



## October 26, 2021 LCAA BOARD Meeting

**Attendance:** Mark Hildebrandt, Chad Weisend, Bob Barr, Mark Lowry (Phone), Stephen Plank, Molly Long (Not Present), Mark Hammons & William Nelson (Attorney)

### CALL TO ORDER:

#### APPROVAL OF AGENDA AND MINUTES (Regular)

Motion to Approve Agenda & Minutes- Bob Barr, Mark Hammons 2<sup>nd</sup>, Roll Call - Unanimous Vote, Molly Long absent.

### PUBLIC COMMENTS:

**Attorney:** Lease for Bluebird AG – Motion to Approve the Hangar Lease to Bluebird AG LLC, conditioned that we receive a copy of insurance and Aircraft Registration. Mark Hildebrandt, Mark Hammons 2<sup>nd</sup>, Roll Call – Unanimous Vote, Molly Long absent.

### OLD BUSINESS

#### 1. Committee Reports

- a. **Finance** – 2022 Budget 2<sup>nd</sup> Reading on 15 October. Logansport Cass County Airport 2022 Budget was approved by the County Council.
- b. **Facility** – Aircraft Maintenance Hangar work is completed.
- c. **Personnel** – Need to update Personal Handbook with updates. Any changes need to be done by board motion.

### NEW BUSINESS

1. **Financial Reports** – Motion by Bob Bar, 2<sup>nd</sup> by Mark Hildebrandt to accept the Financial Reports, Roll Call Unanimous Vote, Molly Long absent.
2. **Payables for Approval – \$69,300.05** – Motion to Approve Payables, Bob Barr, Mark Hammons 2<sup>nd</sup> the motion, Roll Call Unanimous Vote, Molly Long absent.
3. **Authorization to Pay - \$17,627.81** - Motion to Approve Authorization to Pay, Mark Hildebrandt, Bob Bar 2<sup>nd</sup> the motion, Roll Call Unanimous Vote, Molly Long absent.

### ENGINEERS REPORT

**Engineering related action items to be included on the agenda::**

1. Motion to submit the required FAA required SF-425 Annual Reports for all grants, Mark Lowry, Bob Barr 2<sup>nd</sup>, Roll Call Unanimous Vote, Molly Long absent.

**Information on items not requiring Board action:**

**Open Grants:**

Grant	Description	Anticipated Close Out	Total Grant All Shares	Financially Complete	Balance
3-18-0051-023	Runway 9-27 LED Lighting - Design		\$166,666.66	92.59%	\$11,741.99
3-18-0051-024	Runway 9-27 LED Lighting - Construction		\$615,602.63	92.87%	\$43,881.28
3-18-0051-028	Master Plan Phase 2		\$166,666.00	100%	0%

**2.0 AIP Funded Projects**

- **Fiscal Year 2022**

- The next project on the CIP is the Parallel Taxiway Project.
- The FAA and INDOT are anticipating funding the design in 2023 with construction in 2025. They show NPE rolls in 2022 and 2024. A comparison of what INDOT programed compared to what was submitted by LCCAA is below.

We need to get direction from the Board on if the desire is to roll in 2022 or apply for a grant. A pre-application will be due by December 1, 2021, if we apply for a grant

Project Year	Entitlement Funds	Apportionment Funds	Discretionary Funds	Matching State Funds	Matching Local Funds	Total Cost	Project Description
2022						\$0	NPE Rollover
2023	\$245,718			\$13,651	\$13,651	\$273,020	Parallel TW Realignment and Drainage - Design
2024						\$0	NPE Rollover
2025	\$354,855		\$1,212,945	\$87,100	\$87,100	\$1,742,000	Parallel TW Realignment and Drainage - Construction
2026	\$150,000			\$8,333	\$8,333	\$166,667	Parallel TW Lighting - Env/Design

