

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY ("LCCAA")
BOARD OF DIRECTORS ("Board")
HELD February 9, 2010 at the LOGANSPORT CASS COUNTY AIRPORT ("Airport")**

Attendance:

Board Members: Mark Hildebrandt
 Tad Wilkinson
 Bob Barr
 Dave Ingram
 Steve Plank

Pat McNarny was unable to attend.

Guests: Tim Dalton, Airport Manager
 Don Tribbett, Legal Counsel
 Paul Shaffer, Butler, Fairman & Seufert ("BF&S")

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

The meeting agenda was distributed for review. On a motion duly made by Bob Barr and seconded by Steve Plank, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Steve Plank and seconded by Tad Wilkinson, the Board voted unanimously to approve the minutes of the January 19, 2010 meeting.

New Business

Tim Dalton presented to the Board a list of Airport payables totaling \$45,019.68. On a motion duly made by Tad Wilkinson and seconded by Bob Barr, the Board voted unanimously to approve the payables as presented.

Tim Dalton presented the Board with draft job descriptions for all airport employees. Don Tribbett noted suggested changes and after discussion the Board asked that the changes be incorporated and e-mailed to all Board members.

Tim Dalton stated that he is working on a draft employee policy manual for the LCCAA. Dave Ingram commented that prior to adopting any employee manual the Board should have this document reviewed by an attorney to ensure that it is in accordance with all applicable laws and regulations. Tim Dalton stated that he would further research this and report back to the Board.

Engineers Report

Paul Shaffer presented Progress Estimate #7 in the amount of \$34,593.18. He stated that this is the partial release of retainage to Deichman Excavating. In addition Federal Pay Request #8 and #9 in the amount of \$32,706.00 \$38,652.00 respectively were submitted for approval. On a motion duly made by Steve Plank and seconded by Tad Wilkinson, the Board voted unanimously to approve Progress Estimate #7 and Federal Pay Request #8 and #9.

Airport Managers Report

Tim Dalton reported that the State Board of Accounts audit is scheduled to start this morning and should last until mid March.

Tim Dalton presented the January 2010 operations report. He stated that both traffic and fuel sales are up compared to last year and the previous month.

Tim Dalton reported that on two (2) occasions during the month of January bird dispersal was utilized.

Tim Dalton reported that on May 15, 2010 Logansport EAA Chapter 1471 will be involved in an international learn to fly day sponsored by EAA, AOPA and other national organizations. He stated that the intent of the day is to introduce the community to the benefits of learning to fly and how it can help both personally and professionally. He stated that this information was just released, but will provide further details as they become available. Mark Hildebrandt suggested contacting the County Extension Office to see about starting a 4H aviation program.

President and Board Member Comments

Mark Hildebrandt asked about obtaining an Automated External Defibrillator for the airport. Tad Wilkinson stated that he could check with the hospital when he goes out to inquire as to cost and requirements.

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, March 9, 2010 at 7:00 AM, at the airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

Presiding Officer

Secretary