

Approved February 1, 2006

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY ("LCCAA")
BOARD OF DIRECTORS ("Board")
HELD January 4, 2006 at the LOGANSPORT CASS COUNTY AIRPORT ("Airport")**

Attendance:

Board Members: Mark Hildebrandt
 Tad Wilkinson
 Paul Hipsher
 Bob Barr
 Dave Ingram

Pat McNarny was unable to attend

Guest: Tim Dalton, Airport Manager
 Paul Shaffer, Butler, Fairman & Seufert ("BF&S")
 Sam Williamson, Logansport Flying Service
 Rose Wagoner, Logansport Flying Service
 Ralph Anderson, Cass County Council
 Dave Kitchell, Pharos-Tribune
 Jeff Smith, WSAL
 Alvin Mennan
 Bernard Slusser
 Rex Slusser

Call to Order:

The meeting was called to order by the President, Mark Hildebrandt

Approval of Agenda:

The meeting agenda was distributed for review. On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson, the Board voted unanimously to approve the agenda.

Approval of the Minutes

On a motion duly made by Bob Barr and seconded by Dave Ingram, the Board voted unanimously to approve the minutes of the December 7, 2005 regular meeting and December 7, 2005 Executive session.

Public Comments

Bernard Slusser asked if the meeting was about environmental issues. Mark Hildebrandt stated that environmental issues are not on the agenda.

Alvin Mennen complimented the Board on the change of Engineering Consultants.

Engineer Report

Paul Shaffer stated that he had been in contact with Hunt Paving regarding DBE reporting for the apron project. He also stated that survey crews have been out to collect data for the runway extension project and he expects the topographic data to be completed by the end of the month so that design work can begin.

Paul Shaffer distributed the engineers report that BF&S uses for specific projects and includes all information except construction management.

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Paul Shaffer stated that he has a copy of the 2005 Capital Improvement Plan and has been working with Tim Dalton in preparing the 2006 Capital Improvement Plan for Board approval.

New Business

Bob Barr reported for the Security Committee and discussed long and short term security needs. He outlined the need for additional lighting and a gate at the apron entrance. The estimate for the gate is \$1,432.68 and would be closed at all times after hours. Bob Barr recommended that the Administration Building needs re-keyed to have common keys and Tim Dalton reported that the cost is approximately \$230. Bob Barr stated that a new security system needs installed for the Administration Building and Tim Dalton provide the installation and monitoring cost and a brief description of how the system would work. On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson, the Board voted unanimously to authorize Tim Dalton to purchase the ADT security system and re-keying Administration Building and maintain a key issue log.

Payables for Approval

Tim Dalton presented to the Board a list of Airport payables totaling \$361,132.89. Tim Dalton highlighted that checks are presented for approval for Hunt Paving, Mid-States and Patriot Engineering as discussed at the December 21, 2005 Board meeting. On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to approve all payables and instructed Tim Dalton to hold the Hunt Paving payment until appropriate Accord and Satisfaction language is attached.

Airport Manager Comments

Tim Dalton requested authorization to purchase and install a Ground Communication Outlet that will allow pilots to communicate with Grissom and Terre Haute Flight Service. This would allow pilots to obtain and cancel IFR flight plans from the aircraft. Tim Dalton stated that his preference is for the system offered by Avtech Marketing called Ground-Link. Paul Shaffer commented that Putnam County installed the Ground-Link system and is very pleased with the performance. On a motion duly made by Bob Barr and seconded by Paul Hipsher the Board voted unanimously to authorize purchase upon evaluation and consultation with Dave Ingram.

Tim Dalton reminded the Board that the AAI Legislative Day is scheduled for January 26, 2006 at the Indianapolis downtown Marriott and Board members should have details in the AAI newsletter.

Tim Dalton reminded the Board that the current Certificate of Deposit is due to mature January 12, 2006. On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson, the Board authorized Pat McNary to solicit and reinvest in a new Certificate of Deposit.

Tim Dalton gave a PowerPoint presentation to the Board about the past, present and future of the Logansport Cass County Airport. Historical information was obtained from INDOT Aeronautics and the data presented highlighted the correlation between a lack of investment in the Airport and the decrease in traffic and based aircraft. Since 1978 traffic and based aircraft have decreased by almost 70% and investment in the Airport is needed to make improvements going forward. The presentation outlined the mission and facility goals established by the LCCAA that are needed to contribute to the economic development of Cass County.

Board Member Comments

Dave Ingram commented that the airport is very important to him since he uses it for business and person travel and the planned improvements are necessary to maintain and attract new business to the community.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Wednesday, January 18, 2006, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.