

Approved 02/06/2008

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY ("LCCAA")
BOARD OF DIRECTORS ("Board")
HELD January 2, 2008 at the LOGANSPORT CASS COUNTY AIRPORT ("Airport")**

Attendance:

Board Members: Mark Hildebrandt
 Charles "Tad" Wilkinson
 Paul Hipsher
 Pat McNarny
 Bob Barr
 Dave Ingram

Guests: Tim Dalton - Airport Manager
 Don Tribbett – LCCAA Legal Counsel
 Paul Shaffer – Butler, Fairman & Seufert ("BF&S")

Call to Order

The meeting was called to order by Mark Hildebrandt, the President.

Approval of Agenda

The meeting agenda was distributed for review. On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson, the Board voted unanimously to approve the minutes of the December 19, 2007 meeting.

Public Comments

There were no public comments.

New Business

Tim Dalton presented to the Board a list of Airport payables totaling \$42,643.79. On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to approve the payables as presented.

Paul Hipsher distributed a schedule for 2008 Compensation and Performance reviews of employees of the LCCAA. The Personnel Committee recommends that the Airport Manager received a 5% merit increase for 2008 for added responsibility associated with fuel sales and snow removal. On a motion duly made by Paul Hipsher and seconded by Bob Barr, the Board voted unanimously to approve the increase.

Airport Manager Report

Tim Dalton reminded the Board that the EAA Chapter Formation meeting is scheduled for January 15, 2008 at 6:30 pm. He stated that response to the invitations has been positive and is hopeful that we will see a good turnout.

Tim Dalton reported that steel delivery for the t-hangars is on schedule and will be here January 14th.

Tim Dalton reported that Judy Loven (USDA), Bobb Beauchamp (FAA), Don Manley (BF&S) and he met today for the FAA requested site visit. He reported that the meeting lasted approximately 3 hours and did

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not involve an inspection of the airport, landfill or surrounding area. He further stated that Judy Loven stated that she did not want to move forward unless the FAA was willing accept mitigation. Bobb Beauchamp stated that if mitigation can be done they will accept mitigation, but they do not have the expertise to make that determination and this is why Judy Loven has been brought in. Judy Loven stated that the mitigation plans developed by DeTect are a good foundation, but they did not go far enough in her opinion. She discussed the need for a biologist to be on site for monitoring and training. She stated that extending the runway is worth it because it would bring mitigation that is not currently being done. She discussed the need for zoning to protect the airport. She also stated that she realized that there are some things that are not in the LCCAA's control. The discussion resulted in a commitment that she would provide a recommendation for mitigation to the Airport and FAA. Upon receipt of this recommendation, Bobb Beauchamp will have FAA legal review the recommendation. After that is completed, the recommendations would then become conditions of project approval and the FONSI. The FAA will also provide a timeline of what recommendation would need to be accomplished prior to project funding. Bobb Beauchamp stated that this is needed to show a good faith effort by the LCCAA to be committed to implementing the recommendations. Tim Dalton stated that he commented to Bobb Beauchamp that the LCCAA has a solid history of its commitments to FAA and Bobb Beauchamp agreed. Bobb Beauchamp stated that we could see a FONSI by March or April. Tim Dalton stated that he was pleased with the meeting and there is a plan to get our runway extended, but he cautioned that we have been in this position before with FAA.

Engineers Report

Paul Shaffer presented pay request and close out documents for AIP 3-18-0051-12 for Tim Dalton's signature.

Paul Shaffer reported that we are on schedule to advertise this month, following the January 16 meeting for the Operations Center project. He then reviewed some of the major cost items associated with the project. He stated that the construction schedule for this project will be 245 days for this building. He has spoke with several steel venders and delivery times are 12 to 16 weeks. He presented a schedule as follows:

January – Advertise
February – Receive Bids
March - Notice of Award
April – Notice to Proceed
November – Building completed.

He stated that the estimated cost of construction is \$1,309,812 with the steel being approximately \$200,000 of that estimate and include both structural and siding. He stated that fire suppression at this point is not within the current budget. Normally you would have a water/foam fire suppression system, but since we do not have a city water supply we would need a well or holding pond to supply the system with enough water. The size of the water tanks would be equivalent of the existing fuel tanks and cost an estimated \$130,000. He checked with other airports and found that vast majority do not put fire suppression in this type of hangar. He further stated that this is something that is easily added down the road. Mark Hildebrandt asked about specifications for flooring and lighting. Paul Shaffer responded that he would e-mail those to him. Mark Hildebrandt stated that he would like to check with some local sources to verify these items. He then discussed the final floor plan with the Board.

President and Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Wednesday, January 16, 2008, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.