Project Year	Entitlement Funds	Apportionment Funds	Discretionary Funds	Matching State Funds	Matching Local Funds	Total Cost	Project Description
2022	\$150,000		\$95,718	\$13,651	\$13,651	\$273,020	Parallel Taxiway Re-alignment, Phase 1 - Environmental/Design
2022		\$150,246		\$8,347	\$8,347	\$166,940	Parallel Taxiway Lighting, Phase 1 - Environmental/Design
2023	\$150,000		\$3,367,817	\$195,434	\$195,434	\$3,908,686	Parallel Taxiway Re-alignment, Phase 2 - Construction
2023			\$785,531	\$43,641	\$43,641	\$872,812	Parallel Taxiway Lighting, Phase 2 - Construction
2024	\$137,813			\$7,645	\$7,645	\$152,903	Runway Overlay, Phase 1 - Environmental/Design
2025	\$162,387		\$1,343,259	\$83,647	\$83,647	\$1,672,940	Runway Overlay, Phase 2 - Construction
2026		\$339,151		\$18,842	\$18,842	\$376,834	Land Reimbursement Parcels 7 and 8B
2026		\$252,518		\$14,029	\$14,029	\$280,575	Land Reimbursement Parcels 19A and 19B
2026		\$1,534,775		\$85,265	\$85,265	\$1,705,306	Land Acquisition for Approach Protection, Parcels 3, 9, 10, 12, 14
2026				\$59,882	\$59,882	\$119,765	T-hangers - 6-Unit, Environmental/Design

- **AIP 24 – Runway 9-27 LED Lighting - Construction**

- We still need to submit the detailed quotes to Victor with the FAA for the vault to close this grant.

**3.0 Miscellaneous**

- **Parking Lot Project**
  - A pre-construction conference is scheduled for 10/22 at 8:00 AM.
- **Runway Crack Repair**
  - Metro has not yet scheduled the work. The work needs to be done by the end of November to ensure proper temperatures are achieved.

**Board is holding off on making a decision to take a Grant this year, a decision will be made at the November 2021 board meeting.**

**AIRPORT MANAGER'S REPORT**

1. **Equipment Building** – Sent out request for new quotes, set a deadline for 24 October. Only received one quote as of today. Will bring to next board meeting.
2. **Runway Lighting Vault** – Had a couple more issues with the Runway lights circuits. The main Circuit Breaker panel was bad, the main contactor was burnt. I removed and replaced the whole circuit breaker panel. Second issue was the lights would not come on automatically at night, I changed out the Photocell but that did not fix the problem. Had to call Michiana to trouble shoot the problem. It was a bad relay in the old relay box, they eliminated that relay box since the new system can carry the load.
3. **Vault Building** – Electrical Contractor did not want to revise his bid to include all the items that the Michiana bid has in theirs. Board requested that the old Relay panel be removed.
4. **Equipment Hangar** – Hangar is cleaned out and ready for Bluebird AG to take position on 1 November 2021
5. **Airport Equipment** – We were able to get all the airport equipment moved into the storage areas in the end of the T-Hangars and we are using one Aircraft T-Hangar to store the tractors.

**BOARD MEMBER COMMENTS** – Mark Hammons caution me to make sure I am making sure I am comfortable and using good judgment when I am making repairs. Safety always comes first! Steve Plank wanted to thank our new attorney for all his support.

**AIRPORT STAFF COMMENTS** – None

**ADJOURNMENT – Motion to Adjourn** – Mark Hildebrandt, Mark Hammons 2<sup>nd</sup>, Roll Call Unanimous Vote, Molly Long absent.

**NEXT MEETING** – Tuesday, 23 November 2021 at 11 a.m. at the LCCAA Terminal Operation Center.

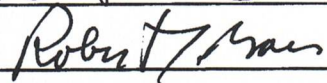
This meeting is a meeting of the LCCAA BOARD in public for the purpose of conducting Logansport/ Cass County Airport Authority business and is not considered a public community meeting. There will be time allotted for public comments by invitation as indicated on the Agenda.

Stephen Plank  
President



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Attest



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