

Approved April 6, 2005

**MINUTES OF THE MEETING OF THE  
LOGANSPOURT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)  
BOARD OF DIRECTORS (“BOARD”)  
HELD MARCH 9, 2005**

**Attendance:**

**Board Members:**           **Mark Hildebrandt**  
                                  **Charles “Tad” Wilkinson**  
                                  **Pat McNarny**  
                                  **Jim Steinberger**  
                                  **Bob Barr**  
                                  **Paul Hipsher**

**Guest:**                       **Tim Dalton, Airport Manager**  
                                  **Don Tribbett, Airport Authority Attorney**  
                                  **Rose Wagoner, Logansport Flying Service**  
                                  **Larry Creakbaum, Mid States Engineering**  
                                  **Luke Reynolds, Mid States Engineering**  
                                  **Nolan “Skip” Kuker**  
                                  **Mayor Mike Fincher**

**Call to Order:**

The meeting was called to order by the President, Mark Hildebrandt.

**Approval of Agenda:**

The meeting agenda was distributed for review. Pat McNarny requested that he be provided time to discuss the Board pay process and Board meetings. On a motion duly made by Jim Steinberger and seconded by Paul Hipsher, the Board voted unanimously to approve the agenda.

**Approval of the Minutes**

On a motion duly made by Bob Barr and seconded by Tad Wilkinson, the Board voted unanimously to approve the minutes of the February 9 and February 14 meetings.

**Treasurer’s Report**

Pat McNarny presented the Treasurer’s report.

Pat McNarny distributed a form in which to record and make payment of Board pay from. It was discussed and determined that at the conclusion of each quarter that Tim Dalton would distribute to each Board member a the form indicating the meetings present for. It would then be the responsibility of each Board member to verify and make adjustment to reflect time spent performing Board duties. A signed form would then be forwarded to Tim Dalton who would issue checks at the first meeting following the close of each quarter.

**Public Comment**

Skip Kuker congratulated the Board on receiving the grant award for the apron reconstruction process and mentioned the possibility of having Congressman Chris Chocola out to do a check presentation. He advised that he would work with Tim Dalton on coordination. Skip Kuker then discussed the Logan-Cass Industrial Park and

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informed the Board that they are trying to extend the road so that it connects with the Kokomo Pike and any assistance that the Board could offer would be greatly appreciated.

### **President and Board Member Comments**

Pat McNarny thanked Skip Kuker for attending the Board meetings and for his hard work on behalf of the Logansport Economic Development Foundation. Pat McNarny then brought up the need to have two (2) Board meetings each month while we are starting out due to the scope of discussions. It was determined that starting in April the Board would meet on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month with the first meeting held to discuss airport engineering issues with Mid-States and the second meeting to discuss airport related business. It was noted that due to scheduling conflicts that the month of April would have to have agenda's swapped, therefore engineering issues would be discussed at the meeting on April 20<sup>th</sup>.

Mark Hildebrandt recognized Mayor Mike Fincher has just joined the meeting.

### **FBO Report**

Rose Wagoner attended the meeting to represent the FBO.

### **Air Traffic Report**

Air traffic and fuel sales for the period of February 8, 2005 through March 9, 2005 were reported as follows:

140	Total movements
74	Logansport Flying Service
18	Jet aircraft
0	Helicopters
20	Transient piston aircraft
20	Local aircraft
1,451	gal. Av. Fuel
1,142	gal Jet Fuel

Rose Wagoner noted that it was a very good month for traffic and fuel sales.

### **Airport Managers Comments**

- Tim Dalton provided the Board with an update on the NDB and informed the Board that the monitoring device had been repaired and Scott Pica (Pica Radio Service) will be installing it at the police station again. He also discussed his conversation with the FAA regarding the process of decommissioning the NDB and that an airspace study would have to be performed to determine if there is any reason not to decommission the NDB. Once the study is done there is a comment period and the approach plate must be changed. It was noted that along with Frankfort, Wabash is also looking to decommission their NDB. The Board asked that Tim Dalton continue with the decommissioning process.
- Tim Dalton reported the cost to replace the "Pepsi" sign will be approximately \$179 for black and white and \$258 for color.
- Tim Dalton presented Mark Hildebrandt with Resolution No. 2005-01 which changes the name of Logansport Municipal Airport to Logansport Cass County Airport. Mark Hildebrandt proceeded to read aloud the resolution for adoption. On a motion duly made by Pat McNarny and seconded by Paul Hipsher the Board voted unanimously to adopt the resolution as read. Tim Dalton will forward the resolution to the FAA and INDOT.

