

Approved 11/16/2005

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD October 19, 2005 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: **Mark Hildebrandt
Paul Hipsher
Pat McNarny
Bob Barr
Dave Ingram**

Board Member Charles “Tad” Wilkinson was unable to attend

Guest: **Tim Dalton, Airport Manager
Don Tribbett, Airport Authority Attorney
Larry Creakbaum, Woolpert
Ralph Anderson, Cass County Council
Kevin Lilley, Pharos-Tribune**

Call to Order:

The meeting was called to order by the President, Mark Hildebrandt

Approval of Agenda:

The meeting agenda was distributed for review. On a motion duly made by Pat McNarny and seconded by Paul Hipsher, the Board voted unanimously to approve the agenda.

Approval of the Minutes

On a motion duly made by Paul Hipsher and seconded by Bob Barr, the Board voted unanimously to approve the minutes of the September 21, 2005 meeting.

Public Comments

There were no public comments.

Engineer Report

Larry Creakbaum represented Woolpert and asked about the status of the pay request for Hunt for the Apron Project and the Assignment Letter which assigns all open LCCAA contracts to Woolpert. The open contracts are the Environmental Assessment and Apron Project. Larry Creakbaum then discussed the issue of reduced payment to Hunt due to quality of pavement. Tim Dalton asked if either Greg Sweeny (FAA) or Jim Keefer (INDOT) have weighed in on this issue. He advised that Greg Sweeny sent an Engineering brief on how to perform re-enactment testing and noted that all parties must consent to testing. He also noted that the issue had been raised about the initial 24-hour curing period was the responsibility of the contractor. Mark Hildebrandt reiterated the Boards position that no additional testing be performed. Larry Creakbaum advised that he would send a letter to Hunt Paving stating that the Board will not approve payment until Hunt Paving agree to accept the reduced payment of \$71,500 in full and complete satisfaction of its contract with LCCAA.

On a motion duly made by Pat McNarny and seconded by Dave Ingram, the Board voted unanimously to sign the Assignment Letter.

Mark Hildebrandt asked about the status of the Patriot Engineering invoice. Don Tribbett recommended that the LCCAA issue payment in the amount of \$19,031.00 payable to Huntington National Bank, Patriot Engineering and Mid-States Engineering and send it to the Mid-States PO Box and a second check in the amount of \$2,453 made

Approved 11/16/2005

payable to Mid-State Engineering. Tim Dalton advised the Board that he has two (2) checks for approval as recommended by Don Tribbett and that will be presented with all other payables.

Don Tribbett presented the transcript of the Environmental Assessment Hearing to Larry Creakbaum and Mark Hildebrandt asked when the transcript would be summarized. Larry Creakbaum advised the Board that he would have the summary completed by Friday, October 21 and would have it submitted to FAA on Monday, October 24 and would mail the completed report to Tim Dalton.

Old Business

Mark Hildebrandt asked Tim Dalton about the status of the Q&A's. Tim Dalton advised that he has completed the draft responses and that he will be forwarding it to Don Tribbett for his input.

AAI Conference Update

Tim Dalton reported that the overall conference was informative and he identified a zoning discussion as being the most important. He said that it gave good ideas about what we need to be looking at long range to protect the airport and airspace. He further stated that there are many issues that will come up that we need to have our voice heard and that we need to make sure we are involved so that we are in the community's long term plans.

Don Tribbett stated that he felt it was a very informative conference. He said that he attended a legal seminar and one of the subjects was land acquisition and it provided very good information.

Paul Hipsher commented that the CIP meeting went very well.

Mark Hildebrandt commented about the CIP with FAA and INDOT and he felt that it was a very good meeting and that the FAA and INDOT officials present commented positively about our presentation. Don Tribbett added that Nick McClain (INDOT) commented that he appreciated the efforts of the Board and it was refreshing to see a Board come in with a layout improvement plan as we did.

Payables for Approval

Tim Dalton presented to the Board a list of Airport payables totaling \$1,533,411.26 and noted that \$1,500,000.00 was for the purchase of a certificate of deposit. On a motion duly made by Bob Barr and seconded by Paul Hipsher, the Board voted unanimously to approve all payables.

Airport Manager Comments

Tim Dalton commented that we will cut over to the Keystone accounting system at the end of the month and we would transfer the balance of the operating account to the capital account so that we have one (1) checking account for the LCCAA. He will also provide a briefing of the records and reports that the system will now produce.

Pat McNary advised the Board that Tim Dalton will handle the bidding process related to the CD going forward. On a motion duly made by Pat McNary and seconded by Paul Hipsher, the Board voted unanimously to extend our current resolution with Salin Bank and Trust and to authorize and require the signatures of any of two (2) of the four (4) officers in order to do business with any qualified FDIC financial institution that the LCCAA selects.

Tim Dalton stated that there is a budget hearing at 11:00 tomorrow in the City Council Chambers. This is a DLGF hearing and he will be in attendance to represent the LCCAA.

Tim Dalton thanked Bob Barr for being out here last Saturday to give rides. Even though Logansport Flying Service had moved the date of the open house no one was turned away that wanted a ride. The open house has been rescheduled for this Saturday, October 22.

President and Board Member Comments

Dave Ingram advised the Board that the Consultant Selection committee met briefly prior to tonight's meeting to discuss the SOQ's and that the committee will complete its work promptly.

Approved 11/16/2005

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Wednesday, November 2, 2005, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.