

Approved 02/20/2008

**MINUTES OF THE MEETING OF THE  
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)  
BOARD OF DIRECTORS (“Board”)  
HELD February 6, 2008 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members:       Mark Hildebrandt  
                              Paul Hipsher  
                              Bob Barr  
                              Dave Ingram

Charles “Tad” Wilkinson and Pat McNary were unable to attend.

Guests:                 Tim Dalton - Airport Manager  
                              Don Tribbett – LCCAA Legal Counsel  
                              Paul Shaffer – Butler, Fairman & Seufert (“BF&S”)

**Call to Order**

The meeting was called to order by Mark Hildebrandt, the President.

**Approval of Agenda**

The meeting agenda was distributed for review. On a motion duly made by Paul Hipsher and seconded by Bob Barr, the Board voted unanimously to approve the agenda.

**Approval of Minutes**

On a motion duly made by Paul Hipsher and seconded by Bob Barr, the Board voted unanimously to approve the minutes of the December 31, 2007 and January 2, 2008 meetings.

**Public Comments**

There were no public comments.

**New Business**

Tim Dalton presented to the Board a list of Airport payables totaling \$257,128.05. On a motion duly made by Paul Hipsher and seconded by Bob Barr, the Board voted unanimously to approve the payables as presented.

Don Tribbett reported that the acquisition of the hangar owned by Logansport Flying Service is moving along. He reported that he was concerned that the land lease was under the name of Williamson Aviation while Logansport Flying Service owned the building. Don Tribbett is working those issues out with the Williamsons and does not anticipate that this would be an issue.

Tim Dalton reported that he received a letter from the Cass County Auditor stating that we have received \$5,737.39 in excess CAGIT funds and that we will need to receipt this into a rainy day fund. He further stated that the LCCAA does not have a rainy day fund established and he will prepare the appropriate ordinance or resolution for the next meeting.

**Airport Manager Report**

Tim Dalton reported that Steinberger Construction has proposed installing plywood mounting boards for the hangar door operators and light switches for \$465. He stated that he felt that was a little excessive

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and would discuss the cost with Steinberger. The mounting boards would prevent screws from protruding into the next unit where the switches are mounted.

Tim Dalton reported that an EAA chapter has been established at the Logansport/Cass County Airport. The chapter currently has eleven members and efforts to increase will continue.

### **Engineers Report**

Paul Shaffer presented pay request #5 in the amount of \$70,128.41 for the t-hangar project. On a motion duly made by Dave Ingram and seconded by Paul Hipsher, the Board voted unanimously to approve the pay request.

Paul Shaffer briefed the Board on the Ops Center pre-bid conference held at the airport today. He stated that the pre-bid was very well attended and went well. He stated that of the six contractors that were in attendance he anticipated five will bid the project. One contractor will not bid due to the project being too large. He stated that Steinberger brought up that if overhangs were eliminated, it would reduce a lot of cost. After discussion the Board agreed that the overhangs will remain. Paul Shaffer stated that the other issue was the alternate for fire suppression. He stated that due to the complexity they did not want to provide a cost since it would be hard to compare each contractors bid. The Board agreed to remove this as an alternate. Paul Shaffer also discussed the need for the utility and septic be provided an allowance. The utility allowance is needed since LMU has not committed to the utility location. Paul Shaffer stated that he would contact LMU and try and obtain a final decision regarding this.

### **President and Board Member Comments**

Paul Hipsher stated that he had been approached about another operation at the airport and had provided Tim Dalton with the contact information for follow up.

### **Meeting Schedule**

The next regular meeting of the LCCAA is scheduled for Wednesday, February 20, 2008, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.