

Approved 10/17/2007

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD October 3, 2007 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Charles “Tad” Wilkinson
 Paul Hipsher
 Pat McNary
 Bob Barr
 Dave Ingram

Guests: Tim Dalton - Airport Manager
 Don Tribbett – LCCAA Legal Counsel
 Paul Shaffer – Butler, Fairman & Seufert (“BFS”)

Call to Order

The meeting was called to order by the Mark Hildebrandt, President.

Approval of Agenda

The meeting agenda was distributed for review. On a motion duly made by Tad Wilkinson and seconded by Pat McNary, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Tad Wilkinson and seconded by Pat McNary, the Board voted unanimously to approve the minutes of the September 19, 2007 meeting.

Public Comments

There were no public comments.

New Business

Tim Dalton confirmed attendance for the October 10th Capital Improvement Meeting to be held with INDOT and FAA officials at the AAI conference. A discussion was then held regarding the airport priorities going forward. The Board communicated that although the runway project approval has not been issued, it remains the number one priority of the LCCAA. It was also very clearly stated that the LCCAA will continue to seek funding as well.

The Board continued the conversation from the previous meeting regarding holding a fly-in next summer. Paul Hipsher stated that he and Pat McNary met with Jim Hayden regarding the event and they came away with a lot of information. Paul Hipsher stated that we need to determine who we want to target with this fly-in and what is the maximum budget for this event. He further stated that he felt that the local community and pilots should be targeted. Tim Dalton stated that he visited the Glendale Airport Fly-In and obtained good information. He further stated that he agreed that both the local community and regional pilots. He has made contact with the Indiana Aviation Museum about bringing aircraft for static display and will talk with Muncie Aviation, Indy Aero and Dixie Air about bringing new aircraft for display. All of these will attract both the general public and pilots. Pat McNary asked that each Board Member bring to the next meeting what he thinks will attract both the local community and pilots. The Board then discussed when to hold the event considering that construction of the Ops Center will begin next spring and agreed that we need to work around construction and hold the event prior to construction. Tim Dalton stated that he is looking at the fly-in schedules to assist in determining the date.

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Tim Dalton presented to the Board a list of Airport payables totaling \$11,575.24. On a motion duly made by Tad Wilkinson and seconded by Dave Ingram, the Board voted unanimously to approve the payables as presented.

Airport Manager Report

Tim Dalton reported that he will be ordering a tanker of 100LL and Jet-A tomorrow and we will see an increase in price.

Tim Dalton stated that the newsletter is almost complete. He stated that he has compiled a database of all aircraft owners and pilots in our general area and that totaled 634 pilots. This will be used as a mailing list for the quarterly flyer. Tim Dalton suggested that we target all of those pilots and the Board agreed. He also stated that he is obtaining cost to have the newsletter printed and will weigh that against obtaining a quality printer to do it in house if it is cost effective. Tad Wilkinson suggested obtaining a bulk mailing permit to reduce postage cost.

Tim Dalton stated that he has the grant agreement from INDOT for the Snow Removal Equipment and Land Acquisition.

Engineers Report

Paul Shaffer reported that all State Design Releases for the T-Hangar Project have been received. He further stated that footers will be poured starting tomorrow. He reported that LMU will be supplying the seven (7) electric meters and cost of \$3,451 and an additional work day for installation. Tim Dalton asked that along with this a change order that includes the cost savings for leaving the haul road in place also is included and presented at the next meeting.

Paul Shaffer stated that an issue has come up with fire suppression within the Ops Center. If any maintenance is to be conducted in the hangar a fire suppression system must be installed. The system is a deluge system containing water and chemical. He stated that the cost is approximately \$60,000 and would cost the same if done during construction or after construction, not taking cost increases into consideration. Tim Dalton asked that Paul Shaffer put together a couple of options and cost for the Board to consider. Paul Shaffer presented plans and pointed out various design issues that are being addressed. He also asked if the Board wanted to be involved in specifications for the various fixtures, lighting and flooring. On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson, the Board voted unanimously to accept the recommendations of BF&S after consultation and agreement with Tim Dalton.

President and Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Wednesday, October 17, 2007, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.