

Approved 09/19/2007

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD August 15, 2007 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Charles “Tad” Wilkinson
 Paul Hipsher
 Pat McNary
 Bob Barr
 Dave Ingram

Guests: Tim Dalton - Airport Manager
 Don Tribbett – LCCAA Legal Counsel
 Paul Shaffer – Butler, Fairman & Seufert (“BFS”)
 Toby Steffen, BF&S
 Daryl Lynch

Call to Order

The meeting was called to order by the Mark Hildebrandt, President.

Approval of Agenda

The meeting agenda was distributed for review. On a motion duly made by Pat McNary and seconded by Bob Barr, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Pat McNary and seconded by Barr, the Board voted unanimously to approve the minutes of the August 15 and August 22, 2007 meetings.

Public Comments

There were no public comments.

New Business

Tim Dalton presented the 2008 Budget for adoption. On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson, the Board voted unanimously to adopt the budget as presented.

Tim Dalton presented to the Board a list of Airport payables totaling \$10,730.35. On a motion duly made by Tad Wilkinson and seconded by Paul Hipsher, the Board voted unanimously to approve the payables as presented.

Airport Manager Report

Don Tribbett presented the Board with a request for payment related to the work performed to date with the runway extension project. Tim Dalton stated that payment should come from the bond funds. On a motion duly made by Paul Hipsher and seconded by Bob Barr, the Board voted unanimously to issue the payment from bond funds as presented.

Tim Dalton reported that the airport beacon has arrived and will be installed tomorrow. The beacon has been out of service since late March. Tim Dalton stated that the old beacon, which is three to four decades old and will be spruced up for display in the Ops Center.

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Tim Dalton stated that the grant has been signed and returned to the FAA for the Snow Removal Equipment (SRE) and land reimbursement. The SRE has been ordered by New Holland Logansport and is expected to be on site by mid November.

Tim Dalton stated that Logansport Flying Service has offered to sell its John Deere and universal tow bar for \$1,000. Tim Dalton stated that based on his research the equipment is valued at least that and believes it would be a good investment to give the airport the ability to move single and light twin aircraft. On a motion duly made by Bob Barr and seconded by Tad Wilkinson, the Board voted unanimously to authorize Tim Dalton to negotiate and purchase the equipment not to exceed \$1,000.

Tim Dalton showed the Board a fuel discount promotion card. He stated that when an aircraft comes in he immediately follows up with a letter thanking them flying into the Logansport/Cass County Airport and based on their location, a card offering a 15 cent per gallon discount on the next five fuel purchases is also included.

Tim Dalton stated that rooms for the AAI conference at Swan Lake is sold out and reservations will need to be made at the Holiday Inn about 2.5 miles from the conference location.

Tim Dalton stated in a response to a letter sent by Daryl Lynch, although he had signed a non-refundable lease, he recommends issuing a refund. On a motion duly made by Dave Ingram and seconded by Bob Barr, the Board voted unanimously to refund \$350 of unused rent.

Engineers Report

Paul Shaffer distributed the t-hangar project status report and stated that the project is moving along. He stated undercut was necessary on the south side, but it was under the contract amount. Electrical conduits also necessitated that the drain pipe be raised approximately 5 in. and would not affect the drainage. On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board accepted the report as presented.

Paul Shaffer then distributed a schedule provided by Steinberger Construction which included a copy of the purchase order. He pointed out that the language from Erect-A-Tube states that delivery is approximately 20-22 weeks from approved shop drawings. The original building delivery date was set for December 17 and it now shows January 14. However, the key is approved shop drawings and Steinberger has approximately five items to clean up based on BF&S review.

Paul Shaffer presented Progress Payment #1 in the amount of \$87,237.00 which includes \$4,361.28 for retainage making the pay request amount \$82,875.15. On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson, the Board voted unanimously to issue payment for Progress Payment #1 as presented.

President and Board Member Comments

Mark Hildebrandt asked that Dave Ingram provide a committee update regarding the runway extension. Dave Ingram stated that the committee met with Governor Daniels office on Monday, August 27. The committee met with aides Ann Valentine and Danielle Chrysler and was a productive meeting in which they verbalized support and committed to assisting the LCCAA in obtaining FAA approval. The committed asked that Don Tribbett make contact and follow up as to the status of their efforts.

Paul Hipsher commented that the Logansport soldier recently killed in Iraq was flown into Lafayette due to our runway not being 5,000 ft.

Dave Ingram thanked Tim Dalton and Don Tribbett for their work on the draft letter and airport history.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Wednesday, September 19, 2007, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.