

Approved 07/16/2008

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY ("LCCAA")
BOARD OF DIRECTORS ("Board")
HELD July 2, 2008 at the LOGANSPORT CASS COUNTY AIRPORT ("Airport")**

Attendance:

Board Members: Mark Hildebrandt
 Charles "Tad" Wilkinson
 Paul Hipsher
 Bob Barr

Pat McNarny and Dave Ingram were unable to attend

Guests: Tim Dalton, Airport Manager
 Don Tribbett, Legal Counsel
 Paul Shaffer, Butler, Fairman & Seufert ("BF&S")

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

The meeting agenda was distributed for review. On a motion duly made by Tad Wilkinson and seconded by Paul Hipsher, the Board voted unanimously to approve the agenda.

Public Comments

There were no public comments.

New Business

Election of Officers was tabled until the July 16, 2008 meeting.

Tim Dalton presented to the Board a list of Airport payables totaling \$95,872.30. On a motion duly made by Paul Hipsher and seconded by Tad Wilkinson, the Board voted unanimously to approve the payables as presented.

Airport Managers Report

Tim Dalton reported that 2009 budget work will begin in the next few weeks and he would be sending out information regarding this.

Tim Dalton stated that the Request for Qualifications (RFQ) for an airport wildlife biologist is being worked on and a rough draft should be available by the first of August. He also is working on a RFQ for an FBO, but that is not the priority. There are many issues that have to be discussed when we start looking at attracting an FBO, specifically related to fuel sales. After discussion the Board decided that the FBO search should be put on hold until the new ops center is completed.

Tim Dalton reminded the Board that the AAI quarterly meeting is Thursday, July 17 at the DeKalb County Airport.

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Engineers Report

Paul Shaffer presented status report #3. He stated that construction is about 1.5 weeks behind, however the contractor does not feel that the substantial completion date will change. Steel erection is scheduled to begin next week. Paul Shaffer reported that when the footers for the canopies were set, they ran into what appears to be a septic tank that served the old trailer. He stated that he was concerned that if the lid cracks it could cause a sinkhole in the parking lot. He stated that we could pave over it and do nothing, or excavate it out and fill it with sand. After discussion with the Board Paul Shaffer stated that he would speak with the contractor to see what it would cost to excavate and determine what it is. Tim Dalton will contact the Board and let them know what that cost is.

Paul Shaffer presented Pay Request #2 for the Operations Center in the amount of \$327,584.66. This represents the bulk of the building steel. On a motion duly made by Tad Wilkinson and seconded by Paul Hipsher, the Board voted unanimously to approve Pay Request #2.

President and Board Member Comments

There were no comments.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Wednesday, July 16, 2008, at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.