

**MINUTES OF THE MEETING OF THE  
LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY (“LCCAA”)  
BOARD OF DIRECTORS (“Board”)  
HELD August 9, 2011 at the LOGANSPORT CASS COUNTY AIRPORT (“Airport”)**

Attendance:

Board Members:       Tad Wilkinson  
                              Bob Barr  
                              Dave Ingram  
                              Steve Plank

Mark Hildebrandt and Pat McNary were not present.

Guests:                 Tim Dalton, Airport Manager  
                              Don Tribbett, Legal Counsel  
                              Paul Shaffer, Butler, Fairman & Seufert (“BF&S”)

**Call to Order**

The meeting was called to order by Tad Wilkinson, Vice-President.

**Approval of Agenda**

The meeting agenda was distributed for review. On a motion duly made by Steve Plank and seconded by Dave Ingram, the Board voted unanimously to approve the agenda.

**Approval of Minutes**

On a motion duly made by Steve Plank and seconded by Dave Ingram, the Board voted unanimously to approve the minutes of the July 13, 2011 meeting.

**Old Business**

Don Tribbett reported that the Logan-Cass Industrial Park has donated an easement to the LCCAA in the same manner as Hartz Mt. He also reported that the purchase offer was sent to the Chambers on July 29, 2011 and that he had received an email from their attorney acknowledging the offer. Don Tribbett explained the process and informed the Board that if an agreement cannot be reached to purchase the parcel condemnation would be the next step. On a motion duly made by Dave Ingram and seconded by Bob Barr, the Board voted unanimously to authorize Don Tribbett to file a condemnation suit should an agreement not be reached.

**New Business**

The Personnel Committee discussed full time and part time wages for line services staff. On a motion duly made by Bob Barr and seconded by Steve Plank, the Board voted unanimously to set the hourly rate for full time line services staff at \$11.00 per hour and part time line services staff between \$8.00 to \$10.00 per hour.

Tim Dalton reported that he is working with the Pharos Tribune to place an ad for the open part time position. He stated that he was hopeful that a good candidate could be found, but he said it was more important to hire the right person versus just filling the position.

Tim Dalton presented to the Board a list of Airport payables totaling \$108007.22. On a motion duly made by Dave Ingram and seconded by Bob Barr, the Board voted unanimously to approve the payables as presented.

### **Engineers Report**

Paul Shaffer presented plans and specification for the T-Hangar Taxiway Rehabilitation/Construction project. On a motion duly made by Dave Ingram and seconded by Bob Barr, the Board voted unanimously to approve and sign the plans.

Paul Shaffer stated the project would need to go to bid ASAP. On a motion duly made by Dave Ingram and seconded by Bob Barr, the Board voted unanimously to approve advertising for bids.

Paul Shaffer stated that this project will be moving along at a quick pace. On a motion duly made by Dave Ingram and seconded by Bob Barr, the Board voted unanimously to approve accepting and signing the FAA grant upon receipt, accepting bids, and signing the construction contract.

### **Airport Managers Report**

Tim Dalton presented the July Operations report. He stated that fuel sales remain strong and are up 50% over 2010 year to date.

|       |        |       |       |
|-------|--------|-------|-------|
| 100LL | 13,059 | Jet-A | 1,046 |
|-------|--------|-------|-------|

Aircraft rental hours for the month totaled 11.1 hours.

Tim Dalton stated that he would like to obtain a display case for the first floor. Bob Barr stated that he had some information and that he would get with Tim Dalton to come up with some options.

Tim Dalton reported that the FCC license for the AWOs has been received and the frequency is 118.50. The AWOS is expected to be up and running by the end of the month.

Tim Dalton stated that request for quotes are being sent out to seal pavement cracks and will have that for the next board meeting.

### **President and Board Member Comments**

There were no comments

### **Meeting Schedule**

The next regular meeting of the LCCAA is scheduled for Tuesday, September 13, 2011 at 7:00 AM, at the airport's Terminal Operations Center.

THEREUPON, there being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting thereupon adjourned.