

## Logansport Cass County Airport Authority Minutes 12/15/2020

In Attendance: Dave Brumett, Bob Barr, Steve Plank, Mark Hildebrand, Molly Long

Mark Lowry, via phone

Rose, Wagoner, Paul Shaffer BF&S, Don Tribbett, Chad Weisend

### Call to Order

**Approval of Minutes-** Regular 11/24/20, Executive Sessions 11/17/20, 11/23/20, 11/24/20, 11/30/20, 12/1/20), Special Meetings (12/9/2020) Mark Hildebrand 1<sup>st</sup>, Bob 2<sup>nd</sup>, roll call unanimous vote

**Approval of Agenda-** Steve 1<sup>st</sup>, Molly 2<sup>nd</sup>, roll call unanimous vote

### Public Comments

### Old Business

### Committee Reports

**Finance-** Positive Pay to be cancelled, Don to speak on Bond paying agent/ Horizon

**Facility-** Lime – change in contract for LCCAA to purchase lime, Planks to apply as needed based on requirements and findings. Snow Equipment ready to be put on- set up time to do so

**Personnel-** January 4, Chad Weisend first day as Airport Manager, Mark Lowry to be chair of Personnel committee Mark H 1<sup>st</sup>, Molly 2<sup>nd</sup>, roll call unanimous vote

### New Business

**Financial Reports-** funds to be zeroed out- Molly to work on this

**Cyber Fraud-** Motion was deemed denied, requested transcript, to be updated as Don receives more info

**Payables for approval-** Totaling \$30,494 Bob 1<sup>st</sup>, Steve 2<sup>nd</sup>, roll call unanimous vote

**Authorization to Pay-**\$ 84,747.31 including bond payment of \$52,840 Molly 1<sup>st</sup>, Steve 2<sup>nd</sup> roll call unanimous vote

**Insurance on the Archer-** to be determined if fuel, maintenance, insurance, cost of having plane – is it worth having based on

- Motion by Bob Barr to keep policy as is with taking renewal , liability only as presented, 2<sup>nd</sup> Mark H- discussion, to look elsewhere for hull coverage... speak to other insurance companies/ same insurance company to find ways to have full coverage, based on flight instructors
- Mark L- Aye, Molly – Aye, Mark H – Nay, Steve- Nay, Bob- Aye, Dave- Aye

**Motion by Mark H –** renew policy without Allen and Harrold- Mark L- Aye, Molly- Aye, Steve- Aye, Bob- Nay, Dave- Aye, motion carried

Motion by Mark H- to approve back up of Keystone Files to a cloud for \$275, Steve 2<sup>nd</sup>, roll call unanimous vote

Motion to approve financial reports- Steve 1<sup>st</sup> Molly 2<sup>nd</sup> unanimous board approval by roll call

**Engineers Report**

Master key by Hamstra

Motion for Hamstra Invoice # 6 approval – \$15,949.55– Mark H- 1st, Steve 2<sup>nd</sup>, roll call unanimous vote

Motion to Table Hamstra Invoice 7 \$20,705.75- Steve 1<sup>st</sup>, Mark H 2<sup>nd</sup> until note items are completed, roll call unanimous vote

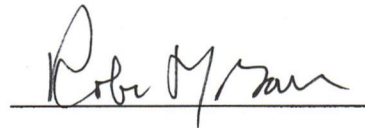
Plan for January Board Meeting – finance committee updated on bond remainder, payments, and how we want to spend.

Liability Insurance coming due- included in Auth to Pay, lower premium than last year.

**Motion to adjourn** – Molly 1<sup>st</sup>, Mark H, unanimous roll call vote

A handwritten signature in black ink, appearing to be 'D. Hamstra', written over a horizontal line.

BOARD President

A handwritten signature in black ink, appearing to be 'Rob Hamstra', written over a horizontal line.

BOARD Secretary