

Approved 05/17/2006

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD May 3, 2006 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Paul Hipsher
 Pat McNarny
 Bob Barr
 Dave Ingram

Tad Wilkinson was unable to attend

Guests: Tim Dalton, Airport Manager
 Don Tribbett, LCCAA Attorney
 Mike Fincher, Mayor City of Logansport
 Toby Steffen, Butler, Fairman & Seufert (“BF&S”)
 Paul Shaffer, BF&S
 Rose Wagoner, Logansport Flying Service

Call to Order:

The meeting was called to order by the President, Mark Hildebrandt

Approval of Agenda:

The meeting agenda was distributed for review. On a motion duly made by Pat McNarny and seconded by Bob Barr, the Board voted unanimously to approve the agenda.

Approval of Minutes:

On a motion duly made by Pat McNarny and seconded by Bob Barr, the Board voted unanimously to approve the minutes of the April 5, 2006 and April 19, 2006 regular meetings.

Public Comments

Rose Wagoner commented that the use of the Administration Building for a polling location went well.

Engineer Report

Paul Shaffer reported that BF&S has been coordinating with the appropriate utility companies regarding utility burial and that they have started on the drainage plans for the project. He stated that in the first phase they will develop swales that will eventually go away.

Paul Shaffer reported that they have surveyed the LMU site for possible fill and recommended that it not be used due to the large amount of trees and other vegetation on the hill. He also stated that design for the runway extension grading and drainage plan should be completed within the next 30 days and will be submitted to the County Surveyor for approval. Paul Shaffer commented that Cass County does not have a drainage ordinance.

Paul Shaffer commented that in discussions with LMU, BF&S would place the conduit and vault and then LMU would pull the electrical lines. LMU has also stated they would like to see CR 50 E remain usable until they have all utilities buried. Tim Dalton stated that this would also be beneficial during construction to avoid equipment moving on the airport entrance road, ramp and taxiway. If the road is immediately

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removed, we would incur additional cost to repair them. Leaving the road in place would allow heavy trucks to move directly to the site without damaging pavement that will stay in place.

Mark Hildebrandt stated that the wire is special order cable and takes 9 weeks lead time. This should not be an issue since LMU cannot pull the new wire until the conduit is in place.

Old Business

The Capital Improvement Committee update was tabled due to the absence of chairman Tad Wilkinson.

Don Tribbett asked for feedback regarding the Intergovernmental Agreement that was distributed at the prior meeting. He stated that the cost estimates provided by BF&S does include the cost for obtaining the Right of Way required. On a motion duly made by Dave Ingram and seconded by Pat McNarny, the Board voted unanimously to approve and authorize the Board President to sign the agreement.

New Business

Tim Dalton presented to the Board a list of Airport payables totaling \$25,860.95. On a motion duly made by Pat McNarny and seconded by Dave Ingram, the Board voted unanimously to approve the payables as presented.

Airport Manager Comments

Tim Dalton reported that he had received a letter from the Department of Local Government Finance which stated that the LCCAA has received \$2,073.00 in excess levy funds and it will need to be transferred to an Excess Levy Fund. He further stated that he has not received an answer regarding what action the Board will need to take, but will have that information prior to the next Board meeting.

Tim Dalton distributed to the Board a draft broacher to be used in marketing efforts. He asked that the Board members review and pass on comments and suggestions. The intent will be to use these at the May 18th Chamber event that the LCCAA is sponsoring. He stated that he liked the front picture since it clearly shows the airport and industrial park. Mayor Fincher commented that this is a good tool to use for Economic Development and could also be put on the web.

Board Member Comments

Paul Hipsher commented that the Airport should continue to be used as a polling place.

Bob Barr stated that August 12th has been selected as the date for the Young Eagles day.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Wednesday, May 17, 2006, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.