

Approved 08/17/09

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD August 12, 2009 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Tad Wilkinson
 Bob Barr
 Pat McNary
 Dave Ingram
 Steve Plank

Guests: Tim Dalton - Airport Manager
 Don Tribbett – Legal Counsel
 Paul Shaffer – Butler, Fairman & Seufert (“BF&S”)

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

The meeting agenda was distributed for review. On a motion duly made by Pat McNary and seconded by Steve Plank, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Pat McNary and seconded by Steve Plank, the Board voted unanimously to approve the minutes of the July 8, 2009 meeting.

Public Comments

There were no public comments.

Old Business

Mark Hildebrandt discussed the need for bollards to protect electric utilities along the parking lot and entrance drive. He provided a quote from Todal Fence in the amount \$1,617 or \$2,871 for eight (8) 4” or 6 5/8” bollards respectively to be installed around the two (2) utility transformers. On a motion duly made by Dave Ingram and seconded by Bob Barr, the Board voted unanimously to accept the quote from Todal Fence and install four (4) 4” bollards.

New Business

On a motion duly made by Dave Ingram and seconded by Pat McNary, the Board voted unanimously to nominate Mark Hildebrandt – President, Tad Wilkinson – Vice President, Bob Barr – Secretary and Pat McNary – Treasurer. On a motion duly made by Bob Barr and seconded by Tad Wilkinson, the Board voted unanimously to close nominations and voted unanimously to elect Mark Hildebrandt – President, Tad Wilkinson – Vice President, Bob Barr – Secretary and Pat McNary – Treasurer.

Tim Dalton stated that he had been working on obtaining quotes to purchase a new diesel Grasshopper to replace the current gas model. He stated that gas is not stored on site and must be purchased in 5

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gallon containers. He then presented a quote from Logansport New Holland in the amount of \$11,500, less \$4,500 trade in for a purchase price of \$7,000 for a 2010 21HP Grasshopper 721D mower. Bob Barr stated that he felt like the horsepower was too low in comparison to the 27HP gas model that we currently own. Tim Dalton stated that the horsepower was comparable, but he would obtain specs and pricing on the larger engine models.

Tim Dalton reported that his recommendation for salary increases for airport employees was that they remain at their current levels. He further stated that he recommended reviewing Rose Wagoner's salary level in 30-45 days as he felt it was inappropriate to discuss now in light of the recent disciplinary review.

Tim Dalton presented to the Board a list of Airport payables totaling \$83,055.80. He pointed out voucher number 1676 in the amount of \$24,486.24 to Myers Construction was the final retainage release. He then stated that he was concerned with the performance of the seeding and the lack of attention by Myers to address this work. On a motion duly made by Steve Plank and seconded by Dave Ingram, the Board voted unanimously to approve the payables with the exception of voucher number 1676.

Tim Dalton stated that he would obtain a quote to have the work done outside of Myers contract and contact him regarding this issue and inform him that retainage will be held until seeding work is satisfactorily completed.

Engineers Report

Paul Shaffer provided a project status report for the runway project. To date the project has been moving according to schedule with the storm sewer being placed, two (2) manure lagoons have been excavated, IDEM inspected and backfilled with road millings. Additionally, LMU has removed six (6) power poles along the vacated section of CR50E and the runway and taxiway sub grade is almost complete. He commented that utility coordination with Verizon and NIPSCO is ongoing due to inaccurate information being provided by them at the utility coordination meeting. Due to insufficient ground cover in some areas, NIPSCO is planning on abandoning their gas line and Verizon will now utilize the conduit that was placed for their fiber and copper lines.

Paul Shaffer presented Change Order #1 in the amount of \$23,408.00 for excavating and backfilling two (2) manure lagoons. On a motion duly made by Tad Wilkinson and seconded by Pat McNarny, the Board voted unanimously to accept Change Order #1.

Paul Shaffer presented Federal Pay Request #3 in the amount of \$367,265.84 for work completed to date on the runway extension. On a motion duly made by Dave Ingram and seconded by Steve Plank, the Board voted unanimously to accept and submit to FAA for reimbursement Federal Pay Request #3.

Airport Managers Report

Tim Dalton reported that the AAI conference is scheduled for October 14-16 and will be held at Swan Lake Resort in Plymouth. He stated that once he received the conference agenda he would get it out so reservations could be made. Tad Wilkinson commented that the AAI meeting will conflict with the October meeting so it will need to be changed.

Tim Dalton report on the quarterly AAI meeting held last month at Kokomo Municipal Airport. He stated that the meeting was good, but not very well attended.

Tim Dalton reported that the 2010 budget calendar is being set and that he will have a draft out to the Budget Committee by the end of the week. The first advertisement for the 2010 budget will be on August 28, 2009 and the public hearing will be held September 9, 2009.

Tim Dalton reported that last Saturday Logansport EAA Chapter 1471 hosted Kokomo Chapter 235 for breakfast. The event was well attended and five (5) aircraft flew in.

Tim Dalton reported that based on the cost provided to date regarding water and sewer, the sewer line would only service the Terminal Operations Center since it would be a service line. There would be additional cost to bring out a larger 4" line with a force main sewer. He stated that he brought this up so that the Board could take this into consideration when the time comes.

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President and Board Member Comments

Mark Hildebrandt commented that he was pleased with the pace and progress related to the runway project.

Bob Barr extended an invitation to the Board to attend the next EAA Chapter breakfast. Tim Dalton stated that he would send out an invitation when the date is set.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Wednesday, September 9, 2009 at 5:30 PM, at the airport Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.