

Approved 06/20/2007

**MINUTES OF THE MEETING OF THE  
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)  
BOARD OF DIRECTORS (“Board”)  
HELD June 6, 2007 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members:       Mark Hildebrandt  
                              Paul Hipsher  
                              Pat McNary  
                              Bob Barr  
                              Dave Ingram

Charles “Tad” Wilkinson was unable to attend.

Guests:                 Tim Dalton, Airport Manager  
                              Don Tribbett, LCCAA Attorney  
                              Paul Shaffer, Butler, Fairman & Seufert (BF&S)  
                              Mayor Mike Fincher, City of Logansport  
                              Harold Price, HEP Aviation  
                              Commissioner Steve Kain, Cass County  
                              Rose Wagoner, Logansport Cass County Airport

**Call to Order:**

The meeting was called to order by the Mark Hildebrandt, President.

**Approval of Agenda:**

The meeting agenda was distributed for review. On a motion duly made by Pat McNary and seconded by Paul Hipsher, the Board voted unanimously to approve the agenda.

**Approval of Minutes:**

On a motion duly made by Bob Barr and seconded by Pat McNary, the Board voted unanimously to approve the minutes of the May 16, 2007 meeting.

**Public Comments**

There were no public comments.

**Old Business**

There was no old business discussed.

**New Business**

Tim Dalton presented to the Board a list of Airport payables totaling \$23,542.57. On a motion duly made by Pat McNary and seconded by Paul Hipsher, the Board voted unanimously to approve the payables as presented.

Tim Dalton presented a draft agreement for the Board to discuss regarding HEP Aviations request to provide flight instruction and aircraft rental. The agreement presented provides a basic operator’s agreement and an addendum at the request of HEP Aviation that would have the LCCAA provide professional services. The Board discussed the basic operator’s agreement and felt that it addressed the concerns of the LCCAA. The Board discussed the professional services request in which HEP Aviation has requested LCCAA personnel perform scheduling, booking, billing and customer service functions. Don Tribbett spoke to the potential liability and risk with being involved in the day to day operation of a

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privately owned business. On a motion duly made by Paul Hipsher and seconded by Dave Ingram, the Board voted to approve the basic agreement excluding the addendum. The recorded vote was 4 ayes and 1 abstained.

### **Airport Managers Report**

Tim Dalton presented copies to the Board of two letters. The first letter was from Department of Transportation officials in response to the inquiry of Senator Weatherwax. The second letter was from Rep. Rich McClain pledging support of the airport.

Tim Dalton stated that the airport has an estimated \$224,000 of NPE funds that we are eligible to apply for. He recommended that the Board seek reimbursement for land acquisition and installation of an Automated Weather Observation System (AWOS).

### **Engineers Report**

Paul Shaffer stated that the intersection improvement has been placed on hold, but he would like to see the right of way be purchased and construction be held until the runway extension is scheduled. On a motion duly made by Dave Ingram and seconded by Bob Barr, the Board voted unanimously to authorize BF&S to proceed with right of way acquisition.

Paul Shaffer stated that the t-hanger project has been advertised and based on the geo-tech data and addendum will be issued for the foundation. He also stated that he has been in communication with Logansport Municipal Utilities regarding electrical service requirements. He also stated that the pre-bid conference is scheduled for June 13, 2007 at 1:00 at the airport.

Paul Shaffer provided the Board with the updated floor plans for the operations center. The permitting issues are being addressed and it appears that a holding tank would be needed until a permanent solution is obtained. BF&S will be meeting with Butler Buildings to address the plans so that we obtain a good project.

Paul Shaffer presented the Board with an agreement for the design of an AWOS system. He further stated that conversations have been held with FAA and it will be tight to get the project funded this year. Tim Dalton recommended that the agreement be signed and if it looks as if the project will not be funded, work will be stopped. Paul Shaffer stated that every effort will be made by BF&S to get the project funded. On a motion duly made by Bob Barr and seconded by Pat McNary, the Board voted unanimously to sign the agreement.

### **President and Board Member Comments**

Paul Hipsher stated that he felt the Board was moving in a positive direction.

Pat McNary state that he appreciated the efforts of BF&S.

### **Meeting Schedule**

The next regular meeting of the LCCAA is scheduled for Wednesday, June 20, 2007, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.