

**MINUTES OF THE REGULAR MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY ("LCCAA")
BOARD OF DIRECTORS ("Board")
HELD Tuesday, May 24, 2016 at the LOGANSPORT CASS COUNTY AIRPORT ("Airport")**

Attendance:

Board Members: Mark Hildebrandt
 Tad Wilkinson
 Bob Barr
 Pat McNary
 Dave Brumett

Steve Plank was unable to attend.

Guests: Tim Dalton, Airport Manager
 Brian Eisenbroek, Butler, Fairman and Seufert ("BF&S")

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

On a motion duly made by Pat McNary and seconded by Tad Wilkinson, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Pat McNary and seconded by Tad Wilkinson, the Board voted unanimously to approve the minutes as presented.

Old Business

Work is almost complete on the house demo and the contractor has stated that it will be completed before the end of the month.

Tim Dalton reported that one quote was received for the installation of a second credit card terminal for the Jet-A dispenser. Michiana Contracting quoted \$7,344 for the installation. On a motion duly made by Bob Barr and seconded by Pat McNary, the Board voted unanimously to accept the quote.

New Business

Tim Dalton reviewed the events for the 2016 Airport Awareness Fly-In to be held June 18, 2016. He stated that everything is coming together and he looked forward to another good event. In an effort to draw fly-in traffic the Board discussed offering a fuel discount during the event. On a motion by Tad Wilkinson and seconded by Dave Brumett, the Board voted unanimously to offer a 50 cent discount during the fly-in.

Tim Dalton presented a draft Electronic Attendance policy for Board approval. On a motion duly made by Dave Brumett and seconded by Pat McNary, the Board voted unanimously to approve the policy. Tim Dalton stated that a better phone would need to be purchased that would allow for clearer communications and recommended purchasing a Polycom conference phone. On a motion duly made by Tad Wilkinson and seconded by Dave Brumett, the Board voted unanimously to approve the purchase.

Tim Dalton reported that Air Indiana Skydiving has requested to install an antenna to allow for better reception of the UNICOM. He stated that he would prefer that it be installed similar to the antenna on the

Ops Center and be done so that should Air Indiana Skydiving leave, it will facilitate easy removal. He stated that he would draft an addendum to the agreement and review with Don Tribbett.

Tim Dalton presented the monthly Financial Reports. On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to approve the reports as presented

Tim Dalton presented the payables for approval. On a motion duly made by Tad Wilkinson and seconded by Bob Barr the Board voted unanimously to approve the payables as presented.

Engineers Report

Brian Elsenbroek reported that final inspection on the fencing project has been completed and that Allied has been provide with punch list items which they have 5 days to complete. Most of the items pertain to clean up.

Airport Managers Report

Tim Dalton reported that fuel sales for April were 685.85 gallons of 100LL and 1,281.31gallons of Jet-A and that N43788 flew 3.8 hours in April

Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, June 28, 2016 at 7:00 AM, at the Airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

Presiding Officer

Secretary