

**MINUTES OF THE REGULAR MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD Tuesday, August 23, 2016 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt – Participated Electronically
 Tad Wilkinson
 Steve Plank
 Pat McNary
 Dave Brumett

Bob Barr was unable to attend.

Guests: Tim Dalton, Airport Manager
 Don Tribbett, Legal Counsel
 Brian Elsenbroek, Butler, Fairman and Seufert (“BF&S”)

Call to Order

The meeting was called to order by Tad Wilkinson, Vice President

Approval of Agenda

On a motion duly made by Pat McNary and seconded by Steve Plank, the Board voted unanimously to approve the agenda.

Aye: Hildebrandt, Wilkinson, Plank, McNary, Brumett
No: -

Approval of Minutes

On a motion duly made by Pat McNary and seconded by Tad Wilkinson, the Board voted unanimously to approve the minutes as presented.

Aye: Hildebrandt, Wilkinson, Plank, McNary, Brumett
No: -

New Business

Tim Dalton presented the monthly Financial Reports. On a motion duly made by Steve Plank and seconded by Dave Brumett, the Board voted unanimously to approve the reports as presented

Aye: Hildebrandt, Wilkinson, Plank, McNary, Brumett
No: -

Tim Dalton presented the payables for approval. On a motion duly made by Steve Plank and seconded by Dave Brumett, the Board voted unanimously to approve the payables as presented.

Aye: Hildebrandt, Wilkinson, Plank, McNary, Brumett
No: -

Engineers Report

Brian Elsenbroek reported that the grant for Phase 2 of the fencing project should be in hand next month. At this time all funds necessary for the completion of the project are programmed.

Airport Managers Report

Tim Dalton reported that at the request of Dave Brumett he has spoken with Cintas regarding employee uniforms. He stated that he met with Cintas and the estimated cost for all employees would be approximately \$25 per week. Employee uniforms would add a standardized look and there are many options to choose from. He further recommended not having a uniform company apply the airports logo to the uniform as you are then buying the garment. The Board asked that Tim Dalton speak with other vendors and bring back to the Board for further discussion.

Tim Dalton reported that fuel sales for July were 2,056.29 gallons of 100LL and 1,082.41 gallons of Jet-A and that N43788 flew 13.0 hours in July.

Tim Dalton reported that crack sealing is scheduled for September 6-9 and would require closure of the runway. The contractor is estimating 2 days for the runway work.

Tim Dalton reported that the new credit card terminal installation is scheduled for completion August, 25, 2016.

Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, September 27, 2016 at 7:00 AM, at the Airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made by Dave Brumett, seconded by Pat McNary, and unanimously carried, the meeting thereupon adjourned.

Aye: Hildebrandt, Wilkinson, Plank, McNary, Brumett

No: -

Presiding Officer

Secretary