

Approved 10/07/2005

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD September 7, 2005 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: **Mark Hildebrandt
Charles “Tad” Wilkinson
Paul Hipsher
Bob Barr
Dave Ingram**

Pat McNarny was unable to attend

Guest: **Tim Dalton, Airport Manager
Don Tribbett, Airport Authority Attorney
Rose Wagoner, Logansport Flying Service
Belvia Hiadari, HJ Umbaugh
Ralph Anderson, Cass County Council
Alvin Mennen
Harry Burkhart
Tony Willison**

Call to Order:

The meeting was called to order by the President, Mark Hildebrandt.

Approval of Agenda:

The meeting agenda was distributed for review. On a motion duly made by Tad Wilkinson and seconded by Dave Ingram, the Board voted unanimously to approve the agenda.

Approval of the Minutes

On a motion duly made by Paul Hipsher and seconded by Bob Barr, the Board voted unanimously to approve the minutes of the July 6 meeting.

Public Comments

There were no public comments

FBO Report

Rose Wagoner attended the meeting to represent the FBO. She relayed a request to add Sam Williamson, Jr. to the list of authorized users of the LCCAA mower once he turns 18 and to remove Rose Wagoner from the authorized users list due to Workers Comp insurance issues. The Board advised her they would take the request under advisement. She also reported that Logansport Flying Service will hold an open house on October 15th and is working to secure aircraft static displays. She mentioned that their will be radio controlled airplanes in the morning, Heartland Cruisers (Classic Cars) will be on display all day and airplane rides will be given from 1:00pm to 6:00pm.

Air Traffic Report

Rose Wagoner advised the Board that she would provide the traffic and fuel statistics after the meeting due to not having access to her computer.

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2006 Budget

Tim Dalton presented copies of the 2006 Budget documents for Board signature. On a motion duly made by Paul Hipsher and seconded by Bob Barr, the 2006 Budget was approved unanimously. Belvia Hiadari was also present to ensure that copies were signed properly.

Environmental Assessment Public Hearing

Mark Hildebrandt reminded everyone that the hearing is set for Thursday, September 29, 2005, 5:30 pm in the City Council Chambers.

Treasurer's Report

Tim Dalton presented the Treasurer's Report as follows:

Capital Fund Account Balance (as of 8/31)	\$ 199,759.65
Certificate of Deposit (Salin Bank)	\$1,500,000.00
Total Capital Fund Account Balance	\$1,699,759.65
Operating Account Balance (as of 8/31)	\$ 255,081.67
Total Cash and Cash Equivalents	\$1,954,841.32

On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson, the Board voted unanimously to accept the Treasurer's Report.

Payables for Approval

Tim Dalton presented to the Board a list of Airport payables totaling \$38,086.98. On a motion duly made by Bob Barr and seconded by Tad Wilkinson, the Board voted unanimously to approve all payables.

Airport Consultant Request for Qualifications (RFQ)

Mark Hildebrandt stated that in light of Mid-States being purchased by Woolpert, we are going to review and seek RFQ's for Airport Consultants. Tim Dalton presented the Board with a legal notice and RFQ document to publish. He stated that the document may look intimidating, however it is mainly how we want the RFQ formatted and the specific information that we would like to have. He also stated that he would publish the notice in the paper and send the RFQ document to seven (7) firms and responses will be due October 14. On a motion duly made by Paul Hipsher and seconded by Dave Ingram, the Board voted unanimously to approve Tim Dalton to proceed with the Airport Consultant Selection project. A selection committee was formed with Dave Ingram (chair), Bob Barr, Paul Hipsher and Tim Dalton.

Airport Manager Comments

Tim Dalton reported that the accounting system has been installed and that he has been updating the system with past data and that he hopes to have it "live" by mid October once new checks have been purchased. The system will change some reports that are provided to the Board, but we will have a system that is State Board of Accounts approved.

Tim Dalton reported that the deadline for making hotel reservations for the AAI conference is September 11. He mentioned the various programs and topics of discussion which was included in the e-mail that he had sent out. He also mentioned the possibility of meeting with Greg Sweeny (FAA) and Jim Keefer (INDOT) to discuss our CIP, but have not been notified of such meeting.

Tim Dalton requested authorization to accept the proposal from Myers Plumbing to replace the bathroom fixtures at a cost of \$3564.00. He discussed purification of the water and stated that we have a filtration system and that it was doing the best we could expect since not only the water contains iron and rust, but the pipes it flows through surely has significant build up. He also stated that keeping the bathroom cleaned would go along way to ensuring that they have a neat clean appearance. On a motion by Bob Barr and seconded by Tad Wilkinson, the Board voted unanimously to accept the proposal and authorize the repairs.

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President & Board Member Comments

Mark Hildebrandt commented that he felt the trip to DeKalb County Airport was well worth the effort and thanked the Board for taking the time to make the trip. He also thanked Bob Barr and Dave Ingram for flying to Dekalb.

Bob Barr commented that he was very impressed with DeKalb and their willingness to meet with us and share information.

Paul Hipsher stated that he like the approach DeKalb had to financing various projects and the use of the GIS system.

Dave Ingram commented that he liked the fact that DeKalb had business on the airport.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Wednesday, September 21, 2005, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the hearing, on motion duly made, seconded, and unanimously carried, the hearing thereupon adjourned.

Secretary
Logansport Cass County Airport Authority

Approved:

President
Logansport Cass County Airport Authority