

Approved 09/06/2006

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD August 16, 2006 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Tad Wilkinson
 Paul Hipsher
 Pat McNary
 Bob Barr
 Dave Ingram

Guests: Tim Dalton, Airport Manager
 Don Tribbett, LCCAA Attorney
 Paul Shafer, Butler, Fairman and Seufert
 Rose Wagoner, Logansport Flying Service

Call to Order:

The meeting was called to order by the President, Mark Hildebrandt.

Approval of Agenda:

The meeting agenda was distributed for review. On a motion duly made by Pat McNary and seconded by Dave Ingram, the Board voted unanimously to approve the agenda.

Approval of Minutes:

On a motion duly made by Bob Barr and seconded by Tad Wilkinson, the Board voted unanimously to approve the minutes of the August 2, 2006 meeting.

Public Comments

Nolan “Skip” Kuker, Logansport, spoke in support of the Airport’s expansions plans.

Fixed Base Operator Report

Rose Wagoner presented the fuel sales and traffic report for the month of July as follows:

254	Total Movements
230	Piston
16	Jet
8	Helicopters
2,242	Gals. Av Fuel
689	Gals. Jet Fuel

Rose Wagoner mentioned that the gate on the west end needs to be replaced. Tim Dalton stated that Harold Price has made repairs to the gates. The plan is to move a gate from the east end to the west end since construction is planned to start in September on the runway extension. He mentioned that if it did not resolve the issue, he would replace with new gates.

Rose Wagoner stated that flag needed to be replaced. On a motion duly made by Paul Hipsher and seconded by Bob Barr, the Board voted unanimously to have the Airport Manager purchase a new flag.

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Rose Wagoner reported that the wind system was operating intermittently. Tim Dalton advised the Board that Harold Price has been instructed to inspect the system for repairs.

Rose Wagoner stated that Logansport Flying Service was very happy to participate in the Young Eagles Flight Rally and they look forward to next years rally.

Old Business

Tad Wilkinson reported that the Capital Improvement Committee met to discuss the Operations Center. Tad Wilkinson presented to the Board a document listing, by function, what is required in the facility and the next step is to determine what would be additional needs that we would like to see in the facility. Bob Barr invited Ron Gilbert, retired Kokomo Airport Manager, to come and give his viewpoint and thoughts. Ron Gilbert stated that he thinks that what the Board is doing is very much needed and that Tim Dalton is doing a great job for the Airport. He stated that when looking at the building that the Airport Manager and Fixed Based Operator should be on separate floors so that each can function and have their own space. He also said that that consideration must be given to equipment storage for snow removal and mowing equipment. He stated that building T-Hangars would bring income to the Airport and that once built they will be full. Dave Ingram asked what facilities are available for maintenance and Ron Gilbert stated that Kokomo has a 75' X 100' hangar for airport maintenance and a 75' X 100' hangar for aircraft maintenance. Bob Barr asked what hangar rent was and Ron Gilbert stated that it \$75, \$85 and \$90 depending on size. He said that the newest hangars had full concrete floors and there is a waiting list.

Mark Hildebrandt thanked Ron Gilbert for his comments and stated that he had just returned from Kalamazoo, Michigan and they had a 60' X 100' hangar for aircraft sales. He also stated that it was good to see other facilities to see their operations and learn from what others had done. He mentioned to the Board that while he was there he learned that using radiant floor heating was something to look at. Ron Gilbert stated that Valparaiso was someplace that the Board should look at. Paul Shaffer stated that you can look at other facilities, but then you have to look at how that fits Logansport and determine what an appropriate level is. He also stated that you have to look at where you want the Airport to be and what level of operations is forecasted to be. Paul Hipsher stated that he felt that the Board must be aggressive, but not go overboard with infrastructure. He also stated that we have to incorporate some level of growth when we look at facilities, because although we don't have people knocking down our door now, but if we don't build an appropriate facility we will never have them knocking on our door. Mark Hildebrandt stated that he would like Tim Dalton to arrange for the Board to visit Dick Good's facility so that the Board can see his operation. Tim Dalton stated that he would arrange for the visit. Tim Dalton stated to the Board that his approach to these improvements is first and foremost extending the runway, land acquisition, Operations Center and T-Hangars. He also stated that these improvements can also happen concurrently and he felt that going through a process of building a business case for each improvement is the best way to move forward. He also stated that we have high expectations and goals for our facility, but we also have to keep in mind that we do not have unlimited funds.

The Board then discussed the process for design of the Operations Center. Paul Hipsher asked the Board for direction on what it expects the Capital Improvement Committee to deliver to the Board for review. Tad Wilkinson stated that he felt that the committee had made a great deal of progress in a few weeks. A discussion regarding selection of an architect and the Board felt at this time it was premature until the scope of the Operations Center is finished and approved by the Board. Mark Hildebrandt asked the Board to review the requirements document and forward any feedback to Tim Dalton prior to the next meeting.

New Business

Tim Dalton presented the Treasurer's Report as follows ending 07/31/2006:

Debt Service Fund	\$ 5,328.66
Excess Levy Fund	\$ 2,073.00
Capital Fund	\$ 228,606.47
Certificate of Deposit (First Farmer's)	\$1,500,000.00
Operating Fund	\$ 217,374.40
Total Cash and Cash Equivalent	\$1,953,382.53

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On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to approve, subject to audit, the Treasurer's Report.

Tim Dalton presented to the Board a list of Airport payables totaling \$3,262.50. On a motion duly made by Paul Hipsher and seconded by Bob Barr, the Board voted unanimously to approve the payables as presented.

Airport Manager Comments

Tim Dalton reported that he was very pleased with the Young Eagles Flight Rally held on August 12th and it was a very successful event. He stated that 26 kids participated and the majority of the participants came from the county. Tim Dalton thanked the pilot volunteers Bob Barr, Dr. Jeff Granger, Harold Price and Jeff Smith. He also wanted to recognize Sam Williamson for donating the use of his airplane for Harold Price and Jeff Smith to use. He also thanked the ground volunteers Sam Williamson, Paul Hipsher, Dave Ingram and Rose Wagoner. He further stated that we learned something's to help us next year, but the bottom line was to introduce young people to aviation and we accomplished that mission. Bob Barr thanked Tim Dalton for his efforts to make the rally successful.

Tim Dalton reported that the 2006 AAI conference is scheduled for October 10, 11, 12 and 13th and is being held at the Abe Martin Lodge in Brown County. He stated that he had not received an agenda, but he will send out an e-mail with the website where reservations can be made. Bob Barr stated that he would be out of town during that week.

Board Member Comments

Mark Hildebrandt thanked everyone who participated in the Young Eagles program.

Bob Barr advised the Board that next Wednesday at 6:30 the Grissom Museum will have a program with a WWII aircraft mechanic. He also mentioned that on October 14th the Festival of Flight will be occurring at the Grissom Museum

Pat McNary stated he would like to see Valparaiso. Tim Dalton stated that let him know what date and he will make arrangements. Bob Barr said he would fly everyone up to Valparaiso and Starke County. After discussion the Board agreed to that they would plan on departing at 12:00 September 6th. Tim Dalton will make arrangements with the respective Airport Managers.

Dave Ingram wanted to thank Sam Williamson for donating his airplane and teaching the ground school. He also stated that he has a relationship with a young Navy pilot that he might be able to have come in and talk. He also mentioned that we might want to look at a fly-in. Bob Barr stated that fly-ins are very difficult and you really need an organization to put on the event, but it could be done.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Wednesday, September 6, 2006, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.