

**MINUTES OF THE REGULAR MEETING OF THE  
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY ("LCCAA")  
BOARD OF DIRECTORS ("Board")  
HELD Tuesday, July 27, 2016 at the LOGANSPORT CASS COUNTY AIRPORT ("Airport")**

Attendance:

Board Members:       Mark Hildebrandt  
                          Tad Wilkinson  
                          Bob Barr  
                          Pat McNarny  
                          Dave Brumett

Steve Plank was unable to attend.

Guests:                Tim Dalton, Airport Manager  
                          Paul Shaffer, Butler, Fairman and Seufert ("BF&S")

**Call to Order**

The meeting was called to order by Mark Hildebrandt, President.

**Approval of Agenda**

On a motion duly made by Pat McNarny and seconded by Tad Wilkinson, the Board voted unanimously to approve the agenda.

**Approval of Minutes**

On a motion duly made by Pat McNarny and seconded by Tad Wilkinson, the Board voted unanimously to approve the minutes as presented.

**New Business**

Tim Dalton presented the Board with quotes received for crack sealing the runway and taxiway. The only quote received was Reece Sealcoating at a price of \$0.76 per linear foot. On a motion duly made by Dave Brumett and seconded by Bob Barr, the Board voted unanimously to accept the quote. Tim Dalton stated that work is required to be completed in the first two weeks of September.

Bob Barr requested that signage be placed on the emergency fuel shut off switches. Tim Dalton stated that he would have signs order by the end of the day. Bob Barr also mentioned the need for gutters on the t-hangars to stop rain falling straight down on aircraft owners when entering the hangar. Paul Shaffer stated that their might not be sufficient clearance for the bi-fold door to operate. He also stated that the manufacturers website indicated an option of a higher roof line to accommodate gutters, but he would look at them following the meeting.

Tim Dalton presented the monthly Financial Reports. On a motion duly made by Bob Barr and seconded by Pat McNarny, the Board voted unanimously to approve the reports as presented

Tim Dalton presented the payables for approval. On a motion duly made by Bob Barr and seconded by Pat McNarny, the Board voted unanimously to approve the payables as presented.

**Engineers Report**

Paul Shaffer requested approval of Contractors Progress Estimate #2 in the amount of \$2,097.10 to Deichman Excavating. The amount is the retainage for the house demo and lot clearing that has been

completed. On a motion duly made by Tad Wilkinson and seconded by Dave Brumett, the Board voted unanimously to approve the request.

Paul Shaffer reported that funding for the completion of the fence project is programmed and through the effort of Tim Dalton and BF&S a grant should be issued. He also presented the Inspection Agreement for the final phase for the Board to review.

### **Airport Managers Report**

Tim Dalton reported that fuel sales for June were 1,675.93 gallons of 100LL and 1,391.12 gallons of Jet-A and that N43788 flew 11.3 hours in June.

Tim Dalton reported that the new credit card terminal arrived yesterday and that the install contractor Michiana was notified. An install date has not been set at this time.

### **Board Member Comments**

There were no comments.

### **Meeting Schedule**

The next regular meeting of the LCCAA is scheduled for Tuesday, August 23, 2016 at 7:00 AM, at the Airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

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Presiding Officer

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Secretary