

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY ("LCCAA")
BOARD OF DIRECTORS ("Board")
HELD February 1, 2006 at the LOGANSPORT CASS COUNTY AIRPORT ("Airport")**

Attendance:

Board Members: Mark Hildebrandt
Tad Wilkinson
Paul Hipsher
Bob Barr
Dave Ingram

Pat McNarry was unable to attend

Guest: Tim Dalton, Airport Manager
Don Tribbett, LCCAA Attorney
Paul Shaffer, Butler, Fairman & Seufert ("BF&S")
Sam Williamson, Logansport Flying Service

Call to Order:

The meeting was called to order by the President, Mark Hildebrandt

Approval of Agenda:

The meeting agenda was distributed for review. On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson, the Board voted unanimously to approve the agenda.

Approval of the Minutes

On a motion duly made by Tad Wilkinson and seconded by Dave Ingram, the Board voted unanimously to approve the minutes of the January 4, 2006 regular meeting.

Public Comments

There were no public comments.

Engineer Report

Paul Shaffer discussed the meeting held with Judy Loven from USDA, Barry Ledbetter of Waste Management and Tim Dalton regarding the Bird Study. Out of this meeting came a recommendation by Judy Loven for a 12 month Bird Study since the information contained in the previous study was not sufficient. Tim Dalton reported that following this meeting he and Don Manley (BF&S) meet with Greg Sweeny and Bobb Beauchamp (FAA) in Chicago to discuss what would be necessary to allow approval of the Environmental Assessment (EA) report while a Bird Study is being performed. Tim Dalton stated that the meeting was positive and that FAA has approved an action plan that would allow EA approval prior to completion of a Bird Study and that we should see approval of the EA once LCCAA and Waste Management sign a cooperative agreement detailing plans and responsibilities for both the Bird Study and a commitment by both parties to implement recommendations of the study into a Wildlife Hazard Mitigation Plan. Paul Shaffer commented that although the requirement is for a 12 month study, they would only spend 2 days each season on site for a total of 8 days.

Tim Dalton advised the Board that they have 3 documents in their briefing packet from the FAA. The first letter is conditional approval of the Airport Layout Plan (ALP). The second is the project closeout letter for the ALP. And the last letter is an Amendment letter from the FAA regarding the Apron project.

Approved 03/15/2006

Paul Shaffer discussed an issue with the runway 27 end coordinates shown on the ALP and what BF&S survey crews show from 405 Survey work. BF&S is working with the FAA to resolve the issue and he mentioned that the difference for the coordinates is approximately 4 feet. This will have to be resolved before the 405 Survey for approaches is submitted.

Paul Shaffer distributed a revised CIP for the Board to review and comment. He mentioned that changes have been made to move land reimbursement later so that it could free up construction funds. The way the CIP is set up, runway extension work could begin in September 2006, pending grant approval. Paul Shaffer asked that comments and changes be given to Tim Dalton so that a final copy can be presented and the next Board meeting for approval. Don Tribbett commented that the Lyons reimbursement is missing from the CIP and Paul Shaffer advised he would make the correction. Tim Dalton commented that the reimbursement is part of the funding program for 2006 according to information provided by INDOT.

Paul Shaffer distributed to the Board a list of FAA acronyms for reference purpose.

Don Tribbett asked for an update on the survey work being provided by Tom Newport. Paul Shaffer stated that BF&S concurs with the requirements previously identified by Mid-States. Tim Dalton stated that Tom Newport has completed the survey work and advised that he needs to stake the parcels and write the legal descriptions and advised that he would call Tom Newport in the morning for an update.

Don Tribbett asked for an update on the intersection improvements. Tim Dalton advised that he received an agreement BF&S for the improvements. Tim Dalton stated that he was not comfortable with the cost and that the agreement would have the LCCAA as the lead in the project and that he felt that the Cass County Highway Department should have ownership of the project with the LCCAA providing funding as agreed during the August 2005 Board meeting.

Old Business

Bob Barr discussed the need for a gate to be placed on the east end apron entrance and provided the Board with an estimate from Total Fence in the amount of \$1,432.68 installed. On a motion duly made by Bob Barr and seconded by Tad Wilkinson, the Board voted unanimously to authorize Tim Dalton to purchase and install a new gate.

Bob Barr and Tim Dalton updated the Board on acquiring the mobile home owned by Wes Schrimsher and that the process is ongoing and should be resolved by the next meeting.

New Business

Tim Dalton presented to the Board a list of Airport payables totaling \$5,486.58. On a motion duly made by Paul Hipsher and seconded by Bob Barr, the Board voted unanimously to approve all payables as presented.

Mark Hildebrandt reviewed committee assignments and stated that he would form a Facilities and Asset Oversight Committee. He then appointed the committee to be chaired by Dave Ingram, Pat McNarny and Tad Wilkinson as members. He then asked Tad Wilkinson to fill Jim Steinberger's position on the Capital Improvement Committee and to take over as chair.

Airport Manager Comments

Tim Dalton reported that the GCO installation was delayed and would be installed the first of next week.

Tim Dalton informed the Board that the apron has a crack in the concrete portion. Paul Shaffer advised that the work is under warranty. Tim Dalton advised that he will contact Hunt Paving to resolve the issue.

Board Member Comments

Paul Hipsher stated that as a matter of practice that when security matters are discussed that it should be done in executive session.

Approved 03/15/2006

Dave Ingram discussed the EAA Young Eagles program and would like to work with Logansport Flying Service and the LCCAA to hold an event this summer. Bob Barr mentioned that he has been in contact with EAA for information.

Tad Wilkinson commented that the March 1 meeting falls on Ash Wednesday and that he would not be able to attend. A decision on a alternate date would be made at the February 15th meeting.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Wednesday, February 15, 2006, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.