

MINUTES OF THE SPECIAL MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY ("LCCAA")
BOARD OF DIRECTORS ("BOARD")

HELD Monday, October 12, 2020, 1:30 p.m., at the LOGANSPORT/CASS COUNTY AIRPORT ("AIRPORT")

Attendance:

BOARD Members Present: Dave Brumett Mark Hildebrandt
Steve Plank Mark Lowry Molly Long

Electronic:

Absent: Bob Barr

LCCAA Staff Present: Jill Van Horn, AIRPORT Manager ("AIRPORT Manager")

Guests Present: Donald J. Tribbett

Call to Order:

The meeting was called to order by Dave Brumett, President.

Approval of Agenda:

On a motion made by Mark Hildebrandt and seconded by Steve Plank, the BOARD voted 5-0 to approve the agenda.

Public Comments:

There were no public comments.

Old Business:

No old business was addressed.

New Business:

Request for Quote ("RFQ")- C1 Hangar Wall Covering. The Airport Manager presented a RFQ Summary and three contractor quotes for the installation of metal to cover the wall insulation in the C1 hangar. On a motion made by Mark Hildebrandt and seconded by Steve Plank, the BOARD voted to award the C1 hangar wall covering to Schleppenbach Construction, in the amount of \$9,657.00.

Fuel Farm Emergency Signage. The Airport Manager presented graphic design mockups and a quote from SplitRoad Media, in the amount of \$1,784.00. The signs are the final remaining part of the new fuel systems. On a motion made by Mark Hildebrandt and seconded by Steve Plank, the BOARD voted 5-0 to approve the signage as presented. The telephone number will be removed from the Emergency Fuel Shut-Off.

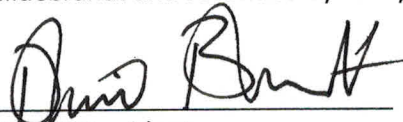
Mark Lowry left the meeting. His vote will not be included for the remainder of the meeting.

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Airport Manager Training. The Board President presented an hourly wage of \$33.31 for the current Airport Manager to perform orientation/ training hours, when appropriate, with the Airport Manager replacement. Additionally, the amortized wage could be approved at an hourly rate to act as interim Airport Manager after October 22, 2020 and prior to the replacement of the position. On a motion made by Steve Plank and seconded by Molly Long, the BOARD voted 4-0 to approve the hourly wage rate of \$33.31 for any hours accumulated by Jill Van Horn after October 22, 2020. Mrs. Van Horn will present the BOARD with a weekly schedule of available hours during the transition period between Airport Managers.

An Executive Session Notice will be publicized for Saturday, October 17, 2020 at 8:30 am at the Logansport- Cass County Airport BOARD Room to receive information about prospective employees.

Thereupon, there being no further business to come before the meeting, on a motion made by Mark Hildebrandt and seconded by Molly Long, the BOARD voted 4-0 to adjourn the meeting.



BOARD President



BOARD Secretary