documentation. Brian Elsenbroek stated that numerous attempts to obtain the information from Albach were made without producing the necessary documents. On a motion duly made by Steve Plank and seconded by Dave Brumett, the Board voted unanimously to award the contract to Deichman Excavating.

Tim Dalton reviewed with the Board the transaction data of credit card sales of 100LL and Jet-A for the evaluating installation of a second terminal by the Jet-A dispenser. Brian Elsenbroek stated that he spoke with two companies regarding the installation cost and from those discussions they felt that the installation cost would be around \$7,000. After discussion the Board asked that the project move forward and that quotes be obtained for the next meeting.

Tim Dalton presented the monthly Financial Reports. On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to approve the reports as presented

Tim Dalton presented the payables for approval. On a motion duly made by Tad Wilkinson and seconded by Bob Barr the Board voted unanimously to approve the payables as presented.

Engineers Report

Brian Elsenbroek reported that they are working with Allied Fence to get a schedule to complete Phase 1 of the fencing project. This would include final grading and seeding in addition to clean up work.

Brian Elsenbroek presented a letter to the FAA from the airport which states that we plan on using our Non-Primary Entitlement ("NPE") funds this year. On a motion duly made by Steve Plank and seconded by Bob Barr, the Board voted unanimously to approve signing and sending the letter.

Airport Managers Report

Tim Dalton reported that he would have a draft policy regarding electronic participation of Board meetings at the May meeting.

Tim Dalton reported that fuel sales for January were 492.90 gallons of 100LL and 2,848.14 gallons of Jet-A.

Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, May 24, 2016 at 7:00 AM, at the Airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

Presiding Officer

Secretary