

Approved September 7, 2005

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD August 3, 2005 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members:	Mark Hildebrandt Charles “Tad” Wilkinson Pat McNarny Paul Hipsher Bob Barr
Guest:	Tim Dalton, Airport Manager Don Tribbett, Airport Authority Attorney Rose Wagoner, Logansport Flying Service Chod Gibson, Cass County Council Dave Kitchell, Pharos-Tribune Lee Wayne Yeakley Tom Spitznogle Leo Spitznogle Sue Gremelspacher Matt Gremelspacher Roger Baber Pat Yeakley Harry Burkhart Dan Minnick Larry Slusser Rex Slusser Robert Ott Alvin Mennen Andrea Kepner Brian Kepner Doris Fouts Bill Fouts Steve Plank Bob Minnick Tammy Ingalls Phil Martin Darwin Burkhart Linda Long Matt Moore Tom Gilsinger

Call to Order:

The meeting was called to order by the President, Mark Hildebrandt.

Approval of Agenda:

The meeting agenda was distributed for review. On a motion duly made by Pat McNarny and seconded by Paul Hipsher, the Board voted unanimously to approve the agenda.

Approval of the Minutes

On a motion duly made by Tad Wilkinson and seconded by Pat McNarny, the Board voted unanimously to approve the minutes of the July 6 meeting.

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Public Comments

Rex Slusser commented that the construction was an environmental issue and wanted to know if the Airport Board had a plan in place and if it was available to the public. He also asked if the use of county tiles for municipal use had been resolved. He also asked about the plan for storm water run off.

President Mark Hildebrandt clarified that this was not a public hearing for the Environmental Assessment report and that a notice will be published regarding the date and time of the hearing.

Tom Gilsinger asked about the Environmental Report and commented that he had heard from the Airports consultant that once water had left Airport property, it is no longer the Airport's responsibility.

Darwin Burkhart asked if the Authority had received the County Highway Engineers traffic study. Mark Hildebrandt advised him that the report had not been received by the Board.

Roger Baber commented that a bridge was closed during the collection of traffic counts. Darwin Burkhart commented that the counters were out after the bridge had been reopened.

Tammy Ingalls commented that she is a resident of Carroll County and that she uses CR 50 E daily to get to her horses and that it will be an inconvenience to her to get to her horses.

FBO Report

Rose Wagoner attended the meeting to represent the FBO.

Air Traffic Report

Air traffic and fuel sales for the period of July 2005 were reported as follows:

214	Total movements
182	Piston
20	Jet aircraft
12	Helicopters
1,355	Gal. av. fuel
2,533	Gal jet fuel

Tim Dalton reported that the year over year comparison shows traffic up 25% and fuel sales up 22%, and from the prior month, traffic is up 10% and fuel is up 13%.

Rose Wagoner reported that the instrument that reports wind speed and direction has not been working properly. Bob Barr asked if the Airport had a spare and Rose Wagoner advised we did not. Tim Dalton asked what the cost of a back up would be and Rose Wagoner said approximately \$2,000 to \$3,000 and she further stated that the instrument has rarely been out of service for repairs. Mark Hildebrandt requested that Rose Wagoner send it in for an estimate but discuss the cost with Tim Dalton to authorize repair expenses.

New Business

Treasurer's Report

Pat McNary presented the Treasurer's Report as follows:

Capital Fund Account Balance (as of 8/3)	\$ 199,759.65
Certificate of Deposit (Salin Bank)	\$1,500,000.00
Total Capital Fund Account Balance	\$1,699,759.65
Operating Account Balance (as of 8/3)	\$ 263,018.14
Total Cash and Cash Equivalents	\$1,962,777.79

Tad Wilkinson commented that he liked the new format of the Treasurer's Report. On a motion duly made by Bob Barr and seconded by Tad Wilkinson, the Board voted unanimously to accept the Treasurer's Report.

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Payables for Approval

Tim Dalton presented to the Board a list of Airport payables totaling \$3,689.13. On a motion duly made by Paul Hipsher and seconded by Pat McNarny, the Board voted unanimously to approve all payables.

Capital Development Plan

Tim Dalton provided the Board with an updated Capital Development Plan for the Board to review. He also updated the Board on the Apron Project and that it was going well, but is about a week and a half behind due to weather. He also commented that Hunt Paving has been very good to work with and has kept him informed about the progress of the project.

Environmental Assessment Public Hearing

Mark Hildebrandt stated that he felt the Board was prepared to proceed with the Public Hearing. Tim Dalton stated that the earliest date the hearing could be held would be September 14, 2005. Don Tribbett added that the final draft report would need to be available for public review thirty (30) days prior to the hearing date. After discussion of Board Member availability the Public Hearing date was set for September 29, 2005 at 5:30 PM. Tim Dalton said that he would look to find a larger facility and that it would be made know in the hearing notice.

Airport Manager Comments

Tim Dalton reported that the Airport inspection has been completed and that the Airport has passed inspection.

Tim Dalton informed the Board that he has a draft hangar land lease almost ready for review by Don Tribbett. He also reminded the Board that the AAI Annual Conference is scheduled for October 11th through the 14th and meetings are usually held with the FAA and INDOT to review our Capital Improvement Plan. He also provided a brief review of the July quarterly conference meeting held at Rochester.

Tim Dalton advised the Board that the accounting system will be installed September 1st.

President & Board Member Comments

There were no comments from the Board.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Wednesday, August 17, 2005, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the hearing, on motion duly made, seconded, and unanimously carried, the hearing thereupon adjourned.

Secretary
Logansport Cass County Airport Authority

Approved:

President
Logansport Cass County Airport Authority