

April 27, 2021 LCCAA BOARD Meeting

Attendance: Mark Hildebrandt, Chad Weisend, Dave Brummett, Bob Barr, Mark L and Steve Plank

CALL TO ORDER:

APPROVAL OF AGENDA AND MINUTES (Regular)

Motion to Approve Agenda- Bob, Mark H 2nd, Roll Call - Unanimous Vote

PUBLIC COMMENTS: None

OLD BUSINESS

1. **Cyber Fraud** – No updated Dave is going to get with Old Attorney to get an update.
2. **Committee Reports**
 - a. **Finance** – Nothing to Report
 - b. **Facility** – Young Eagles Event on Saturday 24 April, not a huge crowd due to weather. We gave around 27 airplane rides. The welcome sign still has not been installed talked to Jim Calbert to get it done but he has not got it done yet. Mowing season started! Ready to spray weeds when the weather is good enough. New LED lights for outside of T-Hangar's, still waiting for them to come in. Identify the two hangars as Equipment Maintenance Hangar (Hangar where the Tractor and mowers are stored) and the Aircraft Maintenance Hangar (Where Aircraft are being worked on).
 - c. **Personnel** – Nothing to Report

NEW BUSINESS

1. **Financial Reports** -
2. **Payables for Approval** – \$353,133.12 – Motion to Approve Payables, Steve, Mark H. 2nd, Roll Call Unanimous Vote
3. **Authorization to Pay April 2021** – \$8,797.55– Motion to Approve Authorization to Pay Bob, Mark L. 2nd, Roll Call Unanimous Vote
4. **Employee Health Insurance** – Cost going up a little.
5. **Attorney** – Don Tribett never responded to Dave letter. Dave is going to try to call him one more time before the next board meeting. Chad needs to start reaching out to other airports and find a new Attorney. The question is do we want a lawyer with Airport experience, or do we want a local lawyer?

ENGINEERS REPORT – BF&S requires board acknowledgement for receiving \$9,000 Coronavirus relief grant. Motion to acknowledge Coronavirus relief supplement AIP 3-18-0051-029-2021 by Bob, Steve 2nd, Roll Call – Dave(Yes), Mark H(Yes), Steve(Yes), Mark L(Yes),Bob(Yes) and Molly (Not Present for vote).

BF&S submitted a final pay request No. 9 in the amount of \$20,075.00 for AIP 3-18-0051-024-2019 Runway lighting construction. We are still having issues with the PAPI lights on both ends of the runway. The contractor has been put on notice that we are going to extend the warranty out one year from the last date they worked on them, which was 23 April 2021. Motion to accept and pay AIP 24-2019 in the amount of \$20,075.00, final payment by Steve, Mark L. 2nd, Roll Call – Dave(Yes), Mark H(Yes), Steve(Yes), Mark L(Yes),Bob(Yes) and Molly (Not Present for vote).

T-Hangar, New LED light as stated previously is on back order, they have received some of them but not all. Paul is working on the issue with the door seal, he submitted three suggestions to the contractor, he is waiting on their response. He recommends holding the rest of the payment until he gets this resolved.

Parking lot expansion, Amendment #1 to Agreement between KGGP and Engineer for Professional Services in the amount of \$10,000.00 to upgrade all the drawings and specifications and bid the project for the parking lot extension. Motion to approve Amendment Number 1 for the parking lot extension project in the amount of \$10,000.00, by Mark H, Mark L. 2nd, Roll Call – Dave(Yes), Mark H(Yes), Steve(Yes), Mark L(Yes),Bob(Yes) and Molly (Not Present for vote).

Runway crack repair, engineering is going to assess what needs to be repaired, then help get quotes. But the best time to make the repairs is early spring or late fall so the cracks are open as wide as they are going to get. The time / temperature requirements will be in the spec's.

Bob asked about when the fence is going to be moved. BF&S stated the fence relocation is part of the taxi-way project.

Motion to Approve the Engineering Report – Bob, Mark L 2nd, Roll Call – Dave(Yes), Mark H(Yes), Steve(Yes), Mark L(Yes),Bob(Yes) and Molly (Not Present for vote).

AIRPORT MANAGER'S REPORT

- 1. Hangar Cost for Events** – Current cost is \$500 per day regardless of how long. Board requests the Airport manager research how much other events centers cost and bring to next board meeting.
- 2. Aircraft Instructor for Archer** – Board request airport manager find another instructor pilot for the Archer.
- 3. 2nd Floor Estimates** – Motion to accept \$9175.00 bid from Indy Floor Coating to remove the upstairs tile and polish cement floor – Mark H, Steve 2nd, Roll Call – Dave(Yes), Mark H(Yes), Steve(Yes), Mark L(Yes),Bob(Yes) and Molly (Not Present for vote)
- 4. Aircraft Maintenance Hangar Foam Estimates** – Motion to accept Totally Foam Insulation to insulate the aircraft maintenance hangar in the amount of \$13,648.80 - Steve, Mark H. 2nd, Roll Call – Dave(Yes), Mark H(Yes), Steve(Yes), Mark L(Yes),Bob(Yes) and Molly (Not Present for vote)
- 5. Dick Good Equipment Cost** – Motion to purchase Dick Good equipment (Air Compressor, Drill Press and Parts Washer) in the amount of \$3000.00 - Steve, Mark H. 2nd, Roll Call – Dave(Yes), Mark H(Yes), Steve(Yes), Mark L(Yes),Bob(Yes) and Molly (Not Present for vote).
- 6. Tables for Events** – EAA purchased 52 chairs for \$1,573.00, still need round tables. Research trailer and racks for tables and chairs.
- 7. Retirement Account** – Old off my retirement until next quarter, then double up then do to my retirement fund account not being set up yet.
- 8. Popcorn Machine Cost** – Motion to purchase a popcorn machine for less than \$500 – Steve, Bob. 2nd, Roll Call – Dave(Yes), Mark H(Yes), Steve(Yes), Mark L(Yes),Bob(Yes) and Molly (Not Present for vote).
- 9. Parachuting Business** – Motion to reduce yearly rent agreement from \$500 a year to \$1.00 - Bob, Mark L. 2nd, Roll Call – Dave(Yes), Mark H(Yes), Steve(Yes), Mark L(Yes),Bob(Yes) and Molly (Not Present for vote).
- 10. Water Faucet** – Request to put the water faucet back on the west side of terminal building. Dave said if we can wait awhile, he will bring his backhoe out and do it.

BOARD MEMBER COMMENTS – Steve, suggest that we look for a local Attorney. Mark L. - Dashboard, Bob Barr – Nothing, Mark H. – Asked about city to sweep runway, we are on their schedule but have not got to us yet.

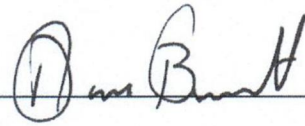
AIRPORT STAFF COMMENTS - None

ADJOURNMENT – Motion to Adjourn - Mark H, Bob 2nd, Roll Call – Dave(Yes), Mark H(Yes), Steve(Yes), Mark L(Yes),Bob(Yes) and Molly (Not Present for vote)

NEXT MEETING – Tuesday, 25 May 2021 at 7 a.m. at the LCCAA Terminal Operation Center.

This meeting is a meeting of the LCCAA BOARD in public for the purpose of conducting Logansport/ Cass County Airport Authority business and is not considered a public community meeting. There will be time allotted for public comments by invitation as indicated on the Agenda.

Dave Brumett
President



Attest

