

Approved 07/05/2006

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD June 21, 2006 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Tad Wilkinson
 Paul Hipsher
 Bob Barr
 Dave Ingram

Pat McNarny was unable to attend

Guests: Tim Dalton, Airport Manager
 Don Tribbett, LCCAA Attorney
 Sam Williamson, Logansport Flying Service
 Rose Wagoner, Logansport Flying Service
 Ralph Anderson, Cass County Council

Call to Order:

The meeting was called to order by the President, Mark Hildebrandt

Approval of Agenda:

The meeting agenda was distributed for review. On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to approve the agenda.

Approval of Minutes:

On a motion duly made by Dave Ingram and seconded by Paul Hipsher, the Board voted unanimously to approve the minutes of the June 7, 2006 meeting.

Public Comments

There were no public comments.

FBO Report

Sam Williamson provided the final update to the Board regarding airport surveys.

Sam Williamson presented the air traffic and fuel sales for the month of April as follow:

244	Total Movements
218	Piston
20	Jet
6	Helicopters
2,654	gals. Av Fuel
687	gals. Jet Fuel

Old Business

There was no old business discussed.

Approved 07/05/2006

New Business

Treasurers Report

Tim Dalton presented the Treasurer's Report as follows ending 05/31/2006:

Debt Service Fund	\$ 72,788.70
Capital Fund	\$ 228,606.47
Certificate of Deposit (First Farmer's)	\$1,500,000.00
Operating Fund	\$ 135,175.32
Total Cash and Cash Equivalents	\$1,936,570.49

On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson, the Board voted unanimously to approve, subject to audit, the Treasurer's Report.

Tim Dalton presented to the Board a list of Airport payables totaling \$3,355.37. On a motion duly made by Paul Hipsher and seconded by Bob Barr, the Board voted unanimously to approve the payables as presented.

Tim Dalton distributed photos taken June 12th during the Capital Improvement Committees visit to the Greenwood Municipal Airport. The purpose of the trip was to look at their Operations Center for design and functionality. Tim Dalton stated that he was impressed with the reception area and it was very prominent from both airside and walk in access. Paul Hipsher stated that he liked the entrance setup and noted that the offices were small, but seemed to suit their needs. Tad Wilkinson stated that he liked the flight planning office and that they utilized stand up desk for pilots to use. Mark Hildebrandt stated that we need to study the use patterns when the floor plan is developed. He also stated that he liked the glass partitions used throughout the building and the use of waste oil heaters to heat the maintenance hangar. Tim Dalton stated that he is creating a file of the airports visited so it can be used when we start the design phase.

Airport Manager Comments

Tim Dalton informed the Board that he spoke with Bobb Beauchamp last week and was advised that the Environmental Assessment (EA) is still not complete and therefore review within FAA has not started. Don Tribbett asked what has caused the delays and Tim Dalton stated that following the signing of the Cooperative Agreement with Waste Management, the document was sent to Mark Shillington of Woolpert early in May to be included in the report. He stated that he followed up with Bobb Beauchamp and requested to be advised if he was missing any information and was not informed of any issues. When following up with Bobb Beauchamp last week, Tim Dalton was informed that the EA was not complete and that Mark Shillington had not responded to comments from FAA that was sent in early March. Tim Dalton said that he contacted Mark Shillington immediately and stated that this was unacceptable and he expected responses to be in Bobb Beauchamp's office by the end of the week. He reported to the Board that all comments had been addressed and submitted to FAA and that final copies are being sent to FAA so that they can begin their review. The FONSI should be issued sometime during the end of July and Tim Dalton stated his concerns because without the FONSI, funds for the runway extension could be in jeopardy. He also mentioned that he was very frustrated with the lack of communication that occurred during this effort.

Tim Dalton reported that he has signed the Disadvantage Business Enterprise goal and Rule 5 Notice of Intent to Construct notices. Both will be published accordingly.

Board Member Comments

Bob Barr asked the status of the NDB and Tim Dalton informed the Board that Scott Picha had picked up both units but he has not reported back yet. He also suggested that the field on the east end be planted in Rye and over seeded with clover or fescue. Tim Dalton said he would get a quote from Slussers and present it at the next Board meeting. Bob Barr brought up drainage around his hangar and he felt that gutters would be a tremendous help. Tim Dalton stated that opening up the drain tile has helped, but with

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the structure sheet draining off the sides, gutters might be needed. Tim Dalton said he would get quotes for gutters.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Wednesday, July 5, 2006, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.