

Approved 01/12/2009

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD December 17, 2008 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Tad Wilkinson
 Bob Barr
 Pat McNarny
 Steve Plank

Dave Ingram was unable to attend.

Guests: Tim Dalton, Airport Manager
 Don Tribbett, Legal Counsel

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

The meeting agenda was distributed for review. On a motion duly made by Tad Wilkinson and seconded by Steve Plank, the Board voted unanimously to approve the agenda.

Public Comments

There were no public comments.

New Business

The Board heard from CA Ross and Fred Dillman regarding wood versus granite. Roy Rentchler and Mike Murray were unable to attend. A lengthy Q&A session with both resulted in a determination by the Board that wood was the appropriate and best choice for the conference tables and buffet/servers. The Board then discussed the types of wood that was acceptable and dimension. Tim Dalton was instructed to put together a package of the below requirements and obtain quotes.

Conference Table (Lower Level)

- Dimensions – 144”L x 48”W x 29”H
- One piece racetrack shaped top.
- Data grommets located in each pedestal.

Buffet/Server (Lower Level)

- Dimensions: Approximately 72”W x 36 to 37”H x 24”D
- Three doors to accommodate one door for a slide out for trash receptacle and two doors for adjustable shelving.
- Three drawers to accommodate serving accessories.
- Minimum 3” backsplash with outlet cutouts.
- Note: dimension height is including base to of counter surface.
- Formica top.

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Conference Table (Board Room)

- Dimensions – 168”L x 52”W x 29”H
- One piece racetrack shaped top.
- Data grommets located in each pedestal.

Buffet/Server (Board Room)

- Dimensions: Approximately 96”W x 36 to 37”H x 24”D
- Three or Four doors to accommodate one door for a slide out for trash receptacle and two doors for adjustable shelving and one for compact refrigerator (LCCAA to provide dimensions during design phase).
- Four drawers to accommodate serving accessories.
- Minimum 3” backsplash with outlet cutouts.
- Note: dimension height is including base to top of counter surface.
- Formica top.

Tim Dalton presented to the Board a list of Airport payables totaling \$117,831.89. On a motion duly made by Pat McNary and seconded by Tad Wilkinson, the Board voted unanimously to approve the payables as presented.

Airport Managers Report

Tim Dalton reported on the progress of the operations center and move in of the office portion. At this point the hangar is the focus of attention and some small touch up in the office side. The hangar electric will be completed tomorrow and the plan is to start up the boiler system for the floor heat on Friday. In addition, salvage crews will be onsite tomorrow to go through the building and we will be able to keep anything that we might need. Young’s had come out today to pick up the old softener system and will be installing a reverse osmosis system in the new building. He stated that the move into the new building went well, other than the cold and snowy weather.

Tim Dalton presented 2 quotes for acquiring a tug for the new hangar. Quotes were obtained from Lektro and Towmaster. He stated that he had seen and used both of them in order to evaluate the best fit for the airport and airport staff. The Lektro is a very good tug, but he was concerned about the learning curve and ease of use since it is a drivable tug. The Towmaster is a walk behind which will make training and use easier. The price of the Lektro is \$22,650 and the Towmaster is \$6,141.30 with a 1000 amp APU and halogen work light, and includes delivery. On a motion duly made by Pat McNary and seconded by Tad Wilkinson, the Board voted unanimously to purchase the Towmaster.

President and Board Member Comments

Mark Hildebrandt thanked the Board for the commitment to the work that has been done on the operations center. Pat McNary thanked Mark Hildebrandt for his leadership and the Board for the hard work. Bob Barr stated that Harold Price had approached him regarding three issues. He stated that Harold Price does not have a desk and Bob Barr stated that the Board needs to purchase for him as he needs it for record storage. The second issue was that we do not have a water cooler in the new building. Tim Dalton stated that with the reverse osmosis system and bottled water in a vending machine he did not feel that it was necessary. The last issue he brought up was that he would like to see a bulletin board and we are not planning on having one. Tim Dalton stated that he would like to have a directory board in the main hallway instead of a cork board. He further stated that he had not given it much thought beyond that since he wanted to get into the building and see how we use it before we start putting things up. Mark Hildebrandt commented that it appeared that Harold Price is getting a little bit ahead of where Tim Dalton is at. Bob Barr stated that was OK but the desk is a priority as he does not have anything to store his records in. Steve Plank stated that he is OK with the desk, but the water cooler seems unnecessary based on what we have. Don Tribbett stated that if the Board wanted to buy a desk for the flight training room, but not for Harold Price as an individual that would be the best way. Steve Plank commented that he felt that Harold Price was being a little bit impatient considering everything that we have going on. On a motion duly made by Bob Barr and seconded by Tad Wilkinson, the Board voted unanimously to authorize Tim Dalton to purchase a desk at a price not to exceed \$500.00.

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Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Wednesday, January 7, 2009 at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.