

**MINUTES OF THE MEETING OF THE
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)
BOARD OF DIRECTORS (“Board”)
HELD June 8, 2010 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members: Mark Hildebrandt
 Bob Barr
 Pat McNary
 Dave Ingram
 Steve Plank

Tad Wilkinson was unable to attend.

Guests: Tim Dalton, Airport Manager
 Don Tribbett, Legal Counsel
 Paul Shaffer, Butler, Fairman & Seufert (“BF&S”)

Call to Order

The meeting was called to order by Mark Hildebrandt, President.

Approval of Agenda

The meeting agenda was distributed for review. On a motion duly made by Pat McNary and seconded by Steve Plank, the Board voted unanimously to approve the agenda.

Approval of Minutes

On a motion duly made by Bob Barr and seconded by Pat McNary, the Board voted unanimously to approve the minutes of the May 11, 2010 meeting.

Old Business

There was no old business discussed.

New Business

Mark Hildebrandt distributed a copy of the State Board of Accounts (“SBoA”) manual to each Board member. He stated that this is what governs the LCCAA and sets the manner in which the LCCAA is to operate.

Pat McNary stated that he and Mark Hildebrandt has had discussion with retired SBoA auditor David Webb about providing assistance to the LCCAA on a part-time basis to develop policy, procedures and segregation of duties. On a motion duly made by Bob Barr and seconded by Steve Plank, the Board voted unanimously to retain the services of David Webb as a financial consultant and set an annual budget of \$6,000.00.

Tim Dalton presented the Board with a report of unused vacation time for the period of 2005 – 2010 totaling twenty-four days. The value of the days, based on the appropriate hourly rate is \$2,906.40. On a motion duly made by Dave Ingram and seconded by Bob Barr, the Board voted unanimously to pay Tim Dalton for the unused vacation time. Mark Hildebrandt asked the personnel committee to review and draft a policy for the Board to consider.

Tim Dalton presented to the Board a list of Airport payables totaling \$47,714.82. On a motion duly made by Bob Barr and seconded by Steve Plank, the Board voted unanimously to approve the payables as presented.

Tim Dalton presented a 2011 budget calendar for the Board. He stated that he would have a draft budget for the Budget and Finance committee at the next Board meeting.

Tim Dalton stated that everything is in place for the AAI meeting on July 15th. A local vendor, Bubba's Smoke Shack will be catering the lunch.

Engineers Report

Paul Shaffer reported that runway work is scheduled for the first week of July. The new section of pavement will be grooved on July 7 and painted July 8. He also stated that BF&S will provide proposals for the sewer project at the next Board meeting.

Airport Managers Report

Tim Dalton presented the May Operations report. Fuel sales remain strong and are almost three times higher than last May. He further stated that as of today, the airport has sold more fuel year to date than all of last year. He also reported that aircraft rental hours for the month of May were 13.7 hours.

Tim Dalton reported that all aircraft hangars are full and there are 16 based aircraft on the field.

President and Board Member Comments

There were no comments

Meeting Schedule

The next regular meeting of the LCCAA is scheduled for Tuesday, July 13, 2010 at 7:00 AM, at the airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.

Presiding Officer

Secretary