



August 24, 2021 LCCAA BOARD Meeting

Attendance: Mark Hildebrandt (Telephone), Chad Weisend, Bob Barr, Mark Lowry, Stephen Plank & Molly Long, Mark Hammons, William Nelson (Attorney via Zoom)

CALL TO ORDER:

APPROVAL OF AGENDA AND MINUTES (Regular)

Motion to Approve Agenda & Minutes- Bob Barr, Mark Hammons^{2nd}, Roll Call - Unanimous Vote.

PUBLIC COMMENTS: Bluebird AG attended the board meeting. They are interested in leasing the airport equipment hangar. Eric & Natalie Howard own Bluebird AG they are looking to expand their AG business, they have a couple of big clients just south of Logansport. They own a couple of business, a restaurant in Winamac, Natalie is an insurance agent. They want to base three aircraft at Logansport, two piston engine and one turbo prop aircraft. They want to promote aviation by offering kids the opportunity to learn to fly for just the cost of the fuel. They would not store any AG spraying chemicals on the airport property. They own one Air Tractor sprayer, and they lease the other aircraft for the season. They would like to move in as early as October.

Attorney: Comments, what is the highest and best use of the hangar? Is it generating revenue, having more aircraft based on the airport to help with FAA Grants or having a place to store the airport equipment?

OLD BUSINESS

1. Committee Reports

- a. **Finance** – No Report
- b. **Facility** – Aircraft Maintenance Hangar spray foam is done and the Metal roof is done, waiting on metal to be installed on the inside. Installed new frost-free waterspout just west of the terminal building.
- c. **Personnel** – Need to start looking new part time help. We need to assign new committee chairman and members. Finance Committee – Molly Long (Chairman), Mark Hammons & Mark Hildebrandt. Facility Committee – Bob Barr (Chairman), Steve Plank & Mark Hildebrandt. Personal Committee – Mark Lowry (Chairman), Mark Hammons & Steve Plank.

NEW BUSINESS

1. **Financial Reports** – Motion by Mark Hildebrandt, 2nd by Bob Barr to accept the Financial Reports, Roll Call Unanimous Vote.

2. **Payables for Approval – \$134,925.54** – Motion to Approve Payables, Mark Lowry, Molly Long 2nd the motion, Roll Call Unanimous Vote.
3. **Authorization to Pay - \$8,797.55** - Motion to Approve Authorization to Pay, Bob Barr, Mark Lowry 2nd the motion, Roll Call Unanimous Vote.
4. **Equipment Hangar** – Eric Howard from Bluebird AG from Winamac is looking to lease the hangar to house several aircraft. Phone: 765-461-7100

ENGINEERS REPORT

Engineering related action items to be included on the agenda:

1. Motion to award the Runway Crack Repair and Runway Painting to the low quoter Metro Construction in the amount of \$23,200.00 and \$37,920.00 respectively. **Mark Hammons, Mark Lowry 2nd the motion, Roll Call Unanimous Vote.**
2. Parking lot design discussion. **Mark Lowry motion to eliminate grass area between road and proposed parking lot, Bob Barr 2nd the motion, Roll Call Unanimous Vote, Mark Hildebrandt was absent for this vote due to telephone communication issues.**

Information on items not requiring Board action:

Open Grants:

Grant	Description	Anticipated Close Out	Total Grant All Shares	Financially Complete	Balance
3-18-0051-023	Runway 9-27 LED Lighting - Design		\$166,666.66	92.59%	\$11,741.99
3-18-0051-024	Runway 9-27 LED Lighting - Construction		\$615,602.63	92.87%	\$43,881.28
3-18-0051-028	Master Plan Phase 2		\$166,666.00	100%	0%

2.0 AIP Funded Projects

- **AIP 24 – Runway 9-27 LED Lighting - Construction**
 - Victor with the FAA has asked for more information on the vault modifications for further consideration. We believe this is a good sign.
 - Chad has been working with contractors to get quotes.

3.0 Miscellaneous

- **Paved Parking**
 - The bid opening was changed from on August 23, 2021, to September 9, 2021.
 - After the pre-bid meeting discussion was held regarding paving in the grass island between the entrance drive and proposed parking lot. We believed this question needed to come back to the board for a decision.
- **Runway Crack Repair**
 - Motion to award the Runway Crack Repair and Runway Painting to the low quoter Metro Construction in the amount of \$23,200.00 and \$37,920.00 respectively.
- **Maintenance Building**
 - A sketch has been developed at Chad's request to analyze a 40' by 40' pole barn installation in the southwest corner of the terminal apron for discussion.
 - We found a Citation Bravo could still turn around under power.

- A future Group II taxilane could be constructed straight through for potential future hangars.
- The area appears to be free of stormsewers and other utilities.
- Electric is close by and LP could be located next to the structure.

AIRPORT MANAGER'S REPORT

1. **Equipment Building** – Propose building a new equipment building on the southeast corner of the parking ramp in between the terminal building and the Aircraft Maintenance hangar. Building would be a pole barn type.
2. **Airport Insurance** – Request to get new quotes from different insurance companies.
3. **Electrical and Lighting Aircraft Maintenance Hangar** – Received two quotes for installing new wiring in the Aircraft Maintenance Hangar. First Quote is from Small's Maintenance and Electrical LLC in the amount of \$14,303.38. Second Quote is from HoosierPro in the amount of \$10,037.34. Motion to accept and approve HoosierPro in the Amount of \$10,037.34 to install new wiring in the Aircraft Maintenance Hangar by Mark Lowry, Mark Hildebrandt 2nd the motion, Roll Call Unanimous Vote.
4. **Runway Light Vault** – Still waiting on quotes for thermostat fan and heating air conditioning
5. **Part Time Help** – Requested to start looking for more part time help.
6. **Flag for Main Hangar** – Approved to hanging a big flag in the hangar.

BOARD MEMBER COMMENTS – Bob Barr made a motion for the Airport Authority to donate \$500 to the EAA open house on 25 September 2021, Mark Hildebrandt 2nd Roll Call Unanimous Vote, Mark Hammons & Molly Long not present.

Mark Hildebrandt will not be at the next Board meeting and possibly will miss the September meeting also.

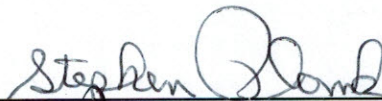
AIRPORT STAFF COMMENTS - None

ADJOURNMENT – Motion to Adjourn - Mark Hildebrandt, Mark Lowry 2nd, Roll Call Unanimous Vote, Mark Hammons & Molly Long not present.

NEXT MEETING – Tuesday, 24 August 2021 at 11 a.m. at the LCCAA Terminal Operation Center.

This meeting is a meeting of the LCCAA BOARD in public for the purpose of conducting Logansport/ Cass County Airport Authority business and is not considered a public community meeting. There will be time allotted for public comments by invitation as indicated on the Agenda.

Stephen Plank
President



Attest _____

