

Approved 11/07/2007

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD October 17, 2007 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Charles “Tad” Wilkinson
Paul Hipsher
Pat McNary
Bob Barr
Dave Ingram

Mark Hildebrandt was unable to attend.

Guests: Tim Dalton - Airport Manager
Don Tribbett – LCCAA Legal Counsel
Paul Shaffer – Butler, Fairman & Seufert (“BF&S”)
Ralph Anderson – Cass County Council

Call to Order

The meeting was called to order by the Tad Wilkinson, Vice-President.

Approval of Agenda

The meeting agenda was distributed for review. On a motion duly made by Paul Hipsher and seconded by Pat McNary, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Paul Hipsher and seconded by Pat McNary, the Board voted unanimously to approve the minutes of the October 3, 2007 meeting.

Public Comments

There were no public comments.

Old Business

Tim Dalton provided the Board with a summary of the Aviation Association of Indiana annual conference. He noted that the event was very well attended and was a good event overall. He along, with Don Tribbett, Tad Wilkinson, Paul Hipsher and Paul Shaffer discussed the Capital Improvement Plan (“CIP”) meeting held with FAA and INDOT representatives.

Tim Dalton provided the Board with information he had obtained regarding the proposed fly-in for next year. He stated that in order to attract both the local community and regional pilots that aircraft static displays would be critical. The Board discussed the various components needed to have a successful fly-in and agreed to continue working toward an early June 2008 event.

New Business

Tim Dalton presented the Treasurer’s Report as follows ending 09/30/2007:

Debt Service Fund	\$ (2,748.71)
Capital Fund	\$1,681,346.50
Operating Fund	\$ 391,212.42

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Total Cash and Cash Equivalents

\$2,068,810.21

On a motion duly made by Bob Barr and seconded by Dave Ingram, the Board voted unanimously to approve, subject to audit, the Treasurer's Report.

Tim Dalton presented to the Board a list of Airport payables totaling \$9,104.54. On a motion duly made by Paul Hipsher and seconded by Bob Barr, the Board voted unanimously to approve the payables as presented.

Airport Manager Report

Tim Dalton presented the traffic and fuel sales report for September 2007 as follows:

319	Total Movements
203	Piston
18	Jet
6	Helicopters
1,473	Gals. AvFuel
1,337	Gals. Jet Fuel

Tim Dalton stated that traffic continues to be strong on a year over year basis. He further stated that it is good considering that we no longer have a charter operator on the field. He also stated that the loss of the charter operator is visible is on the fuel sales side as it is down 500 to 600 gallons per month. He also cautioned the Board that we are moving into that period of the year when fuel sales typically decline.

Tim Dalton reported that he has the first airport newsletter called Flight Line ready for printing and mailing. He stated that the cost for the bulk permit and permit imprint will cost \$350, but will only be \$175 per year for the permit going forward. He also looked into printing options and to perform this work outside would cost \$1 per page and at 670 newsletters would be significant cost. Bob Barr asked about how the number of mailings came about. Tim Dalton responded that he obtained information from FAA and built a database of all pilots that reside in Cass County and surrounding counties. He requested authorization to purchase the necessary printer at a cost of \$499 so that the newsletter can be cost effectively printed. On a motion duly made by Paul Hipsher and seconded by Pat McNarny, the Board voted unanimously to authorize Tim Dalton to acquire the necessary printer and permits at a cost not to exceed \$1,000.

Engineers Report (Butler, Fairman & Seufert)

Paul Shaffer reported to the Board that the t-hangar project is proceeding and commended Steinberger Construction for the quality of the footers. He stated that unplanned excavation was necessary to meet the requirements of the columns and the additional cost should be around \$800. He further reported that they are looking at asphalt working being completed in the next few weeks while we have good temperatures. Paul Shaffer stated that his biggest concern is having the weather since asphalt requires a temperature of 45 degrees and rising and most asphalt plants close on November 15th.

President and Board Member Comments

Bob Barr asked if the old operator office can be utilized by Harold Price. Tim Dalton stated that he would look into it and come up with something that works.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Wednesday, November 7, 2007, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.