

Approved 03/16/2009

**MINUTES OF THE MEETING OF THE  
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)  
BOARD OF DIRECTORS (“Board”)  
HELD February 18, 2009 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members:       Mark Hildebrandt  
                              Tad Wilkinson  
                              Bob Barr  
                              Dave Ingram  
                              Steve Plank

Pat McNary was unable to attend.

Guests:                 Tim Dalton, Airport Manager  
                              Don Tribbett, Legal Counsel  
                              Ralph Anderson, Cass County Council

**Call to Order**

The meeting was called to order by Mark Hildebrandt, President.

**Approval of Agenda**

The meeting agenda was distributed for review. On a motion duly made by Steve Plank and seconded by Tad Wilkinson, the Board voted unanimously to approve the agenda.

**Approval of Minutes**

On a motion duly made by Steve Plank and seconded by Tad Wilkinson, the Board voted unanimously to approve the minutes of the February 4, 2009 meeting.

**Public Comments**

There were no public comments.

**New Business**

Tim Dalton presented to the Board a list of Airport payables totaling \$38,117.74. On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to approve the payables as presented. Dave Ingram abstained from the vote.

Tim Dalton presented the Board with policy and procedures for the payment of bills in advance of a Board meeting. The policy follows the opinion and advice of legal counsel Don Tribbett and allows for normal and reoccurring bills to be paid with a due date prior to the normally scheduled Board meeting. On a motion duly made by Dave Ingram and seconded by Tad Wilkinson, the Board voted unanimously to amend the policy. On a motion duly made by Bob Barr and seconded by Steve Plank, the Board voted unanimously to adopt the policy as amended.

Tim Dalton opened discussion on a small dedication ceremony for the Operations Center. After discussion the Board felt that April 1, 2009 would work best. The event will be a 12:00 dedication followed by lunch. The Board then reviewed a list of invitees in which Tim Dalton stated that he would get out invitations. The draft invitations would be sent out for Board review by the first of the week.

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### **Airport Managers Report**

Tim Dalton reported that when Myers Construction went in last week to remove the caulk from the joints the epoxy was chipping. Myers felt that they could sand it down and it would be ok. On Monday when they went to sand the chipped area, it began to peel up as the epoxy was not adhering to the concrete. Myers was pulling up sheets 10 foot by 3 foot wide. Myers Construction determined that the floor would need to be removed and done again. Don Myers said that he had terminated the original sub-contractor and Collins Industrial Service has been retained to do the job. Tim Dalton stated that the bottom line is that the original sub-contractor did not properly prepare the floor. Collins Industrial will be on site around 9:00 am Thursday and they should be completed by Saturday or Sunday.

Tim Dalton reported that the FAA received about half the amount in the final bill, or approximately \$1.3B for AIP projects. He has been advised that FAA headquarters is planning on releasing the funds to the regional offices by March 27. He further stated that BF&S is working on being ready to bid the project immediately upon notification that funds have been allocated to the runway project.

Tim Dalton stated that chairs needed to be ordered for the conference rooms. He stated that his preference is to not have black chairs, but a brown or saddle color. He has picked the style, but once the buffets and tables are delivered it will be easy to make the decision.

### **President and Board Member Comments**

Bob Barr commented that he was pleased with the direction of the floor. He also stated that he was given 4 prints by Grissom Air Museum and he was going to get them framed to put in the pilots lounge.

Steve Plank stated that in the short time that he has been on the Board, he has been really impressed with Tim Dalton. He further stated that the Board was fortunate to hire him as airport manager.

### **Meeting Schedule**

The next regular meeting of the LCCAA is scheduled for Wednesday, March 11, 2009 at 5:30 PM, at the Airport.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.