

March 23, 2021 LCCA BOARD Meeting

Attendance: Mark Hildebrandt, Molly Long, Chad Weisend, Dave Brummett, Bob Barr- phone in – Mark L and Steve Plank

CALL TO ORDER:

APPROVAL OF AGENDA AND MINUTES (Regular)

Motion to Approve Agenda- Bob, Steve 2nd, Roll Call - Unanimous Vote

PUBLIC COMMENTS: None

OLD BUSINESS

1. **Cyber Fraud** – See how appeal goes, pending new attorney.
2. **Committee Reports**
 - a. **Finance** – Motion to move \$301,009.00 from General Fund to Rainy Day Fund, Mark H, Steve P 2nd – Roll Call Unanimous Vote
Motion to approve Financial reports – Mark H, Bob 2nd – Roll Call Unanimous Vote
 - b. **Facility** – Maintenance Hangar (Dick old hangar) to be cleaned out by May 1st. Repairs need to be done on the bathroom floor. Chad and Bob will make the repairs. Chad is going to get quotes for spray foaming the facility. Chad Weisend and Chuck Hoover request to lease the maintenance hangar under an LLC to conduct aircraft maintenance. Mark H – Moves to lease maintenance hangar to future LLC-Chad Weisend and Chuck Hoover for \$1/year expenses of utilities to lessee, airport responsible for maintenance on facility, with the right to renew lease up to 5 years. Bob 2nd motion – Roll Call Unanimous Vote.

Tractor – Injector pump, estimated bill to be \$4,200.00, replaced ignition (hydraulics were An easy fix by flipping switch, prepare it for summer for mowing, fix bolt in snow plower).

Bob suggested – New Boot for snow plow and to utilize Galbreath for the welding. Equipment fund to be set up for things like the tractor needing fixed. The City is coming Out to sweep the Runway. Framework for the “Welcome” sign by the fuel pumps will Be ready within a month. New LED lights on the hangar are on order. Chimney on Equipment maintenance hangar needs fixed.

Parking Lot Expansion – 166 total parking spots, 120 new spots - \$297,402.00 is the Estimated cost. Steve motion to add 120 parking lot project utilizing the rest of the 2018 Bond first than taking the remaining cost out of the General Fund. Mark H. 2nd motion, Roll Call Unanimous Vote.

Motion to Approve Facility Committee Report – Mark H, Molly 2nd, Roll Call Unanimous Vote.

- c. **Personnel** – Nothing to Report

NEW BUSINESS

- 1. Financial Reports**
- 2. Payables for Approval – \$44198.71** – Motion to Approve Payables, Mark H, Molly 2nd, Roll Call Unanimous Vote
- 3. Authorization to Pay April 2021 – \$44,693.23** – Motion to Approve Authorization to Pay Steve, Molly 2nd, Roll Call Unanimous Vote
- 4. 2021 Fall Open House** – Motion to allow EAA to have open house on 25 September 2021. Steve, Mark h 2nd, Roll Call Unanimous Vote.
- 5. Attorney –**

ENGINEERS REPORT – BF&S requires board approval to acknowledge the receipt and accept the Coronavirus relief supplemental appropriation act or the Chrysis Grant for \$9,000.00. Motion to accept the Grant by Bob, Mark 2nd, Roll Call – Dave(Yes), Mark H(Yes), Steve(Yes), Mark L(Yes),Bob(Yes) and Molly (Not Present for vote).

BF&S stated that a third Grant from the Federal Government will be coming in the next several months. Our AIP Grant will be 100% Federally Funded again this year. Runway 27 PAPI Lights – System is blowing a fuse, they replaces the fuse and it is still blowing it. Manufacture believes it is a circuit card so they are ordering a new circuit card. The Warranty work on the lights will be extended out for one year due to the issues.

The taxiway loop that was removed needs to be reseeded, Dave volunteered to bring his tractor out to reseed that area. Only thing he ask is the tractor be parked in the equipment maintenance hangar until he can pick it up.

T-Hangar, New LED light as stated previously is on back order, Paul the engineer is working on the issue with the door seal. He recommends holding the rest of the payment until he gets this resolved.

Parking lot expansion, Paul will present the board next month to advertisement for July.

Motion to Approve the Engineering Report – Bob, Mark L 2nd, Roll Call – Dave(Yes), Mark H(Yes), Steve(Yes), Mark L(Yes),Bob(Yes) and Molly (Not Present for vote).

AIRPORT MANAGER'S REPORT

- 1. Rainy Day Fund** – Already discussed during Facility Report.
- 2. Aircraft Maintenance Hangar** - Already discussed during Facility Report.
- 3. Camera's for Admin Building** – Due to the break-in I would like to add a couple camera's, one pointing towards the west at the walk through gate and one point at the north door on the terminal building. Motion to add Two Camera's – Steve, Mark L 2nd, Roll Call – Dave(Yes), Mark H(Yes), Steve(Yes), Mark L(Yes),Bob(Yes) and Molly (Not Present for vote)
- 4. Water Leaking in T-Hangars and Administrative Building** – Need to follow-up on leaks.
- 5. Tractor Repair** - Already discussed during Facility Report.
- 6. Courtesy Car Inspection Report** – Took courtesy car over to Paul Richards GM in Peru and had it inspected on 2 March 2021. The list of discrepancies is in your board packets. Recommend replacing the car this fall. Facility board is going to write a spec on getting a new used car. Six passenger car all wheel drive or 4 wheel drive.
- 7. Upstairs Hallway Tile Repair** – Still trying to get quotes on the removing the tile, getting quote for removing old tile and grinding the cement and polishing.

8. **Tables and Chairs** – Need more table, chairs and racks for events in the hangar.
9. **PA System** – Recommend purchasing a PA system. Motion to purchase a Larger PA system – Bob, Mark H 2nd, Roll Call – Dave(Yes), Mark H(Yes), Steve(Yes), Mark L(Yes),Bob(Yes) and Molly (Not Present for vote)
10. **EAA Young Eagles Event** – Motion to approve the use of the Archer for the Young Eagles Event – Mark H, Bob 2nd, Roll Call – Dave(Yes), Mark H(Yes), Steve(Yes), Mark L(Yes),Bob(Yes) and Molly (Not Present for vote)
11. **New Voice Recorder for Board Meetings** – To be able to transfer voice into word document.
12. **Popcorn Machine** – Get some quotes and bring back at next board meeting

BOARD MEMBER COMMENTS – Mark H and Bob thanking Dave and BF&S for there support and working with Attorney. Dave appreciated all the work the finance committee put in last month, along with all the facility committee does to keep the airport looking good.

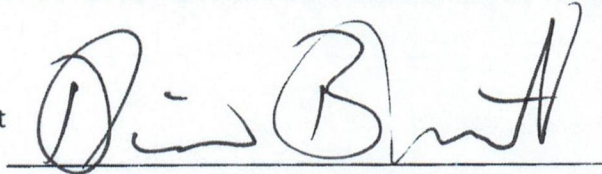
AIRPORT STAFF COMMENTS - None

ADJOURNMENT – Motion to Adjourn - Mark H, Bob 2nd, Roll Call – Dave(Yes), Mark H(Yes), Steve(Yes), Mark L(Yes),Bob(Yes) and Molly (Not Present for vote)

NEXT MEETING – Tuesday, 27 April 2021 at 7 a.m. at the LCCAA Terminal Operation Center.

This meeting is a meeting of the LCCAA BOARD in public for the purpose of conducting Logansport/ Cass County Airport Authority business and is not considered a public community meeting. There will be time allotted for public comments by invitation as indicated on the Agenda.

Dave Brumett
President



Attest

