

Approved 02/07/2007

**MINUTES OF THE MEETING OF THE  
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY ("LCCAA")  
BOARD OF DIRECTORS ("Board")  
HELD January 17, 2007 at the LOGANSPORT CASS COUNTY AIRPORT ("Airport")**

Attendance:

Board Members:       Mark Hildebrandt  
                              Tad Wilkinson  
                              Paul Hipsher  
                              Bob Barr

Dave Ingram and Pat McNary were unable to attend.

Guests:                 Tim Dalton, Airport Manager  
                              Don Tribbett, LCCAA Attorney  
                              Paul Shaffer, Butler, Fairman & Seufert ("BF&S")

**Call to Order:**

The meeting was called to order by the President, Mark Hildebrandt

**Approval of Agenda:**

The meeting agenda was distributed for review. On a motion duly made by Paul Hipsher and seconded by Bob Barr, the Board voted unanimously to approve the agenda.

**Approval of Minutes:**

On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to approve the minutes of the January 3, 2007 regular meeting.

**Public Comments**

There were no public comments.

**FBO Report – Logansport Flying Service**

The FBO was unable to attend.

**Engineer Report – Butler, Fairman & Seufert**

Paul Shaffer reported that a meeting was held prior to the Board meeting regarding relocation of the airport beacon tower. Paul Hipsher inquired into the amount of time required to relocate and Paul Shaffer advised that it would take one day to move. He further stated that the tower would be relocated to the south near the county road. He anticipated that cost should be available and presented at the next Board meeting. Paul Shaffer stated that it would be more economical to have it directly in line with the vault to run power cable. Tim Dalton asked if it would be more cost effective to hook into the power lines at the county road. Paul Shaffer stated that he would look into this and report back to the Board.

Paul Shaffer stated that the Capital Improvement Plan has been signed by the Airport Manager and provided copies to the Board.

Paul Shaffer distributed a preliminary floor plan of the Operations Center for the Board to review and discuss. Paul Shaffer stated that they are discussing with the Structural Engineers on whether to clear

Approved 02/07/2007

span the office portion or pre-engineered decks to see which is better and more cost effective. The Board discussed various components of the building including parking, entrance drives office locations and Mark Hildebrandt asked that each Board Member mark up copies of the draft prior to the next Board meeting for discussion. Tim Dalton asked the Board to forward comments to him and he will keep a master copy to give to BF&S to work with. The Board wanted to see maximum use of airside space for public viewing and best use office space. Paul Shaffer stated that he felt that he had plenty of comments to go back and work with.

Paul Shaffer presented to the Board a revised Resident Project Representative Agreement that is based on feedback from the Board and its desire to see a realistic cost proposal on what is necessary to provide inspection at critical times during the project. The proposal has a not to exceed cost of \$35,100.00. On a motion duly made by Bob Barr and seconded by Tad Wilkinson, the Board voted unanimously to approve and sign the agreement as presented.

### **Old Business**

There was no old business discussed.

### **New Business**

Tim Dalton presented the Treasurer's Report as follows ending 12/31/2006:

Debt Service Fund	\$ 85,734.19
Excess Levy Fund	\$ 2,073.00
Capital Fund	\$ 256,919.63
Certificate of Deposit (Salin Bank)	\$1,500,000.00
Operating Fund	\$ 359,681.56
Total Cash and Cash Equivalents	\$2,204,408.38

On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson, the Board voted unanimously to approve, subject to audit, the Treasurer's Report.

Tim Dalton requested approval to transfer funds as requested in order to balance appropriated accounts. On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to approve the requested transfers.

Tim Dalton presented to the Board a list of Airport payables totaling \$89,998.16. On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to approve the payables as presented.

### **Airport Manager Comments – Tim Dalton**

Tim Dalton reported that the Wildlife Study is complete and that he would send it to Bobb Beauchamp at the Chicago FAA office. He further stated that he would stay on top if the process to see that review is completed in 30 days as communicated by Bobb Beauchamp at the Capital Improvement Program meeting with FAA last fall.

Tim Dalton presented the annual Materials Events Disclosure for Board approval and signature. This is regarding the General Obligation Bonds issued in 2003. On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson, the Board voted unanimously to sign the disclosure as presented.

Tim Dalton reminded the Board that the reception for Jim Keefer is next Wednesday and the AAI Legislative luncheon is the following day. Paul Hipsher stated that he would attend the reception.

### **Board Member Comments**

Bob Barr thanked Paul Shaffer and BF&S for work on the Operations Center and the completed Resident Project Representative Agreement.

Approved 02/07/2007

**Meeting Schedule**

The next regular meeting of the LCCAA is scheduled for Wednesday, February 7, 2007, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.