



27 September 2022 LCCAA BOARD Meeting

Attendance: Mark Hildebrandt, Chad Weisend, Mark Lowry, Stephen Plank, Molly Long, Mark Hammons, Rachel Doty (Attorney) & Paul Shaffer

CALL TO ORDER:

APPROVAL OF AGENDA AND MINUTES (Regular)

Motion to Approve Agenda & Minutes- Mark Lowry, Molly Long 2nd, Roll Call - Unanimous Vote

PUBLIC COMMENTS: Robert Baker, Bob Barr, Chip Hentgen & Jeff Marburger addressed the board with concerns about an airport employee behavior.

Public comments were brought up regarding an airport employee's behavior, specifically at the most recent airport open house. The behavior was also observed by a few board members. After discussion and consideration, it was unanimously voted that the employee be terminated.

Attorney: Farm Leases coming up for renewal. Airport manager needs to send a letter to the Lions Farm asking if they are going to renew the farming lease.

OLD BUSINESS

1. Committee Reports

- a. Finance – County Council approved first reading of the budget.
- b. Facility – Under Manager's Report
- c. Personnel – None except what was previously discussed.

NEW BUSINESS

1. Financial Reports –

2. Payables for Approval – \$252,901.38

Molly Long made a motion to approve Payables, Mark Hildebrandt 2nd the motion, Roll call vote, unanimous vote.

3. Authorization to Pay - \$10,781.54

Mark Hildebrandt made a motion to approve Authorization to Pay, Mark Lowry 2nd the motion, Roll call vote, unanimous vote.

ENGINEERS REPORT

BF&S Agenda Items
9/27/2022
Board Meeting
Logansport Cass County Airport Authority

Engineering related action items to be included on the agenda:

1. Motion to approve Change Order Number 5 – “Final” for Coomler Contracting in the amount of -\$736.84 for the parking lot. Molly Long made a motion to approve change order number 5, Mark Hildebrandt 2nd the motion, Roll call vote, unanimous vote.

Information on items not requiring Board action:

Open Grants:

Grant	Description	Anticipated Close Out	Total Grant All Shares	Financially Complete	Balance
3-18-0051-023	Runway 9-27 LED Lighting - Design		\$166,666.66	92.59%	\$11,741.99
3-18-0051-024	Runway 9-27 LED Lighting - Construction		\$615,602.63	92.87%	\$43,881.28
3-18-0051-028	Master Plan Phase 2		\$166,666.00	100%	0%

1.0 Bipartisan Infrastructure Law (BIL)

- The FAA is being to release these funds at select airports.
- We did receive a few more questions on the fence relocation.

2.0 AIP 24 – Runway 9-27 LED Lighting - Construction

- Michiana has plans to start to vault on 9/26.
- Utility locates have been called in.
- Once this work is complete, we will close the grant.

3.0 Parking Lot Project

- All punch list items were complete, so the retainage was released.
- We have a warrantee claim on a spot where some solvent was spilled on the asphalt mat during paving. They will be patching the spot.

4.0 Capital Improvement Plan

- The CIP is due December 1st this year.
- Please see the comparison between what was submitted last year to what INDOT slated.
- The plans are comparable except for the taxiway estimated construction cost.
- Approval should be no later than the November meeting.

AIRPORT MANAGER'S REPORT

1. Equipment Building – Building construction is completed including doors. Getting estimates for Heating, Electrical and Metal for the inside. We currently have 25K left in the Capital Projects budget. We still have the following items that need to be accomplished before the building is ready to be used. Spray Foam Insulation, Heating System, Electrical and Interior Metal. We will not be able to accomplish all these items with the remaining Capital Budget. We will have to request to use our rainy day funds from the county counsel. Mark Hildebrandt made a motion to accept a bid from Schlepenbach Construction to install metal on the interior of the equipment building in the amount of \$15,255.00, Mark Lowry 2nd the motion, Roll call vote, unanimous vote.

Mark Hammons made a motion to accept a bid from Moore& Crimmins HVAC to install Radiant Tube Heaters in the equipment building in the amount of \$14,800.00, Mark Hildebrandt 2nd the motion, Roll call vote, unanimous vote.

Mark Hildebrandt made a motion to accept a bid from Wegert's Spary Foam LLC to spray from the equipment building in the amount of \$21,960.00, Mark Lowry 2nd the motion, Roll call vote, unanimous vote.

Mark Lowry made a motion to accept a bid from Hoosier Pro LLC to install 200amp electrical service to the equipment building in the amount of \$14,150.00, Mark Hammons 2nd the motion, Roll call vote, unanimous vote.

2. Vault Building – Contractor started on the building.
3. Tim Dalton Debt – Last Payment August 26 for \$350.00
4. Curtsey Car – Waiting on Mike Anderson to give us some numbers.
5. Electric Gates – New quote for North Gate under quote tab. Mark Lowry made a Motion to approve the quote for new gate motor for the North gate in the amount \$4,035.70, Mark Hammons 2nd the motion, Roll call vote, unanimous vote.
6. Airport Sign – Need to ratify a motion to approve the Landscaping around the Airport Sign. Everyone approved via email but the Attorney stated that it would need to be formally approved at the public meeting. Mark Hildebrandt made a Motion to ratify the approval for the landscaping around the airport sign in the amount of 1,800.00, Mark Hammons 2nd the motion, Roll call vote, unanimous vote.
7. Parking Lot – Parking lot is completed, there is one spot in the asphalt that needs to be repaired due to some type of chemical getting on it. Coomler was out on September 20th to look at the bad spot. They stated they will get it fixed along with re-seeding the grass around the parking lot. Coomler forwarded me the estimate for having the road and old parking lot resealed and painted, they told me just contact the contractor directly. Update Coomler was out and reseeded the grass area around the parking lot. Mark Hildebrandt made a motion to accept a bid from Superior Sealcoating in the amount of \$6,955.00 to reseat parking lot and road, Mark Lowry 2nd the motion, Roll call vote, unanimous vote.

8. Maintenance Issues – The Riel Lights (Strobes) at the end of Runway 09 are not working. I checked power from the vault going out is fine but no power getting to the strobes. The white rotating beacon light is out also, I changed the bulb but that did not fix the issue, it looks like a transformer is not working. Michiana is scheduled to come and look at both problems next Monday 26 September.
9. Part Time Help – Still looking for help.
10. 2023 Budget Review – First County Council Budget reading was approved; the council did not have any questions.

Archer – The aircraft was having an issue with it's ADS-B system, took it over to Muncie to have it looked at repaired. Also had to replace the left main tire.

BOARD MEMBER COMMENTS – None

AIRPORT STAFF COMMENTS – None

ADJOURNMENT – Motion to Adjourn – [Mark Hammons](#), [Mark Hildebrandt 2nd](#), [Roll Call Unanimous Vote](#).

NEXT MEETING – Tuesday, 25 October 2022 at 11:30 a.m. at the LCCAA Terminal Operation Center.

This meeting is a meeting of the LCCAA BOARD in public for the purpose of conducting Logansport/ Cass County Airport Authority business and is not considered a public community meeting. There will be time allotted for public comments by invitation as indicated on the agenda.

Stephen Plank
President



Attest

