

24 May 2022 LCCAA BOARD Meeting

Attendance: Mark Hildebrandt, Chad Weisend, Bob Barr, Mark Lowry, Stephen Plank, Molly Long, Mark Hammons & William Nelson

CALL TO ORDER:

APPROVAL OF AGENDA AND MINUTES (Regular)

Motion to Approve Agenda & Minutes- Bob Barr, Mark Hildebrandt 2nd, Roll Call - Unanimous Vote

PUBLIC COMMENTS:

Attorney: Airport Minimum Standards – Airport Manager is going to work on draft minimum standards policy and try to have it ready for the June Board Meeting.

Discussion about the judgment against Mr. Tim Dalton, Attorney is going to contact the Indiana AG to find out what the current status is on the judgment.

OLD BUSINESS

1. **Committee Reports** – Motion to approve committee reports Bob Barr, Mark Hildebrandt 2nd the motion, Roll Call Unanimous Vote.
 - a. **Finance** – New budget report located behind the Fund Tab.
 - b. **Facility** – Bob has mowed the airport twice so far this year. He sprayed the weeds around the building and fence line.
 - c. **Personnel** – New Policy Personnel Handbook printed.

NEW BUSINESS

1. **Financial Reports** – Motion to approve Financial Reports by Bob Barr, Mark Hildebrandt 2nd the motion, Roll Call Unanimous Vote.
2. **Payables for Approval – \$72,594.10** – Motion to Approve Payables by Bob Bar, Mark Hammons 2nd the motion, Roll Call Unanimous Vote. Molly Long Absent
3. **Authorization to Pay - \$104,767.84** - Motion to Approve Authorization to Pay, Bob Barr, Mark Hammons 2nd the motion, Roll Call, Unanimous Vote. Molly Long Absent

ENGINEERS REPORT

Engineering related action items to be included on the agenda:

1. Motion to approve Pay Application 2 for Coomler Contracting in the amount of \$48,920.40 for the parking lot project. **By Mark Hidelbrandt, Bob Barr 2nd the motion, Roll Call Unanimous Vote.**
2. Motion to approve Change Order 2 for Coomler Contracting in the amount of \$2,020.00 for undercutting unsuitable soils for the parking lot project. **By Mark Hidelbrandt, Steve Plank 2nd the motion, Roll Call unanimous vote.**
3. Motion to approved Change Order 3 for Coomler Contracting to add 30 days to the contract time for the parking lot project. **By Mark Hidelbrandt, Steve Plank 2nd the motion, Roll Call unanimous vote.**

Information on items not requiring Board action:

Open Grants:

Grant	Description	Anticipated Close Out	Total Grant All Shares	Financially Complete	Balance
3-18-0051-023	Runway 9-27 LED Lighting - Design		\$166,666.66	92.59%	\$11,741.99
3-18-0051-024	Runway 9-27 LED Lighting - Construction		\$615,602.63	92.87%	\$43,881.28
3-18-0051-028	Master Plan Phase 2		\$166,666.00	100%	0%

1.0 Bipartisan Infrastructure Law (BIL)

- We are now waiting on further guidance from FAA regarding the timing of the application and funds.
- We did receive questions on the fence relocation, so we know they are looking at our initial request.

2.0 AIP Funded Projects

- **AIP 24 – Runway 9-27 LED Lighting - Construction**
 - Michiana has been given the NTP. They are waiting on spring weather and parts to begin.
 - Once this work is complete, we will close the grant.

3.0 Miscellaneous

- Parking Lot Project
 - Motion to approve Pay Application 2 for Coomler Contracting in the amount of \$48,920.40 for the parking lot project.
 - Motion to approve Change Order 2 for Coomler Contracting in the amount of \$2,020.00 for undercutting unsuitable soils for the parking lot project.
 - Motion to approved Change Order 3 for Coomler Contracting to add 30 days to the contract time for the parking lot project.
 - Prior to Change Orders 2 and 3 Coomler was proposing \$34K in additional stone to keep the project on schedule. We worked with them to add 30 days of additional time, Change Order 3, to allow the site to dry rather than bringing in the stone. The unsuitable soils referenced in Change Order 2 were areas of mostly organic material that failed in

- the proof roll. No amount of drying was likely to help those areas.
- The project is roughly 30% complete currently.
 - The contractor is hauling in borrow material.
 - The Slusser field tile as not been encountered to date.

AIRPORT MANAGER'S REPORT

1. Equipment Building – Schedule start date has been pushed out to July.
2. Runway resealing – Scheduled to Start June 1st
3. Vault Building – Waiting on Contractor to start
4. Tim Dalton Debt – \$350.00 April 26th
5. Bluebird Hangar – Heating System – Waiting on Eric to return from Florida to discuss the heating system.
6. Curtsey Car – Head Liner falling, we tabled replacing the car last year due to the high prices of used vehicles. Do we want to look at replacing it this year? **Get an estimate to fix the headliner.**
7. 100LL – Had to replace the contactor again, this time the current limiter was causing the contactor to open. Usually that happens if you have a motor going bad and one of the phases is pulling more amps. In this case all three phases are pulling the same amps and they were below the rated amperage. We also had to purchase a load of 100LL the cost jump dramatically, so we had to raise the price to \$6.32 per gallon. We are not the highest in the local area, but we are close.
8. New Hire – We hired a new part time help; his name is Christian Wicker.

BOARD MEMBER COMMENTS – None

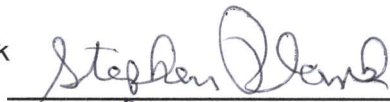
AIRPORT STAFF COMMENTS – None

ADJOURNMENT – Motion to Adjourn – Mark Hildebrandt, Mark Hammons, Roll Call Unanimous Vote.

NEXT MEETING – Tuesday, 28 June 2022 at 11:30 a.m. at the LCCAA Terminal Operation Center.

This meeting is a meeting of the LCCAA BOARD in public for the purpose of conducting Logansport/ Cass County Airport Authority business and is not considered a public community meeting. There will be time allotted for public comments by invitation as indicated on the Agenda.

Stephen Plank
President



Attest

