

**Logansport / Cass County Airport Authority  
Meeting Minutes  
January 27<sup>th</sup>, 2004 Special Board Meeting**

**Attendance:**

Board members -	Mark Hildebrandt Paul Hipsher Pat McNarny Jim Steinberger Tad Wilkinson
Guests -	Don Tribbett; Airport Authority Attorney Mark Shillington; Mid-States Engineering

Board member Bob Barr had previously advised the board that he would be unable to attend.

**Call to order:**

The meeting was called to order by the President, Tad Wilkinson. The special meeting of the board had been called for the purpose of addressing current board issues, as follows:

**Non-Directional Beacon –**

Tad Wilkinson advised the board that through conversation with the new airport NDB maintenance contractor and the Winamac Airport it had been learned that the Winamac Airport owned surplus NDB equipment that may be suitable for the needed repairs to the Logansport Airport's NDB monitoring system. Mark Hildebrandt made a motion to proceed with the purchase of the needed parts for \$500, assuming that the NDB contractor verified that the parts will work for repairs to the Logansport system. The motion was seconded by Pat McNarny and passed unanimously. Tad advised the board that the new NDB contractor's name is Scott Picha, and that his rates for work are \$50 per hour for on-site time plus 40 cents per mile travel. Tad instructed board Secretary, Jim Steinberger, to send a letter to the FAA advising them of the new designated maintenance contractor, and to send a letter to the old maintenance contractor advising him to return the keys and maintenance log to the airport.

**Runway Extension / Property Acquisition –**

The board discussed the property acquisition issue and reviewed with airport engineer Mark Shillington the recommended property needed in order to develop the proposed 5000' runway. A motion was made by Paul Hipsher to proceed with the steps necessary to acquire property as recommended by the airport engineer to develop a runway in excess of 5000', with clearances as required for a D-2 classification with a precision approach, those steps to include acquisition by condemnation proceedings if necessary. The motion was seconded by Jim Steinberger. The board discussed the motion and the motion was passed unanimously. Mark Hildebrandt made a motion to withdraw all previous offers for acquisition of property belonging to Jack and Esther Lyons. That motion was seconded by Paul Hipsher and passed unanimously.

**Bond Issue Finances –**

Board Treasurer Pat McNarny advised the board that \$1,750,000 of the funds received through the bond issue had been invested in a 60-day Certificate of Deposit at 1.2% APR, so that those funds could draw some interest in the short term. A motion to ratify that action by Board President Tad Wilkinson and Board Treasurer Pat McNarny was made by Jim Steinberger, seconded by Mark Hildebrandt, and passed unanimously.

**Emergency Operating Expenditures –**

Paul Hipsher addressed the board with a suggestion to adopt a policy that would provide authority to make emergency operating expenditures as needed between regular board meetings. Paul made the motion to grant the Board President the authority to make expenditures up to \$1,000 as required for emergency operating needs. The motion was seconded by Pat McNarny and passed unanimously.

**Meeting Schedules:**

The next regular meeting of the Logansport / Cass County Airport Authority is scheduled for Wednesday, February 11<sup>th</sup>, 2004, at 5:30 PM, at the airport.

**Adjournment:**

A motion to adjourn the meeting was made, seconded, and passed unanimously. The meeting was adjourned.

**Signed:**

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**Charles “Tad” Wilkinson**

- cc: Board Members
- Jim Keefer; INDOT
- Greg Sweeney; FAA
- Mark Shillington; Mid-States Engineering
- Don Tribbett; Logansport City Attorney
- Rose Wagoner; Logansport Flying Service (Board file copy)
- Sam Williamson; Airport FBO
- Ruth Ellen Helms; Clerk-Treasurer (for copies to City Council)
- Jim Weaver; Logansport Economic Development Foundation
- Cass County Commissioners
- Mike Fincher; Mayor, City of Logansport