Aye 6    Nay 0

- Tim Dalton informed the Board that the hog barn had been demolished.

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- Tim Dalton advised the Board that he had spoken to John Julian (HJ Umbaugh) regarding the payment of the Deichman Excavating Inc. invoice and that it should be paid from the Capital Bond Account. On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson the Board voted unanimously to approve payment upon verification of the invoice.

### **Engineers Report**

Larry Creakbaum reported for Mid States Engineering.

- Larry Creakbaum presented the construction drawings for the apron project to the Board for approval and Tim Dalton presented Larry Creakbaum with the signed Engineer and Construction Contract. Jim Steinberger asked if the sleeve had been noted and suggested that the sewer and water lines be done now to save the cost of installing them later.
- Larry Creakbaum then discussed the recommended property acquisition requested by the Board. Larry Creakbaum provided four (4) deferent scenarios for a 5,000+ foot runway and the type of aircraft that would be able to utilize it. He advised the Board that these recommendations were a result of conversations with Greg Sweeny of the Chicago Airports District Office.
  - Option 1 – Non Precision, AB Small Aircraft, 12,500 lbs. or less.
  - Option 2 – Non Precision, AB Large Aircraft, over 12,500 lbs.
  - Option 3 – Precision ½ mile visibility, AB Large Aircraft, over 12,500 lbs.
  - Option 4 – 6000' Precision ½ mile visibility, CD Large Aircraft over 12,500 lbs.

Jim Steinberger asked why the requirement had changed from any previous discussion and why the Board was previously advised that the only property that was needed for a 5,000+ foot runway was the purchase from the Lyons which was completed in 2004. Jim Steinberger asked if a property map indicating option 2 and 3 could be provided and Larry Creakbaum indicated yes. Mark Hildebrandt then asked each Board member to indicate what option that the Board should proceed with. Mark Hildebrandt, Pat McNarny and Paul Hipsher indicated Option 3. Tad Wilkinson and Jim Steinberger asked to see Option 2 and 3; and Bob Barr wanted to hold comments until he has had an opportunity to review the material in more detail.

- Larry Creakbaum presented to the Board an invoice in the amount of \$7,000 for an environmental study completed in 2003. On a motion duly made by Jim Steinberger and seconded by Bob Barr, the Board voted unanimously to approve payment of the invoice.
- Larry Creakbaum presented Tim Dalton with two (2) documents for publication. The first is the Notice to Contractors for the apron project and the second is the notice for the Disadvantaged Business Enterprise goals. Tim Dalton advised that he would have them published immediately.
- A discussion was held to determine what the requirements are to close the CR 50 E. Mayor Fincher stated that it would need to be done sooner rather than later and that was agreed to by Larry Creakbaum. Larry Creakbaum stated that it must be done prior to the runway extension. Don Tribbett noted that the Board would need to introduce an Ordinance, send notice by certified mail to property owners whose property is adjacent to the proposed closed road, notify the general public by published notice and hold a public hearing. The Board would then need to adopt the Ordinance followed by closing the road. Jim Steinberger stated that appropriate signage would need to be posted for safety concerns. Larry Creakbaum advised that the cost to close the road and remove asphalt from the property owned by the airport would be well under \$25,000 and that the Board could proceed with requesting quotes versus bidding the project. It was noted that the County had previously stated that the LCCAA would need to close the road and Larry Creakbaum stated that he would talk to them to determine if they had any comments on how it should be done.

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**Old Business**

**Capital Improvements – Hangar Feasibility, Hog Barn Status, Utilities and Land Acquisition.**

The discussion regarding Hangar construction was tabled due to time constraints and all other issues have been previously discussed.

**Runway reconstruction (2004 Invoices) and NDB Decommissioning.**

Discussed in Airport Managers comments.

**New Business**

**Payables for Approval**

Tim Dalton presented to the Board a list of Airport payables totaling \$6,437.77. At the request of Mark Hildebrandt, Tim Dalton noted which items are reoccurring costs. Jim Steinberger asked that the repayment of the loan to establish the Operating Account be paid back, as dictated by the motion to authorize the loan, to the Capital Funds account. On a motion duly made by Paul Hipsher and seconded by Bob Barr, the Board voted unanimously to approve the payables.

**Meeting Schedule**

The next regular meeting of the Logansport / Cass County Airport Authority is scheduled for Wednesday, April 6, 2005, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

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Secretary  
Logansport Cass County Airport Authority

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President  
Logansport Cass County Airport Authority