

Approved 9/21/05

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD AUGUST 17, 2005 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: **Mark Hildebrandt
Charles “Tad” Wilkinson
Paul Hipsher
Bob Barr
Dave Ingram**

Pat McNarny was unable to attend.

Guest: **Tim Dalton, Airport Manager
Don Tribbett, Airport Authority Attorney
Larry Creakbaum, Mid States Engineering
Luke Reynolds, Mid States Engineering
Todd Miller
Alvin Mennen
Jodi Coblentz**

Call to Order:

The meeting was called to order by the President, Mark Hildebrandt

Approval of Agenda:

The meeting agenda was distributed for review. On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to approve the agenda.

Approval of the Minutes

On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to approve the minutes of the July 20, 2005 meeting.

Public Comments

Todd Miller commented that he appreciated the work and direction of the Authority and fully supports the vision for the Airport. He also stated that the runway extension may not fully impact his business, but he appreciates the long term view for the community and this will assist in making the community competitive. He also commented that the Board seems to take unfair criticism regarding it’s efforts to improve the Airport.

Engineer Report

Larry Creakbaum informed the Board that Mid-States Engineering has been purchased by Woolpert LLC. He presented a letter to Don Tribbett which will assign existing Mid-States Engineering contracts to Woolpert for review. Don Tribbett questioned if we should also have a letter from Mid-States releasing those contracts. Larry Creakbaum stated that he would have their attorney contact Don Tribbett to discuss the details of the transaction.

Larry Creakbaum presented ten (10) revised copies of the Environmental Assessment report to Tim Dalton. The hearing is scheduled for Thursday, September 29, 2005 at 5:30 p.m. in the City Council Chambers.

Apron Project

Luke Reynolds presented the second pay request for the apron project in the amount of \$137,989.00 (the FAA share) and \$3,631.30 (State share) or \$ 141,620.30 for signature. Invoices were also provided as follows:

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Hunt Paving	Invoice # 5964	\$123,768.00
Mid-States	Invoice # 113-0278-2	\$ 16,166.50
Mid-States	Invoice # 113-0278-3	\$ 5,317.50
Total Invoices		\$145,252.00

On a motion duly made by Bob Barr and seconded by Tad Wilkinson, the Board voted unanimously to sign the pay request as presented.

Mark Hildebrandt asked Larry Creakbaum where we stood on runway extension engineering and design. Larry Creakbaum stated that we are waiting on the Environmental Assessment hearing and once the report has been submitted and approved, work will begin. He also stated that the previously provided timeline will not slide from the standpoint of construction.

Bob Barr asked Tim Dalton where AWOS stood in the plans. Tim Dalton informed the Board that AWOS was on the project list and is slated for 2008 or 2009. He also said that he had spoke with Scott Pica about a new system called DigiWx that provides the same capabilities as AWOS and at a cost savings of \$60,000 to \$75,000. Scott Pica will be providing additional information for review.

Traffic Study

Jodi Coblenz discussed the results and recommendations of the traffic study and stated that the biggest impact is at the intersection of CR 150 E and CR 400 S. She asked the Airport Authority to fund the improvement of this intersection and estimated the cost to be approximately \$20,000 to \$25,000 and to also provide \$10,000 to improve CR 150 E in the next ten (10) years. Mark Hildebrandt stated that the improvements would be the responsibility of the County and the Airport Authority would provide funding and Jodi Coblenz agreed. Don Tribbett asked Larry Creakbaum what is required to seek FAA reimbursement for the expenditures. He advised that we would need to wait until the EA report is approved and that expenses for road improvements are reimbursable due to a road closure. Tim Dalton stated that he would coordinate the project with Jodi Coblenz.

New Business

Don Tribbett stated the he and Tim Dalton have meet with Tom Newport and Brian Morrill regarding survey and title work. Tim Dalton asked Larry Creakbaum if a survey contract is required for funding and he indicated that it is not, but it is something they like to see.

Payables for Approval

Tim Dalton presented to the Board a list of Airport payables totaling \$21,622.89. On a motion duly made by Paul Hipsher and seconded by Bob Barr, the Board voted unanimously to approve all payables.

Airport Manager Comments

Tim Dalton reported that the NBD is non operational. During inspection the system went down and the back up was not working. He also reported that the rotating beacon light was out and will be replaced in the morning.

Tim Dalton reported that the apron project was almost complete and he would be canceling the NOTAM regarding construction once the barricades have been removed. The major item left is that the asphalt needs 90 days of daytime temperature of 70 degrees before the seal coat and stripping can be completed.

President and Board Member Comments

Mark Hildebrandt commented that the apron looks great and makes a tremendous difference.

Bob Barr talked about flying to DeKalb County Airport to see what they have done to improve their facility. Tim Dalton will coordinate with all the Board Members and DeKalb County to determine when we can go.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Wednesday, September 7, 2005, at 5:30 PM, at the Airport. A public hearing regarding the 2006 budget is scheduled for Wednesday, August 24, 2005, at 2:30 PM, at the Airport.

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THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

Secretary
Logansport Cass County Airport Authority

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President
Logansport Cass County Airport Authority