

Approved 07/18/2007

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD July 5, 2007 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Charles “Tad” Wilkinson
 Paul Hipsher
 Pat McNary
 Bob Barr
 Dave Ingram

Guests: Tim Dalton - Airport Manager
 Don Manley – Butler, Fairman & Seufert (BFS)
 Toby Steffen – BF&S
 Tom Steinberger – Steinberger Construction, Inc.

Call to Order:

The meeting was called to order by the Mark Hildebrandt, President.

Approval of Agenda:

The meeting agenda was distributed for review. On a motion duly made by Tad Wilkinson and seconded by Pat McNary, the Board voted unanimously to approve the agenda.

Approval of Minutes:

On a motion duly made by Pat McNary and seconded by Bob Barr, the Board voted unanimously to approve the minutes of the June 20, 2007 meeting.

Public Comments

There were no public comments.

Old Business

There was no Old Business

New Business

On a motion duly made by Pat McNary and seconded by Bob Barr, the Board voted unanimously to nominate the current slate of officers. On a motion duly made by Bob Barr and seconded by Pat McNary, the Board voted unanimously to close nominations and voted unanimously to elect Mark Hildebrandt – President, Tad Wilkinson – Vice President, Paul Hipsher – Secretary and Pat McNary – Treasurer.

Tim Dalton distributed the T-Hangar project bid information for the Board to review and discuss. Paul Hipsher asked about the cost of the trench drains and Don Manley stated that that is one area of cost savings to look at. Bob Barr asked if the construction engineering was design of the building and Don Manley replied that it was in the field work by the contractor. Bob Barr asked about the responsibility for design release and Don Manley said that BF&S will obtain the design release and the contractor will obtain all local permits. Don Manley then discussed Value Engineering opportunities with the Board and stated that once contracted the Board and contractor can look at opportunities to reduce cost. On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson, the Board voted unanimously to

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accept the bid and all listed alternates. On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to include alternate 6 in the notice to proceed. On a motion duly made by Bob Barr and seconded by Tad Wilkinson, the Board voted unanimously to authorize the Board President to sign the Notice of Award, Contract and Notice to Proceed.

Tim Dalton presented to the Board a list of Airport payables totaling \$20,743.23. On a motion duly made by Paul Hipsher and seconded by Pat McNary, the Board voted unanimously to approve the payables as presented.

Airport Managers Report

Tim Dalton reminded the Board that the quarterly AAI meeting will be held July 19 at the Delaware County Airport and encouraged all Board Members to attend as it looks to be a good agenda.

Tim Dalton stated that we are unable to move forward with the AWOS until next year so he is looking at obtaining snow removal equipment. Based on the funds available we can purchase a tractor and a 21 ft. plow. At a later time a bat wing mower can be purchased and all snow removal and mowing can be accomplished in house. Bob Barr asked how much we spent on contracting the work out and Tim Dalton replied about \$10,000 annually.

President and Board Member Comments

Dave Ingram stated that he would like to see us continue work to obtain an AWOS. Tim Dalton stated that once the FAA funding bill has been determined and we know what funds will be available next year, we can proceed with the project.

Pat McNary stated that if the objective with the t-hangars is to cut cost, he is confident that we can cut cost but is that going to get us the product that we want to improve this airport.

Paul Hipsher commended the Board for moving forward with the t-hangars and ops center. He also advised the Board that he would be absent from the next meeting.

Mark Hildebrandt asked that all Board Members review the t-hangar documents prepared by Tim Dalton and be ready to discuss at the next meeting.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Thursday, July 18, 2007, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.