

LCCAA Airport Authority Meeting Minutes 2/23/2021

Attendance: Bob Barr, Don Tribbett, Mark Lowry, Steve Plank, Mark Hildebrandt, Molly Long, Rose Wagoner, Chad Weisend

Via phone: Dave Brumett and Paul Shaffer (BF&S)

Call to Order- Mark Hildebrandt

Approval of Agenda and Minutes- Bob -1<sup>st</sup>, Steve -2<sup>nd</sup>

Old Business

Cyber Fraud- nothing to report

Committee Reports-

- A. Finance- Rainy Day Fund- started to appropriate leftover funds ( up to 10% of total annual budget) – as long as it's not made from a debt service fund. For 2021- \$97,577 is what is allowed- per Baker Tilly email

Bond funds – total bond \$950,000

\*\*\*Chad, please make note for August/ September to appropriate budgeted items

For 2022 Budget- forecast revenues and budget to make sure

- B. Facility Committee- Snow Removal, Middle hangar does not have lights, Hamstra will be in later this week to fix door handles on new hangar doors, North T Hangars having issues freezing and not coming up

\*\*\*Chad/ Paul looking into gutters on North side hangars

Looking into replacing/ repairing New Holland Tractor

- C. Personnel- nothing to report

New Business Reports

Motion to approve financial reports- 1<sup>st</sup> Bob, 2<sup>nd</sup> Steve- Roll Call vote unanimous Aye, motion carries

Motion to approve Accounts Payable in amount of \$49,809.67, Molly 1<sup>st</sup>, Steve 2<sup>nd</sup>, Roll Call vote unanimous Aye, motion carries

Motion to approve Authorization to pay in amount of 9005.17 Steve 1<sup>st</sup>, Molly 2<sup>nd</sup>, Roll Call vote unanimous Aye, motion carries

Engineers Report

- Need to get Chad credentials to validate aircraft at the airport, have until June to accept the grant in the offer of \$9,000

- Motion to acknowledge application and accept the CRRSA Grant for \$9,000, Molly- 1<sup>st</sup>, Steve -2<sup>nd</sup>
  - Has to be used toward operational expense
  - Roll Call vote unanimous Aye, motion carries
- Hamstra running behind on finishing punch list items- holding \$5,000 until project complete

Manager Report:

1. Last month I brought a quote for a new Alarm panel. The only reason I got the quote was it was on your Capital outlays projects for this year budget.
2. So my question is what items do you want me to execute on this years budget plan?
3. Parking Lot extension, engineering working on that project.
4. New printers on have been purchased
5. Courtesy Car replacement. Car is in pretty good shape but I will have the care inspected and have a report for you at the next board meeting.

Mark wanted more information on the Fire Panel upgrade, he asked about the \$7500 listed on the budget but the actual quote was \$9000+. Mark wants more quotes. If you do not go with the

Current manufacturer it will cost a lot more money because the fixtures will also need to be replaced.

Dave and Mark to come out an catalog all the fire fixtures so we know what we have to get a accurate quote.

2<sup>nd</sup> Floor ceramic tile, I received two quotes and both of them was \$8000+, did not receive the quote from the third vendor.

Need to get itemized quotes from the vendors.

Dave made a motion to get it fixed, Steve 2<sup>nd</sup> it.

Discussion; Greymill laid the first one.

Motion is tabled until I get more itemized quote.

Electric drive thru fence on the south side of the building.

I ripped out the control cable with the snow blow. I temp repaired it but the ground loop circuit will need to be replaced.

I do not know how to replace that loop so we will need to get an electrician out to make that repair.

We had an intruder that broke thru the walk gate on the north side of the building. Looks like two snowmobile drove thru over to the 100 LL gas pumps and purchased some fuel.

The security company is coming out Thursday to review the security cameras, to see if we can identify them.

Gate was damaged and will have to be repaired.

Board Comments:

Dave – None

Mark – None

Steve – Thanks Chad for the job he has done. Steve will not be here for the March Meeting

Don Tibbett – Suggested for me to set down with Mark Hartman, the accountant to get some training.

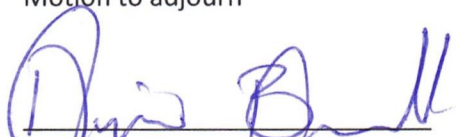
Bob – None

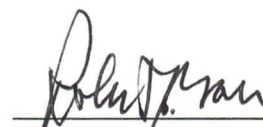
Staff Comments:

Rose – Good with the job Chad is doing.

Chad – Happy with the job.

Motion to adjourn

  
BOARD President

  
BOARD Secretary