

June 22, 2021 LCCAA BOARD Meeting

Attendance: Mark Hildebrandt, Chad Weisend, Bob Barr, Mark L, Steve Plank, Mark H & Molly Long

CALL TO ORDER:

APPROVAL OF AGENDA AND MINUTES (Regular)

Motion to Approve Agenda- Steve, Molly 2nd, Roll Call - Unanimous Vote, Dave Brumett not present.

Attorney: Surplus property, need to pass a resolution to sale or dispose of excess property. Options to sale or dispose of excess property are (1) Sealed Bids, (2) Auction. If no value than we can scrap it. Will required to advertise in the Newspaper per statue.

PUBLIC COMMENTS: None

OLD BUSINESS

1. Committee Reports

- a. **Finance** – 2022 Budget proposal, attached is excel file with the proposed 2022 budget. Motion to Adopt the proposed 2022 budget for \$883,900.00 – Moly, 2nd Bob Barr, Roll Call Unanimous Vote, Dave Bumett not present.
- b. **Facility** – Camera's on the building completed. Keep tractor and lawn mowers for now. Welcome sign installed.
- c. **Personnel** – Nothing to Report

NEW BUSINESS

1. **Financial Reports** -
2. **Payables for Approval** – \$88,094.50 – Motion to Approve Payables, Molly, Steve. 2nd, Roll Call Unanimous Vote, Dave Brumett not present.
3. **Authorization to Pay May 2021** – \$8,797.55– Motion to Approve Authorization to Pay Molly, Bob Barr 2nd, Roll Call Unanimous Vote, Dave Brumett not present.

ENGINEERS REPORT –

- T-Hangar, Community Hangar Discussion
 - All on the punchlist items have been resolved except.
 1. The bi-fold door threshold seals in the bottom corners.
 - Hamstra came to the site on 5/20/21 to discuss a resolution for the threshold seals. They have agreed to install a correction on one door to see how the airport likes the proposed fix prior to installing it on all the doors.
 - We will continue to hold the \$5000.00 of retainage for the time being.
 - Hamstra indicated they will be on site on 6/17 or 6/18 to install the correction on one door to see how the airport likes the proposed fix prior to installing it on all the doors.
- Paved Parking
 - We plan to bring the updated plans and specification to the July meeting to be advertised immediately following.
- Runway Crack Repair
 - We have prepared to following quote packages:
 1. Runway Crack Repair out to the hold bars

2. Runway Painting out to hold bars
 - o We are soliciting quotes now for the work to be performed in the fall. We will review the quotes received in the July meeting.

Discussed replacing electrical vault, waiting on Victor on what we can do with it.

Motion to Approve the Engineering Report – Bob, Mark L 2nd, Roll Call – Dave(Yes), Mark H(Yes), Steve(Yes), Mark L(Yes),Bob(Yes) and Molly (Yes).

AIRPORT MANAGER'S REPORT

1. **2nd Floor Estimates** – Delayed until July 12th due to product shortage.
2. **Aircraft Maintenance Hangar Foam Estimates** – Contractor will be here on June 14th to start the job.
3. **Tables for Events** – I held off buying the one table for your review due to the cost of shipping, the shipping for the one table was more than the table itself. Shipping for 20 tables is less than \$400.

72" Round Folding Table \$136.99/Each X 20=\$2,739.80

Table Rack \$212.99/Each X 2=\$425.98

Total Cost = \$3,165.78 + Shipping.

Motion to Approve purchasing 20 round tables and two carts not to exceed \$4,000. – Steve, Mark Lowery, Roll Call Unanimous Vote, Dave Brumett not present.

4. Metal, Electrical & Lighting for the Aircraft Maintenance Hangar – Approved to press forward with getting estimates for Sheetmetal for the inside and new wiring and lighting.
5. Excess Equipment – Determine the value of the equipment and bring to the July Board meeting.
6. 2022 Budget
7. Archer Maintenance. Research the options for the different Overhauls.
8. Expenditures \$500 Limit – Bob Bar made a motion to raise the Airport manager spending limit from \$500 day to \$1000.00 a day. Mark L. 2nd the motion, Roll Call Unanimous Vote, Dave Brumett not present.
9. Board Offices – Need to elect offices
10. Gate Repair – Motion to make the gate repairs for \$2500.00, Steve Plank, Bob Barr 2nd, Roll Call Unanimous Vote, Dave Brumett not present.
11. Pre Purchase Inspection on Aircraft (Robert Baker) – Motion to allow the Airport Manager to fly out to California and do a Pre Purchase inspection on a G36 Beech aircraft and fly it back to Logansport. Steve Plank, Molly 2nd, Roll Call Unanimous Vote, Dave Brumett not present.

BOARD MEMBER COMMENTS –

AIRPORT STAFF COMMENTS - None

ADJOURNMENT – Motion to Adjourn - Mark H, Bob 2nd, Roll Call – Dave(Yes), Mark H(Yes), Steve(Yes), Mark L(Yes),Bob(Yes) and Molly (Not Present)

NEXT MEETING – Tuesday, 22 June 2021 at 11 a.m. at the LCCAA Terminal Operation Center.

This meeting is a meeting of the LCCAA BOARD in public for the purpose of conducting Logansport/ Cass County Airport Authority business and is not considered a public community meeting. There will be time allotted for public comments by invitation as indicated on the Agenda.

~~Stephen Platt~~
~~Dave Brumett~~
President

Stephen Platt

Attest

Robert H. Gray