

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“BOARD”)
HELD JUNE 1, 2005 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: **Mark Hildebrandt
Charles “Tad” Wilkinson
Pat McNarny
Jim Steinberger
Bob Barr
Paul Hipsher**

Guest: **Tim Dalton, Airport Manager
Don Tribbett, Airport Authority Attorney
Rose Wagoner, Logansport Flying Service
Paige Gregory, HJ Umbaugh
Belvia Hiadari, HJ Umbaugh
Ralph Anderson, Cass County Council
Dave Kitchell, Pharos Tribune**

Call to Order:

The meeting was called to order by the President, Mark Hildebrandt.

Budget Process Presentation (Paige Gregory, HJ Umbaugh)

Paige Gregory led a discussion into the upcoming budget process. She outlined the process and procedures for establishing the Airport Budget, along with when this would occur. She also noted that we would not be able to start the budget process until the June 30th books have been closed.

Approval of Agenda:

The meeting agenda was distributed for review. On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson, the Board voted unanimously to approve the agenda.

Treasurer’s Report

Pat McNarny presented the Treasurer’s Report as follows:

Capital Fund Account Balance (as of 6/1)	\$ 184,617.48
Certificate of Deposit (Salin Bank)	\$1,500,000.00
Operating Account Balance (as of 6/1)	\$ 99,081.49
Total Cash and Cash Equivalents	\$1,783,698.97

On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to approve the Treasurer’s Report.

Public Comment

There were no public comments.

President and Board Member Comments

There were no comments.

FBO Report

Rose Wagoner attended the meeting to represent the FBO.

Air Traffic Report

Air traffic and fuel sales for the period of May 2005 were reported as follows:

162	Total movements
96	Logansport Flying Service
0	Jet aircraft
6	Helicopters
32	Transient piston aircraft
28	Local aircraft
1,434	gal. Av. Fuel
94	gal Jet Fuel

Airport Managers Comments

Tim Dalton reported that he received the Federal and Local portion of the Grant #9 extension. He pointed out that this was for reimbursement for the Deichman invoice that was paid from the Capital Fund Account. The State portion should follow within a few weeks.

Tim Dalton reported that he was in contact with Tom Colman regarding the Airport's liability insurance.

Tim Dalton reported that he was getting a proposal from Waste Management that would reduce the cost of trash pick up. The airport currently pays for a 3 cubic yard dumpster and it is picked up once a week. He felt that this could be reduced down to once a month.

Old Business

Capital Improvements

Jim Steinberger presented a document that outlined the Capital Improvements which showed cost, priority and funding sources. He felt that this is something that the Board should look at for adoption and move forward with improving the Airport. Mark Hildebrandt commented that this is something that should be shared with Jim Keefer (INDOT). Pat McNarny asked if we have an approved Airport Layout Plan (ALP), and Tim Dalton stated that we should have final approval within a few weeks. Mark Hildebrandt shared with the Board a conceptual drawing of an Admin/Hangar building that was prepared by Jim Steinberger and commented that this may not be what we end up with, but it is a good starting point. Jim Steinberger commented that although we have an ALP, the Operations Area needs more detailed work regarding buildings, hangars, etc. Don Tribbett commented he thought that we had been told that if we spend money on items that are not considered a priority by the FAA, then we might jeopardize funding for the priority items. Lengthy discussions ensued and follow up with Mid-States and INDOT would be needed to ensure that we do not proceed in a manner that would jeopardize future funding.

Ordinance No. 2005-01

Jim Steinberger stated that we should not legally close CR 50 E until we are ready to physically close it. Tim Dalton informed the Board that he was meeting with County Highway Engineer Jodi Coblenz on Thursday, June 9th to discuss any requirements and considerations related to the road closure. Jim Steinberger felt that the closure would cost less than \$25,000 and that pending information from Jodi Coblenz, Tim Dalton is authorized to go out for proposals.

New Business

Payables for Approval

Tim Dalton presented to the Board a list of Airport payables totaling \$4,259.67. On a motion duly made by Paul Hipsher and seconded by Bob Barr, the Board voted unanimously to approve all payables. Jim Steinberger abstained from the discussion and voting since one of the payables was to Steinberger Construction.

Budget (Annual Review Process)

Paige Gregory presented to the Board the final 2005 budget spreadsheets. The budget timeline for 2006 was discussed and a budget workshop will be held July 13th with Paige Gregory, Pat McNarny, Tad Wilkinson and Tim Dalton subject to scheduling conflicts.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Wednesday, June 15, 2005, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

Secretary
Logansport Cass County Airport Authority

Approved:

President
Logansport Cass County Airport Authority