

Approved 09/20/2006

**MINUTES OF THE MEETING OF THE  
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY ("LCCAA")  
BOARD OF DIRECTORS ("Board")  
HELD September 6, 2006 at the LOGANSPORT CASS COUNTY AIRPORT ("Airport")**

Attendance:

Board Members:       Mark Hildebrandt  
                              Tad Wilkinson  
                              Paul Hipsher  
                              Pat McNary  
                              Bob Barr  
                              Dave Ingram

Guests:                 Tim Dalton, Airport Manager  
                              Paul Shaffer, Butler, Fairman & Seufert ("BF&S")  
                              Rose Wagoner, Logansport Flying Service

**Call to Order:**

The meeting was called to order by the President, Mark Hildebrandt

**Approval of Agenda:**

The meeting agenda was distributed for review. On a motion duly made by Pat McNary and seconded by Dave Ingram, the Board voted unanimously to approve the agenda.

**Approval of Minutes:**

On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to approve the minutes of the August 16, 2006 regular meeting and 2007 Budget Public Hearing.

**Public Comments**

There were no public comments.

**Engineer Report**

Paul Shaffer stated that although he was disappointed and surprised that a grant for the runway extension was not approved due to the Environmental Assessment he felt that everything that the LCCAA could have done was done. He also stated that BF&S will take over the responsibility of the Environmental Assessment process and will do it at no change to the LCCAA. Tim Dalton stated that at present the bird study should be completed no later than March 2007, but he is in discussion with Ron Merritt of DeTect to conclude the study by the end of the year. Paul Shaffer stated that the FAA wanted a letter from the Board attorney stating that the Airport has objected at every opportunity to the landfill. Mark Hildebrandt stated that Don Tribbett is aware of this and will write the letter. Paul Shaffer stated that the Airport needs to continue to press to get the study done and submitted so that a determination can be made.

Tim Dalton distributed the cash flow and budget estimates for the Capital Development plan for the Board to review and discuss. Tim Dalton recommended that 5% of the Bond Funds be set aside in a separate fund for the local match of the runway extension project. On a motion duly made by Paul Hipsher and seconded by Pat McNary, the Board voted unanimously to set aside 5% in a separate fund to maintain our local share. Tim Dalton stated that the cash flows represented spending for runway extension, land acquisition, Operations Center, T-Hangars, Maintenance Facility and AWOS. He also stated that these

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are budget figures based on estimates and information obtained from BF&S. He asked the Board members to review and provide input into the cost and priorities. But he wanted them to see how some projects are dependent on federal reimbursement for land acquisition. Mark Hildebrandt stated that he doesn't think there is a market for the type of hangars that are in the budget estimate. Tim Dalton stated that the budget estimate is for t-hangars with full concrete floors and electric bi-fold doors. Other options are available for consideration including concrete pads, sliding doors, etc to reduce the cost of enclosed t-hangars.

Mark Hildebrandt asked about the two airports that were visited today. Tim Dalton stated that Starke County was a nice facility that had three 10 unit hangars with sliding doors and concrete pads and had two privately build stand alone hangars. He further stated that Valparaiso had a majority of hangars built by private owners with the airport having one t-hangar unit. Bob Barr stated that Starke County was pumping 17,000 gallons of 100LL each month. Tim Dalton stated that he has a file with pictures and notes from each airport visit. Tim Dalton stated that both facilities are a different use than what we have since the Airport was the FBO.

Paul Shaffer reminded the Board that the CIP meeting with FAA and INDOT is scheduled for 10:00 October 10<sup>th</sup>. He stated that he has the price from Logansport Flying Service to fly down up to 2 more Board members to attend the meeting. Toby Steffen from BF&S has offered to shuttle those attending back and forth. Tim Dalton advised that currently he and Paul Hipsher are committed to attend. Don Tribbett is planning on attending the CLE session, but would be beneficial in the CIP meeting.

### **Old Business**

Tim Dalton presented the 2007 Budget for adoption. On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson, the Board voted unanimously to adopt the budget as presented.

Tim Dalton asked if the Board had any further comments on the Operations Center requirements document that had been previously distributed. He stated that he had received a few comments from Board members and incorporated into the requirements. He stated that he would like to have the requirements finalized, if possible, by the next Board meeting.

### **New Business**

Tim Dalton presented to the Board a list of Airport payables totaling \$9,281.58. On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson, the Board voted unanimously to approve the payables as presented.

### **Airport Manager Comments**

Tim Dalton reported that INDOT has inspected the airport and we have passed inspection again.

### **Board Member Comments**

Paul Hipsher thanked Tim Dalton, Dave Ingram and Bob Barr for visiting airports today.

Dave Ingram and Bob Barr provided their comments regarding the visit to Valparaiso and Starke County. Bob Barr also asked that a letter thanking both airports for taking time to talk with us be sent.

Tad Wilkinson stated that he would not be at the meeting September 20<sup>th</sup>.

Mark Hildebrandt stated that what we do with the new building is going to be here for the next 50 years and although everyone is anxious to get moving on a new building, it is important not to rush the process.

### **Meeting Schedule**

The next regular meeting of the LCCAA is scheduled for Wednesday, September 20, 2006, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.