

Approved 04/13/2009

**MINUTES OF THE MEETING OF THE  
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY ("LCCAA")  
BOARD OF DIRECTORS ("Board")  
HELD March 16, 2009 at the LOGANSPORT CASS COUNTY AIRPORT ("Airport")**

Attendance:

Board Members:       Mark Hildebrandt  
                              Tad Wilkinson  
                              Bob Barr  
                              Pat McNarny  
                              Dave Ingram  
                              Steve Plank

Guests:                 Tim Dalton - Airport Manager  
                              Don Tribbett - Legal Counsel  
                              Paul Shaffer - Butler, Fairman & Seufert ("BF&S")

**Call to Order**

The meeting was called to order by Mark Hildebrandt, President.

**Approval of Agenda**

The meeting agenda was distributed for review. On a motion duly made by Tad Wilkinson and seconded by Steve Plank, the Board voted unanimously to approve the agenda.

**Approval of Minutes**

On a motion duly made by Tad Wilkinson and seconded by Steve Plank, the Board voted unanimously to approve the minutes of the February 18, 2009 meeting.

**Public Comments**

There were no public comments.

**New Business**

Tim Dalton presented to the Board a list of Airport payables totaling \$36,128.62. On a motion duly made by Steve Plank and seconded by Bob Barr, the Board voted unanimously to approve the payables as presented.

Mark Hildebrandt discussed a meeting held with Mayor Mike Fincher regarding retaining HJ Umbaugh to assist all taxing authorities in Cass County to fund a study to determine the anticipated shortfalls in tax revenue due to the property tax reform in HB1001. At this point we are awaiting a response from Mayor Fincher and HJ Umbaugh as to the scope and deliverables of the proposal. After a brief discussion, Mark Hildebrandt he tabled the discussion until further information is presented to the Board.

**Engineers Report**

Paul Shaffer presented pay request #10 in the amount of \$21,660.86. The pay request represents payment for the hangar floor coatings and new urinal screen in the lower level men's restroom. On a motion duly made by Dave Ingram and seconded by Bob Barr, the Board voted unanimously to approve pay request #10.

Paul Shaffer opened the discussion on liquidated damages. Mark Hildebrandt provided the Board with a document that outlined the critical dates in which liquidated damages are due to be assessed based on the contract in the amount of \$58,200. He proposed that the Board access liquidated damages up to the point of occupying the office portion of the building in the amount of \$10,200. He further stated that he did not feel that the airport lost any revenue by not occupying the hangar until March 2, 2009. Paul Shaffer

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stated that the contractor has asked that 100% of liquidated damages be waived. Upon discussion, the Board felt that assessing the damages according to the proposal of Mark Hildebrandt was appropriate. On a motion duly made by Pat McNarny and seconded by Bob Barr, the Board voted unanimously to access Myers Construction liquidated damages in the amount of \$10,200.

The Board agreed that this was the only offer on the table and that should the contractor not accept this proposal, the Board would pursue the full amount of liquidated damages allowed by the contract.

Tim Dalton requested authorization to issue payment once Myers Construction has accepted the liquidated damages. On a motion duly made by Dave Ingram and seconded by Steve Plank, the Board voted unanimously to approve issuing payment to Myers Construction.

Paul Shaffer discussed the stimulus funds and that the runway project, which is the state's highest aviation project, will not receive funds. Tim Dalton stated that he had spoke with Senator Bayh's aide in South Bend and he then distributed a letter that was sent from Mark Hildebrandt to Governor Daniels, Senators Bayh and Lugar and Congressman Donnelly. After discussion, the Board agreed that we needed to pursue legislative assistance in getting this project funded. Tim Dalton stated that the first step would be to meet with INDOT to ensure that the Office of Aviation is on board with funding the project now.

### **Airport Managers Report**

Tim Dalton opened discussion on holding an open house / fly in on June 27, 2009. He said that he would contact the Chamber to make sure that no other events are scheduled that morning. He proposed that the event be held from 8:00 am to 1:00 pm with a dedication ceremony at 10:30. He felt that a breakfast would be easier to prepare and serve and that all items we would need would be non-perishable. He also stated that it is very important that we get one of the local service organizations to prepare and serve the breakfast as we do not have the resources to do so. Contacts are being made with Nathan Davis to get his P-51 and AT-6 here for display and rides. In addition we are working on getting a Piper, Cessna and Diamond aircraft dealers here with new aircraft. He also asked that the Board think about giveaways like t-shirts, pilot bags, etc. and it can be discussed further at the next Board meeting.

Tim Dalton reported that the open t-hangars will be removed next month. He will need to get a roll off to remove some of the junk. Doug Diehl will be removing them and would like to start mid April, weather permitting.

Tim Dalton reported that we would have quotes for fencing at the next meeting and that he hoped to have information on signage as well.

Tim Dalton asked for authorization to purchase chairs, like the one displayed, from Smith Office at a cost of \$234.99 per chair. We would need a total of 20 chairs. On a motion duly made by Steve Plank and seconded by Tad Wilkinson, the Board voted unanimously to purchase 20 chairs from Smith Office.

Tim Dalton reported that he will be on vacation starting March 18 and returning March 26. He stated that he would be available during this time by cell phone and email.

### **President and Board Member Comments**

Mark Hildebrandt distributed updated committee rosters. Steve Plank commented that Dick Goods hangar looked out of place and that we should look at painting and removing the old tires.

### **Meeting Schedule**

The next regular meeting of the LCCAA is scheduled for Wednesday, April 8, 2009 at 5:30 PM, at the airport Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.