

## Logansport Cass County Airport Authority Minutes November 24, 2020

In Attendance: Steve Plank, Mark Lowry, Robert Barr, Dave Brumett, Paul Shaffer, Rose Wagoner, Mark Hildebrand, Molly Long

Call to Order- Dave

Motion to approve Agenda- First by Bob Barr, Second by Molly, Unanimous Board Approval

Motion to approve Minutes, First by Steve, Second by Mark L, Unanimous Board Approval

Public Comments- training on fuel farm

### **Old Business-**

1. Cyber Fraud- Motion was denied by lack of ruling, transcript requested, now to file appeal – per Don

2. General Obligation Bond Registrar- pay \$350/ year to BNY Melon as paying agent- do we want to switch? Horizon Bank has made an offer, more of a loan- Molly will check to see payments.

3. Short and Long Term – Disability- tabled until hiring of new Airport Manager

### **4. Finance Committee**

Motion to approve Executive Meeting from Nov. 17, 2020 by Mark H , Seconded by Steve, Unanimous Board Approval

### **5. Facility Committee**

Snow Removal coming soon

Zach and \_\_\_ came in and made a spreadsheet for medical insurance

Maintenance Hangar is put back together- purchased parts for roughly \$2,000 labor was over \$4,000, which was more than anticipated initially

New Hangar is complete- walk through to be completed with BF&S and any available board members- walkthrough intended to find any issues that may appear, keying

Sign at fuel stations- getting estimate for installation from Jim Galbreath- Bob to take that in.

Mike Swartzell working with Rose to put up cleaning boxes

Motion to approve the bill by Bob Barr for Lyme for farm ground- \$1,519.00 Helena Agri-Ent LLC Material to be paid by LCCAA, application cost to Steve Plank, Rose to call to get updated invoice to reflect LCCAA, instead of Plank Farms, Mark H Seconded, Unanimous Board Approval

### **Personnel Committee**

Interviews being conducted,

Motion to approve committee reports, Moved by Molly, Seconded by Bob- Unanimous Board Approval

Motion to approve payables by Dave for 181,278.71- Bob 1st, Steve 2nd, unanimous board approval.

Motion to approve Authorization to Pay Mark H, Molly, unanimous board approval

Insurance 1094.61, Payroll 2025 (12/11 and 12/25 for 2025)

### **Engineers Report**

Hamstra Invoice- Mark H (1<sup>st</sup>), Steve (2<sup>nd</sup>), unanimous board approval

Steve (1<sup>st</sup>), Bob(2<sup>nd</sup>) to approve pay request 1 for AIP 27, unanimous board approval

**Cares Act** – Submitted – Received AIP 26 Pay Request – Molly (1<sup>st</sup>), Mark H (2<sup>nd</sup>), unanimous board approval

Dec 1- pre-application for grants for 2021- master plan ALP reimbursement total of 166,666.66,

Steve- 1<sup>st</sup>, Mark H- 2<sup>nd</sup>, unanimous board approval

### **Motion to Adjourn**

Mark H 1<sup>st</sup>, Steve 2<sup>nd</sup>, unanimous board approval

A handwritten signature in black ink, appearing to be 'D. Smith', written in a cursive style.